

By-laws of the Charleston Scottish Rite Body of the Ancient and Accepted Scottish Rite:

ARTICLE I

NAME

The Charleston South Carolina Body of the Ancient and Accepted Scottish Rite of Freemasonry for the Southern Jurisdiction of the United States of America (Hereafter referred to the Valley of Charleston.)

Section 1: The Valley of Charleston shall consist of:

- a. Delta Lodge of Perfection which was chartered by the Supreme Council on March 23, 1868.
- B. Buist Chapter of Rose Croix which was chartered by the Supreme Council on May 10, 1871.
- c. Bethlehem Council which was chartered by the Supreme Council on February 20, 1907.
- D. Dalcho Consistory which was chartered by the Supreme Council on January 9, 1911.

Section 2: The Valley of Charleston bears true faith, fealty and allegiance to, and subscribes to, the Statutes, Resolutions, Decrees and Edicts of the Supreme Council of the Thirty-Third and last Degree of the Ancient and Accepted Scottish Rite for the Southern Jurisdiction of the United States of America, and the orders of the Sovereign Grand Commander, and of the Sovereign Grand Inspector General or Deputy of the Supreme Council in the Orient of South Carolina.

ARTICLE II

Meetings

Section 1: The stated meetings of the Valley of Charleston shall be held in the Scottish Rite Center, located at 1051 Sam Rittenberg Boulevard, Charleston, South Carolina on the Fourth Wednesday of each month except for the months of April, and December. The meeting in April will be held on the third Wednesday, and the December meeting will be held on the second Wednesday. All meetings will begin at 7:30 PM.

- a. For good reason(s) and to avoid conflicts which may arise, a monthly meeting date may be changed by an affirmative vote of three-fourths of the members present. The vote must be held at any prior stated meeting.

Section 2: Special meetings may be called after receiving dispensation from the Sovereign Grand Inspector General or Deputy.

Section 3: A notice of any special meeting shall be mailed to each member at his last known address at least four days prior to the date of the special meeting. Such notice shall specify the place and time of the meeting and the business to be transacted. No business shall be transacted at a special meeting except that which has been specified in the notice.

Section 4: All four bodies will be opened simultaneously.

- a. Presiding officers will be rotated monthly.

ARTICLE III

Officers

Section 1: The following officers shall be elected annually at the December meeting and installed at the ensuing January meeting to serve the calendar year:

- a. Delta Lodge of Perfection:
(1) Venerable Master, (2) Senior Warden, (3) Junior Warden, (4) Orator, (5) Almoner.
- b. Buist Chapter Rose Croix:
(1) Wise Master, (2) Senior Warden, (3) Junior Warden, (4) Orator, (5) Almoner.
- c. Bethlehem Council of Kadosh:
(1) Commander, (2) First Lieutenant Commander, (3) Second Lieutenant Commander, (4) Chancellor, (5) Orator, (6) Almoner.
- D. Dalcho Consistory:
(1) Master of the Kadosh, (2) Prior, (3) Preceptor, (4) Chancellor, (5) Minister of State, (6) Almoner.

Section 2: Elected officers, with the exception of the Treasurer and Almoner, are entitled to hold only one office during the year.

Section 3: The Secretary of the Delta Lodge of Perfection, the Secretary for the Buist Chapter, the Recorder for the Bethlehem Council and the Registrar for the Dalcho Consistory shall be titled "General Secretary" and appointed by the Sovereign Grand Inspector General or Deputy. The Treasurer of Delta Lodge of Perfection, the Treasurer for Buist Chapter, the Treasurer for Bethlehem Council and the Treasurer for Dalcho Consistory, shall be appointed by the Sovereign Grand Inspector General or Deputy.

Section 4: The following officers shall, upon the day of their election, appoint the following officers:

- a. The Venerable Master of Delta Lodge of Perfection:
(1) Prelate, (2) Master of Ceremonies, (3) Expert, (4) Assistant Expert, (5) Captain of the Host and (6) Tiler.
- b. The Wise Master of Buist Chapter of Rose Croix:
(1) Master of Ceremonies, (2) Expert, (3), Assistant Expert, (4) Standard Bearer, (5) Guardian of the Temple and (6) Tiler.
- c. The Commander of Bethlehem Council:
(1) Marshal of Ceremonies, (2) Turcopilier, (3) Draper, (4) First Deacon, (5) Second Deacon, (6) Bearer of Beauseant, (7) Bearer of White Standard, (8) Bearer of Black Standard, (9) Lieutenant of the Guard and (10) Sentinel.
- d. The Master of the Kadosh:
(1) Prelate, (2) Marshal of Ceremonies, (3), Expert, (4) Assistant Expert, (5) Captain of the Guards and (6) Tiler.

ARTICLE IV

Rules of Order

Section 1: The rules of order and debate shall be modeled after those of Brother Mackey's "Jurisprudence of Freemasonry" to which reference shall be made in cases of doubt.

Section 2: The order of business shall be as follows: (1) Reading of unconfirmed minutes for approval, (2) General Secretary's fiscal report, (3) Treasurer's fiscal report, (4) Reporting of deaths, (5) Communications (except applications for membership, requests for affiliation or requests for reinstatement), (6) Reports of standing committees, (7) Reports of special committees, (8) Applications for degrees, affiliation or reinstatements, (9) Balloting on applications, affiliations or reinstatements, (10) Notices and resolutions and (11) Other business. The prescribed order of business may be changed at the pleasure of the presiding officer.

ARTICLE V

Balloting

Section 1: Except as specifically provided for by the Supreme Council Statutes or in these by-laws, balloting shall be by the usual Masonic sign unless otherwise ordered by the presiding officer, or requested by a majority of the Brethren present.

Section 2: Except where otherwise specified a simple majority shall prevail on any question.

Section 3: Election of officers shall be by secret ballot if ordered by the presiding officer or requested by any member present.

Section 4: Every member is entitled to one vote. When a tie vote occurs on any question, the presiding officer shall order a second ballot. If a tie occurs on the second ballot, the presiding officer shall cast the deciding vote, in addition to his vote as a member.

ARTICLE VI

Fees and dues

Section 1: The fees shall be \$200.00 as follows:

- a. Delta Lodge of Perfection (4th through 14th Degrees): \$100.00
- b. Buist Chapter of Rose Croix (15th through the 18th Degrees): \$25.00
- c. Bethlehem Council of Kadosh (19th through 30th Degrees): \$25.00
- D. Dalcho Consistory (31st and 32nd Degrees): \$50.00.

Section 2: No degree can be received by a candidate until the fees have been paid, except as provided for in the Supreme Council Statutes.

Section 3: No fee shall be charged for affiliation.

Section 4: The dues, payable by December 31st of the preceding year, of each member will be: a. Delta Lodge: \$65.00, Buist Chapter: \$30.00, Bethlehem Council: \$30.00, and Dalcho Consistory: \$35.00 and. an annual assessment of \$10.00 in Delta Lodge of Perfection to be equally divided between the Charleston Scottish Rite Historical and Educational Foundation, Inc and the South Carolina Scottish Rite Foundation. This fee applies to all members who pay dues. In event of a raise in Per Capita by The Supreme Council, dues will be automatically increased by the same amount,

Section 5: Endowed Life Memberships can be purchased as per Table 1 attached to the By-Laws.

- a. Life membership can be transfer to another valley in Orient of South Carolina.
- b. Life membership is available for members in split valley in Orient of South Carolina.
- c. Life membership is not transfer to another valley outside Orient of South Carolina.

ARTICLE VII

Application for Membership

(Qualifications and procedures are delineated in the Supreme Council Statues to which reference shall be made.)

Section 1: Every petitioner for degrees in the Valley of Charleston shall be recommended by two members of the Rite. The petitioner must be a member in Good Standing in his Masonic Lodge.

Section 2: Should a petitioner request the return of his petition before being balloted upon his request shall be referred to the Valley of Charleston but no petition shall be returned once it has been balloted upon except as provided by the Statues of the Supreme Council.

Section 3: Upon election to receive the degrees, all fees previously paid by the candidate shall become the property of the Valley of Charleston and can be returned only by the vote of the Valley of Charleston except as provided by the Statutes of the Supreme Council. The fees of a rejected petitioner shall be returned with the notice of his rejection.

ARTICLE VIII

Committees

Section 1: The Standing Committees shall be: (1) The Charleston Valley Advisory Committee (2) The Finance Committee, (3) The Charity Committee, (4) The Dining Room Committee and (5) the Property Committee.

Section 2: Temporary Committees shall be created and dissolved as needed.

Section 3: The Finance Committee shall consist of the Venerable Master, Senior and Junior Warden of the Lodge of Perfection whose duty shall be to audit all warrants and authorize payment.

Section 4: The Charity Committee shall consist of the Venerable Master, the Secretary and the Treasurer of the Lodge of Perfection. It shall be their duty to administer charities in the absence of the Almoner. For this

purpose they are empowered to expend an amount not to exceed one-hundred dollars for each emergency during the recess of the Valley of Charleston.

Section 5: The Dining Room Committee shall consist of five members, one of which shall be the Chairman appointed by the Venerable Master of the Lodge of Perfection. The Committee shall be responsible for the arrangement of all meals served in the Dining Hall of the Center, to arrange meals or finger food during Class Reunions and/or special activities and to see that the kitchen and dining areas are cleaned after each meal or occasion and the all refuse be placed in appropriate containers and placed outside of the building. The General Secretary will sign all contracts or give written approval involving the payment of funds for meals or food.

Section 6: The Property Committee shall consist of three members, one of which shall be the Chairman assigned by the Venerable Master of the Lodge of Perfection. The Committee shall inspect and observe the physical condition of the properties and recommend to the Secretary of the Lodge of Perfection any action necessary to maintain them in good condition.

Section 7: (a) The Charleston Valley Advisory Committee shall consist of a Chairman appointed by the SGIG or Deputy of the Supreme Council in South Carolina; The Venerable Master and the Senior Warden, Almoner, Secretary and Treasurer of the Delta Lodge of Perfection; The Wise Master and Senior Warden of Buist Chapter of Rose Croix; The Commander and First Lieutenant Commander of the Bethlehem Council of Kadosh; The Master of the Kadosh and the Prior of the Dalcho Consistory and the Director of Work. Other members may be invited to attend the meetings by the Chairman.

(b) The Charleston Valley Advisory Committee shall meet prior to the stated meeting. Special meetings may be called by the Chairman if considered necessary.

(c) Any proposition or motion from the floor of the Valley of Charleston may be referred to the Charleston Valley Advisory Committee for study and recommendation if deemed appropriate by the Presiding Officer. The Charleston Valley Advisory Committee will report to the Valley of Charleston on the propositions at each of the monthly stated meetings.

(d) Each member of the Charleston Valley Advisory Committee shall be entitled to one vote on any question, except that the Chairman shall cast two votes if necessary for a decision. Voting in the Conference shall be by the usual Masonic sign unless otherwise directed by the Chairman.

(e) Seven members of the Charleston Valley Advisory Committee shall constitute a quorum.

(f) The duties of the Charleston Valley Advisory Committee are defined as an advisory group only and has no power to set policy or enact legislation but its recommendations shall be presented to the Valley of Charleston for approval/disapproval.

ARTICLE IX

Coordinate Administration

Section 1: All business will be transacted in the stated and called meetings of the Valley of Charleston. The Presiding Officer of the meetings will be rotated between the Venerable Master of the Lodge of Perfection, the

Wise Master of the Chapter of Rose Croix, The Commander of the Council and the Master of the Kadosh of the Consistory.

Section 2: All decisions made at a meeting of the Valley of Charleston will be binding on the Lodge, Chapter, Council and Consistory.

Section 3: One set of minutes will be kept for the Valley of Charleston.

ARTICLE X

Fiscal

Section 1: All fiscal matters will be administered by the Valley of Charleston.

Section 2: The Presiding Officer of the Valley of Charleston may refer fiscal matters to the Finance Committee for study and recommendation. The Valley of Charleston may dispose of such referred matters at any subsequent stated or special meeting.

Section 3: All monies shall be received by the Secretary of the Lodge of Perfection who shall make due entry of the same and shall deposit them to the credit of the Delta Lodge of Perfection in such bank or depository as the Valley of Charleston may direct. The Secretary shall issue to the Treasurer a deposit slip and the Treasurer shall acknowledge such deposit.

Section 4: The Secretary, Treasurer, Almoner and the Administrative Assistant shall be under bond as may be permitted under the blanket coverage of the Supreme Council. Premium of such bond shall be paid by the Valley of Charleston.

Section 5: No Monies shall be disbursed from the Treasury except by consecutively numbered vouchers signed by the Finance Committee and countersigned by the Secretary and Treasurer. The form of voucher used will be approved by the Valley of Charleston. All payments of these vouchers are to be made by check and signed by the Treasurer, or in his absence, the Secretary.

Section 6: Upon request of the Secretary there may be provided for him assistants in such manner and at such remuneration as the Valley of Charleston shall determine.

Section 7: No office in the Valley of Charleston shall be accompanied by any remuneration except those of the Secretary and Treasurer. Salaries will be determined by the Valley of Charleston. Any member may be reimbursed, after investigation and approval of the Valley of Charleston, for expenses incurred in the service of the Rite.

Section 8: The Secretary shall be allowed a Contingent Fund, not to exceed two hundred dollars, which shall be replenished as necessary.

Section 9: The Secretary is authorized to procure a credit card for use of the Valley of Charleston. This credit card will be the current one as approved by the Supreme Council. No charges are to be made using the card unless they are for official use of Valley of Charleston. The voucher will be approved by the Finance Committee.

Section 10: The books and accounts of the Secretary and Treasurer shall be audited each year as soon after December 31 as practicable by a Certified Public Accountant. The completed audit shall be presented at the

next stated meeting of the Valley of Charleston. A copy of the audit report shall be available at all times in the Secretary's office for review by the officers and members if so desired. Copies of the annual audit report shall be forwarded to the Grand Secretary General of the Supreme Council and the Sovereign Grand Inspector General or Deputy in South Carolina.

ARTICLE XI

Director of Work

Section 1. The Director of Work shall be a Master of the Royal Secret. He shall have general supervision of the staging of the Degrees in cooperation with Venerable Master of the Lodge of Perfection, the Wise Master of Chapter of Rose Croix, the Commander of the Council, the Master of the Kadish of the Consistory, Class Director and Degree Masters.

Section 2. The Director of Work shall be appointed by the Sovereign Grand Inspector General or Deputy in South Carolina upon recommendation of the Charleston Valley Advisory Committee. He shall serve at the pleasure of the Sovereign Grand Inspector General or Deputy in South Carolina.

Section 3. The Director of Work shall organize such staff as he shall deem necessary to assist in staging the work of the Degrees.

Section 4. The Director of Work shall be empowered to authorize emergency expenditures for equipment and/or supplies not to exceed one hundred dollars during any one reunion.

ARTICLE XII

Class Director

Section 1. The Class Director, or Instructor, shall be appointed by the Director of Work on the recommendation of the Charleston Valley Advisory Committee. He shall, in cooperation with the Director of Work, give instructions to the candidates and to communicate all degrees which are not conferred.

ARTICLE XIII

Alderman

Section 1. An Alderman's fund shall be established for charitable purposes and for the payment of dues of needy members as determined by the Charleston Valley Advisory Committee.

Section 2. The Alderman shall have an assistant capable of acting in his absence or illness but it is understood that the Alderman is fully responsible for the administration of these funds.

ARTICLE XIV

Secretary

Section 1. The Secretary of the Delta Lodge of Perfection shall act as the General Secretary for all Scottish Rite Bodies in the Valley of Charleston. In addition to the proper accountability of all fiscal matters as mentioned in Article 14a of these By-Laws he shall keep a faithful record of minutes of the transactions of the Valley of Charleston. He shall furnish to the Sovereign Grand Inspector General or Deputy in South Carolina copies of all minutes. He shall forward notice to each petitioner of his election or reposition and, if elected, he shall advise

him of the time and place of the conferral of the Degrees. He shall immediately, upon the completion of a Reunion notify the Supreme Council, on appropriate forms, the names and addresses of the newly made Scottish Rite Masons forwarding therewith the appropriate per capita tax. The General Secretary shall keep in his possession and affix to such papers as may require attestation, the official seal of each body of the Scottish Rite in the Valley of Charleston.

Section 2: It is the responsibility of the General Secretary to keep fair records of all things pertinent to the operation of all bodies, and to perform such other duties as properly appertain to his office or which may be required of him by the Sovereign Grand Inspector General or Deputy in South Carolina, the Grand Secretary General or the Sovereign Grand Commander.

Section 3: The General Secretary is also the Custodian of the Scottish Rite Center and of all property, real and personal, belonging to the Bodies of the Valley of Charleston. He is charged with the maintenance and safekeeping of the same.

Section 4: The General Secretary is in charge of the employees in his office and those under his direction as Custodian of the Center and Grounds and such others as may be placed under his direction or control, subject to the authority of the Sovereign Grand Inspector General or Deputy of the Supreme Council.

Section 5: The General Secretary may employ such clerical Assistance or other services in the discharge of the duties of his office as he may deem necessary.

ARTICLE XV

Treasurer

The Treasurer shall be appointed by the Sovereign Grand Inspector General or Deputy.

Section 1: The Treasurer shall acknowledge, make entry of and account for all monies deposited by the General Secretary in the name of the Delta Lodge of Perfection and the Valley of Charleston.

Section 2: The Treasurer shall make no disbursement of funds except as provided in Article V of these by-laws.

Section 3: All special funds, gifts or bequests shall be in his keeping and held in such special accounts approved by the Finance Committee.

Section 4: He shall make such investments of excessive funds as deemed appropriate and approved by the Finance Committee.

ARTICLE XVI

Amendments

Section 1: Proposed amendments must be presented in writing at a stated meeting whereupon the Presiding Officer shall designate a subsequent stated meeting, not later than the third month thereafter, as the time for balloting.

Section 2: Due notice of the proposed amendments, including the date for balloting, shall be forthwith mailed to every member of the Valley of Charleston at his last known address.

Section 3: The vote to amend these by-laws shall be by secret ballot.

Section 4: These by-laws may be amended only at a stated meeting by the affirmative vote of three-fourths of the members present.

ARTICLE XVII

Disposition

These by-laws shall be effective upon being approved by the Sovereign Grand Inspector General, or Deputy, of the Supreme Council whereupon they shall supersede all previous by-laws and resolutions of the Valley of Charleston.

Table 1
Life Membership Tables
Orient of South Carolina

AGE	Factor	Dues	Reg Dues	Savings	Yrs Save	Earn / Yr	Earnings
18	44.3	3322.5	4650	1327.5	17.7	166.125	\$10,133.63
19	43.6	3270	4575	1305	17.4	163.5	\$9,810.00
20	42.9	3217.5	4500	1282.5	17.1	160.875	\$9,491.63
21	42.1	3157.5	4425	1267.5	16.9	157.875	\$9,156.75
22	41.4	3105	4350	1245	16.6	155.25	\$8,849.25
23	40.7	3052.5	4275	1222.5	16.3	152.625	\$8,547.00
24	40	3000	4200	1200	16	150	\$8,250.00
25	39.3	2947.5	4125	1177.5	15.7	147.375	\$7,958.25
26	38.6	2895	4050	1155	15.4	144.75	\$7,671.75
27	37.9	2842.5	3975	1132.5	15.1	142.125	\$7,390.50
28	37.1	2782.5	3900	1117.5	14.9	139.125	\$7,095.38
29	36.4	2730	3825	1095	14.6	136.5	\$6,825.00
30	35.7	2677.5	3750	1072.5	14.3	133.875	\$6,559.88
31	35	2625	3675	1050	14	131.25	\$6,300.00
32	34.3	2572.5	3600	1027.5	13.7	128.625	\$6,045.38
33	33.6	2520	3525	1005	13.4	126	\$5,796.00
34	32.9	2467.5	3450	982.5	13.1	123.375	\$5,551.88
35	32.1	2407.5	3375	967.5	12.9	120.375	\$5,296.50
36	31.4	2355	3300	945	12.6	117.75	\$5,063.25
37	30.7	2302.5	3225	922.5	12.3	115.125	\$4,835.25
38	30	2250	3150	900	12	112.5	\$4,612.50
39	29.3	2197.5	3075	877.5	11.7	109.875	\$4,395.00
40	28.6	2145	3000	855	11.4	107.25	\$4,182.75
41	27.9	2092.5	2925	832.5	11.1	104.625	\$3,975.75
42	27.1	2032.5	2850	817.5	10.9	101.625	\$3,760.13
43	26.4	1980	2775	795	10.6	99	\$3,564.00
44	25.7	1927.5	2700	772.5	10.3	96.375	\$3,373.13
45	25	1875	2625	750	10	93.75	\$3,187.50
46	24.3	1822.5	2550	727.5	9.7	91.125	\$3,007.13
47	23.6	1770	2475	705	9.4	88.5	\$2,832.00
48	22.9	1717.5	2400	682.5	9.1	85.875	\$2,662.13
49	22.1	1657.5	2325	667.5	8.9	82.875	\$2,486.25
50	21.4	1605	2250	645	8.6	80.25	\$2,327.25
51	20.7	1552.5	2175	622.5	8.3	77.625	\$2,173.50
52	20	1500	2100	600	8	75	\$2,025.00
53	19.3	1447.5	2025	577.5	7.7	72.375	\$1,881.75
54	18.6	1395	1950	555	7.4	69.75	\$1,743.75
55	17.9	1342.5	1875	532.5	7.1	67.125	\$1,611.00
56	17.1	1282.5	1800	517.5	6.9	64.125	\$1,474.88
57	16.4	1230	1725	495	6.6	61.5	\$1,353.00
58	15.7	1177.5	1650	472.5	6.3	58.875	\$1,236.38
59	15	1125	1575	450	6	56.25	\$1,125.00
60	14.3	1072.5	1500	427.5	5.7	53.625	\$1,018.88
61	13.6	1020	1425	405	5.4	51	\$918.00
62	12.9	967.5	1350	382.5	5.1	48.375	\$822.38
63	12.1	907.5	1275	367.5	4.9	45.375	\$726.00
64	11.4	855	1200	345	4.6	42.75	\$641.25
65	10.7	802.5	1125	322.5	4.3	40.125	\$561.75
66	10	750	1050	300	4	37.5	\$487.50
67	9.3	697.5	975	277.5	3.7	34.875	\$418.50
68	8.6	645	900	255	3.4	32.25	\$354.75
69	7.9	592.5	825	232.5	3.1	29.625	\$296.25
70	7.14	535.5	750	214.5	2.86	26.775	\$240.98
71	6.4	480	675	195	2.6	24	\$192.00
72	5.7	427.5	600	172.5	2.3	21.375	\$149.63
73	5	375	525	150	2	18.75	\$112.50
74	4.3	322.5	450	127.5	1.7	16.125	\$80.63
75	3.6	270	375	105	1.4	13.5	\$54.00
76		250	300	50	0.666667	12.5	\$37.50
77		250	225			12.5	\$25.00
78		250	150			12.5	\$12.50
79		250	75			12.5	\$0.00
80		250	0			12.5	