

## Recommendation letter

To Whom it May Concern,

Timea Szabo was employed by FUTUREAL Group as an Project Assistant from June 2011 to January 2012. Timea was responsible for support the Retail and Office Leasing team and the Architect Managers including leasing contract processing, designing fit-out plans, assisting the BREEAM qualification and solving facility management issues.

Timea has excellent professional and communication skills. In addition, she is well organized, reliable and computer literate. Timea can work independently and is able to follow through to ensure that the job gets done. She is flexible and willing to work on any project that is assigned to her. Moreover she was quick to volunteer to assist in other areas of company operations, as well.

According to these characteristics I can state that she would be an outstanding asset for your company so I highly recommend Timea Szabo as a candidate for employment.

Sincerely,



Gábor Tóth  
Director of Retail Team



Tibor Tatár  
Director For Commercial Development



Gábor Radványi  
Architect Manager