Mac Mail

1. Go to **Preferences** (⌘ + ,)
2. Click on **Signatures**
3. Find "Google" in the left column, Click the **+ button** (add new)
4. **Copy & Paste** the email signature from the link
5. Delete your old signature by clicking the **- button**

iPhone

1. Send yourself an email message from your Mac Mail application with the new signature, so you have it in your inbox. It can be just a blank email with your signature.
2. Open the email in the **Mail app** on your iPhone.
3. Press and hold down on the signature in the email you sent yourself. This will bring up the **selection tool**. Move the anchors so you have the entire signature highlighted.
4. Tap on **Copy**.
5. Press the **Home button** to return to your **Home screen**.
6. Launch the **Settings app**.
7. Tap on **Mail, Contacts, Calendars**.
8. Tap on **Signature** under the **Mail section**.
9. Tap on the account you'd like to add the signature to if you have signatures set up per account.
10. Tap in the **signature field** to bring up the **selection tool** again.
11. Tap **Paste** in the popup menu.
12. **Shake your iPhone** and tap **Undo** in order to remove any automatic formatting iOS may have done. This will bring back any colors or other HTML content that may not have shown up in the original paste.

Here is a link with screenshots if you get stuck at any point in this process:
http://www.imore.com/how-create-html-rich-emails-signatures-your-iphone-and-ipad

Gmail

1. Click the **gear icon.** This is located in top right underneath the top bar
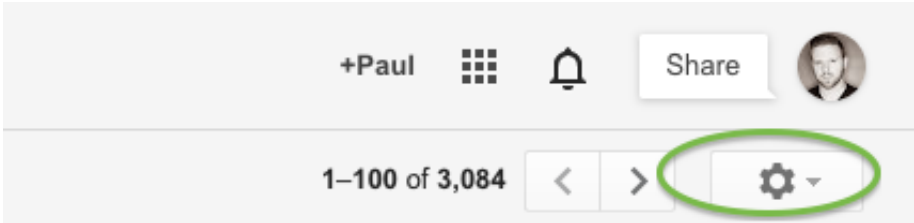
2. Navigate to **Settings**
3. Scroll down to **Signatures**
4. Delete the contents of the text box then **copy & paste** the new signature
5. Click **Save Changes** at the bottom