

March 2025 HR Report

Finalised: 01 April 2025

Summary

- COVID cases saw a 7.5% increase in March 2025, compared to February.
- A total of 28 employees self-reported an absence, with a positive PCR test result.
- This month, the departments most affected were IT and Customer Services
- The regions most affected were Birmingham and London.

Department Breakdown

| Department | Total Cases | Average Absence Duration | Operation Impact Level |
|------------------|-------------|--------------------------|------------------------|
| Customer Service | 10 | 7 days | High |
| IT | 10 | 12 days | High |
| Accounting | 3 | 5 days | Medium |
| Operations | 2 | 4.5 days | Low |
| HR | 3 | 8.5 days | Medium |

Actionable Recommendations:

1. Temporary Staffing Support:
Consider short-term contract hires or cross-training employees in high-impact areas (Customer Services & IT).
2. Remote Work Expansion:
Encourage flexible work-from-home policies where feasible to maintain.
3. Promote Health Resources to all employees for increased awareness.