
		ESL STEEL LIMITED (A Group Company of Vedanta Limited) STANDARD MAINTENANCE PROCEDURE			
SOPNAME :-			XYZ		
SOP NO :ESL/DEPT :-			SEC/SMP/XXX		
REVISION NO : 00			REVISION DATE :DD.MM.YYYY		VERSION NO:XXX
DEPARTMENT :BAR MILL			SECTION :MECHANICAL or ELECTRICAL		
STANDARDS	ISO : 9001	ISO : 14001	OHSAS : 45001	ISO : 50001	ISO : 55001
CLAUSE NAME:	OPERATIONAL PLANNING & CONTROL	OPERATIONAL PLANNING & CONTROL	OPERATIONAL CONTROL	OPERATIONAL CONTROL	OPERATIONAL PLANNING & CONTROL
CLAUSE NO.	8.1	8.1	4.4.6	4.5.5	8.1
MR OFFICE USE ONLY					
FORMAT NO.- F-ESL/IMS/032FORMAT REVISION NO.: 00FORMAT VERSION NO.: 00FORMAT REVISION DATE : DD.MM.YYYY					
ANY OTHER REFERENCES –			ABCD		
1).			ABCD		
2).			ABCD		

3.REQUIRED COMPETENCIES :-										
KNOWLEDGE OF MAINTENANCE	ABCD									
KNOWLEDGE OF EnMS	ABCD									
KNOWLEDGE OF AMS	ABCD									
KNOWLEDGE OF HSE	ABCD									
4.INPUTS :-	REFERENCES	PPE	OUTPUT	EFFICIENCY	EFFECTIVENESS	REVIEW				
XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ				
XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ				
Add additional line item Click on +										
SAFETY HELMET	SAFETY GOGGLE	FACE SHIELD	SAFETY GLOVES	SAFETY SHOES	LEG GUARD	SAFETY MASK	METAL SPLASH SUITE	APRON	BALACLAVA	FR Suit
✓	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓

5. RESPONSIBILITY MATRIX :-		
S.NO	JOB	RESPONSIBILITY
1	ABCD	XYZ
2	ABCD	XYZ
Add additional line item Click on +		

6. DISTRIBUTION LIST :-							
SOP	SOP No.	REFERENCES	REV. No	VERSION No.	No.OFPAGES	No OF COPIES DISTRIBUTED	PLACES WHERE DISTRIBUTED
XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ
XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ	XYZ
Add additional line item Click on +							

7. PROCEDURE :-				
Sl.No.	ACTIVITY(OPERATIONAL UNIT HAS TO COVER PRE STARTUP/ ON STARTUP PROCESS SEPARATELY)	REFERENCES Doc No. / Pics –	RESPONSIBILITY	HSE AND QUALITY CONSIDERATIONS
1	XYZ	XYZ	XYZ	XYZ
2	XYZ	XYZ	XYZ	XYZ
Add additional line item Click on +				

8. OPERATIONAL ACTIVITYLIST WITH CONTROLS :-			
S. No.	ACTIVITY	FIRST CONTROL	SECOND CONTROL

1	XYZ	XYZ	XYZ
Add additional line item Click on +			

9. QMS, OH&S, EMS, AMS :-	
<div>EnMS, ISOLATION Considerations</div> <div>(Details of Aspects & Risks to be mentioned in an annexure)</div>	10.1 QMS CONSIDERATION (Linkage with QMS Risk Register & Opportunities): XYZ
	10.2 OH&S CONSIDERATION (HIRADEC No. to be linked): XYZ
	10.3 EMS CONSIDERTAION (Aspect No. to be linked): XYZ
	10.4 EnMS CONSIDERATION: XYZ
	10.5 AMS CONSIDERATION: XYZ
	10.6 ISOLATION CONSIDERATIONS (Refer to Isolation SOP / Annexure, line item no. to be mentioned):- XYZ
	10.7 PRECAUTIONS XYZ

REVISION NO.	DATE OF REVISION	PAGES	BRIEF OF CHANGES
NN	DD.MM.YY	XX to XX	XYZ
Add additional line item Click on +			

Note:- In case of statement addition or deletion revision history no will be changed in incremental order and in case of no change the revision no remains same. Document date must be updated on header part & in last line item of revision history.

APPROVAL SIGNATURES RECORD				
REVIEWER	POSITION	NAME	SIGNATURE	DATE
PREPARED BY	XYZ	XYZ	XYZ	XYZ
REVIEWED BY	XYZ	XYZ	XYZ	XYZ
APPROVED BY	XYZ	XYZ	XYZ	XYZ

