# KIKO PAN

Oakland, CA | 510-816-9101 | kiko321pan@gmail.com | Portfolio

**EDUCATION SKILLS** 

### University of California, San Diego

San Diego, CA

**SOFT SKILLS** Effective

BS in Cognitive Science Specialization in Design and Interaction

Graduation Date: June 2025 • Figma Python Communicator

Minor in Computer Science

Java

**TECHNICAL SKILLS** 

• Team Leader

HTML

Adaptable & Reliable

Related Courses: Introduction to Programming and Computational Problem-Solving I (Python) & II (Java), Discrete Mathematics, Introduction to Statistics, Cognitive Consequences of Technology, Field Methods:

Studying Cognition in the Wild.

 Cantonese Excel (Proficient)

Dual Enrollment Courses: User Experience & Interface, Fundamentals of Graphic Visualization.

## **WORK EXPERIENCE**

### Design For America @ UCSD

San Diego, CA

Design Lead

January 2024 - Current

- Collaborating with Project Art of Learning, a San Diego-based nonprofit, on website redesign.
- Focusing on revamping visual design, incorporating interactive elements, and enhancing browsing experiences.
- Lead communicator between design group (4 members) and NPO, ensuring seamless updates and alignment with NPO objectives.
- Conducted website audit, S.W.O.T. analysis, created user personas, user interviews, and information architecture redesign.
- · Currently analyzing user data and affinity mapping preparing for low-fidelity prototyping.

Pressed San Diego, CA

Shift Leader

January 2023 - Current

- · Actively drive company sales and revenue by prioritizing customer satisfaction through collaborative teamwork and product expertise.
- Perform opening and closing procedures involving bank deposits, organizing and receiving shipments, and tracking inventory while communicating company policies and procedures.
- Train newly hired staff on job responsibilities and how to operate the POS system.
- Enforce company policies to promote a safe and respectful work environment for all team members.

**Footlocker** San Diego, CA August 2022 - July 2023 Sales Associate

 Proactively assisted over 30 customers per shift by welcoming them, answering questions, providing assistance with merchandise, and handling payments.

- Maintain a clean and organized environment, and adjusted sale items as needed.
- Delivered outstanding customer service, reached daily sales goals, and ranked #1 in sales on numerous days.
- Boosted self-confidence while gaining experience in sales alongside my team through constant communication.

**Albertsons** Oakland, CA

Intern

June 2021 - July 2021

- Completed a three-week computer science hackathon program. (~20 Members)
- Learned and collaborated with Albertson's/ Safeway's web development team to build solution-based projects.
- Developed user interfaces and web applications using HTML, JavaScript, and CSS acquiring design-thinking and innovative problem-solving skills.
- Worked alongside my team to create and design a website regarding wildfires.

#### Hack the Hood x WIX

Oakland, CA - Remote

July 2020 - August 2020

Intern

- Beta tested WIX's web development course and learned how to navigate the WIX editor.
- Executed multiple small design-related projects including a portfolio and provided user feedback.
- Created a wireframe and designed a website for a local party planner business through WIX with my partner as our final project.