



SHIVANYA
COMPUTER EDUCATION PVT. LTD.
An ISO 9001:2015 Certified Institute



Welcome

**Course
Prospectus**





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Course Code- 01

Diploma in Nursery Teacher Training Course (DNITC)

Eligibility - 12th

Duration - 12 Months

PART-1 (Theoretical)

- * (a) Child Psychology (b) Child Care & Health
- * Sociology & Guidance
- * School Organization
- * Principal of Education & Educational Psychology
- * Modern Methods of Teaching & Teaching Topic
- * (a) Working with Parents & Community
- (b) Pre Primary (Nursery) Education

PART-2 (Practical)

- * Lesson Plan, Practical Files & School Teaching Practical
- * Nursery Rhymes, Group Song, English Poem & Patriotic Song & Viva

Free!
Admission kit

Course Code- 02

Diploma in Computer Teacher Training Course (DCITC)

Eligibility - 12th

Duration - 12 Months

- * Fundamental of Compnr., Windows, MS Office, MS Access
- * Tally Or Visual Basic, HTML, DHTML
- * Programming Concept in C & C++, Oracle or Java
- * CorelDraw, Pagemaker, Internet
- * Computer Lab Practical
- * On Sight Practical Teaching+Viva

Free!
Admission kit





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COMPUTER SOFTWARE COURSES FOR 12 MONTHS

Course Code- 03

PG-Diploma in Computer Course (PG-DCSC)

Eligibility - Graduate

Duration - 12 Months

Part - I (6 Months)

- * Fundamental of Computer, Windows (OS)
- * MS-Office (Word, Excel, Power Point, Access)
- * Computer Lab Practical & Project/Viva

Part - II (6 Months)

- * C & C++, Visual Basic or Java Programming
- * HTML, DHTML, Java Script, Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 04

Master Diploma in Computer Course (MDCSC)

Eligibility - 12th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
- * MS-Office (Word, Excel, PowerPoint) C & C++
- * HTML, DHTML, Tally, Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 05

Advance Diploma in Computer Programming Course (ADCPC)

Eligibility - 12th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
- * MS-Office (Word, Excel, PowerPoint) C & C++
- * HTML/DHTML/Java Script, VB, Oracle or Java, Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit





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COMPUTER SOFTWARE COURSES FOR 12 MONTHS

Course Code- 06

Free!
Admission kit

Diploma in Computer Office Management & Publishing Course (DCOMPC)

Eligibility - 12th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
- * MS-Office, Internet, Financial Accounting-Tally
- * DTP-Pagemaker, Coral Draw, Photoshop, Scanning
- * Computer Lab Practical & Project/Viva

Course Code- 07

Free!
Admission kit

Advance Diploma in Computer Course (ADCSC)

Eligibility - 10th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
- * MS-Word, Excel, Power Point, Access, HTML, DHTML
- * C Programming, Tally, Internet
- * Computer Lab Practical & Project/Viva

Course Code- 08

Free!
Admission kit

Diploma in Computer Office & Accounting Course (DCOAC)

Eligibility - 10th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
- * MS Office (Word, Excel, PowerPoint) Internet
- * Financial Accounting- Tally (Company Creation, Accounting, Reports)
- * Computer Lab Practical & Project/Viva

Course Code- 09

Free!
Admission kit

Master Certificate in Computer Course (MCCSC)

Eligibility - 10th

Duration - 12 Months

- * Fundamental of Computer, Windows (OS)
 - * MS Office, MS Access, HTML, C Language or Tally, Internet
 - * Computer Lab Practical & Project/Viva
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COMPUTER SOFTWARE COURSES FOR 6 MONTHS

Course Code- 10

Diploma in Computer Financial Accounting Course (DCFAC)

Eligibility - 10th

Duration - 6 Months

- * Fundamental of Computer, Windows, MS-Office
- * MS-Access, Financial Accounting- Tally
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 11

Diploma in Desktop Publishing Course (DDTPC)

Eligibility - 10th

Duration - 6 Months

- * Fundamental of Computer, Windows (OS)
- * Pagemaker, CorelDraw, Photoshop, Scanning, Printing
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 12

Diploma in Web Designing Course (DWDC)

Eligibility - 10th

Duration - 6 Months

- * Fundamental of Computer, Windows, Basic of DTP
- * HTML, DHTML, Java Script or Flash & Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 13

Diploma in Computer Course (DCSC)

Eligibility - 10th

Duration - 6 Months

- * Fundamental of Computer, Windows (OS)
- * MS-Office, MS Access, Tally Or C Language Or Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit

Course Code- 14

Certificate in Computer Skills Course (CCSC)

Duration - 6 Months

- * Fundamental of Computer, Windows, MS-Office
- * MS Access, Tally Or C Language Or Internet
- * Computer Lab Practical & Project/Viva

Free!

Admission kit





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COMPUTER SOFTWARE COURSES FOR 3 MONTHS

Course Code-15

Certificate in Basic Computer Course (CBCC)

Duration - 3 Months

Free!
Admission kit

- * Fundamental of Computer, Windows(OS)
- * MS-Office(Word Excel, PowerPoint)
- * Computer Lab Practical & Project/Viva

Course Code- 16

Certificate in Computer Financial Accounting Course (CCFAC)

Duration - 3 Months

Free!
Admission kit

- * Fundamental of Computer, Windows(OS)
- * Basic of Financial Accounting-Tally
- * Computer Lab Practical & Project/Viva

Other Short Term Courses

Course Code- 17	* Certificate in Computer English Typing	1/2/3 Months
Course Code- 18	* Certificate in Computer Hindi Typing	1/2/3 Months
Course Code- 19	* Certificate in Computer Eng./Hindi Typing	1/2/3/4/6 Mth.
Course Code- 20	* Certificate in Internet Application	1Week / 1 Months
Course Code- 21	* Certificate in Basic Computer	1/2 Months
Course Code- 22	* Certificate in English Speaking & PD	2/3/6 Months
Course Code- 23	* Certificate in DTP	2/3/4 Months
Course Code- 25	* Certificate in Tally	30Day/45Days
Course Code- 26	* Certificate in Basic Programming	1/2 Months