

RESUME

Name: Pankaj kailash khanderao

Address: Gayatri Nagar Old City, Akola-444002

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Mobile: 7058137700

OBJECTIVE

To work in your organization with full caliber and honesty to contribute in mutual growth and prosperity.

EDUCATION

Year	Degree/Exam	Board/University	Marks (%)
2010	10th	Amravati	62.00
2012	12th	Aurangabad	63.00
2019	Engineering Diploma	MSBTE	58.00
2023	Engineering Degree	SGBAU	60.00
2012	MS-CIT	MSBTE	89.00
2015	Typing(30 English)	MSCE(Pune)	81.00
2016	Typing(40 English)	MSCE(Pune)	51.00

PERSONAL DATA

Gender: MALE

Date Of birth: 15/10/1992

Father's Name: Kailash S Khanderao

Mother's Name: Neelam K Khanderao

TECHNICALSKILLS

- Computer It Web development skills are HTML, CSS, BOOTSRAP,GITHUB,JAVASCRIPT.
- Completed **BROADBAND TECHNICIAN** course done at BSNL RTTC Nagpur under Pandit DeendayalUpadhaya Sanchar Kaushal Vikas Pratishthan Skill Development program of Govt of India.
- Achieved additional Knowledge about Optical Fiber Splicing and Tower Technician course.

ACHIEVMENTS

- Scaute-Gaude Diploma

INTERESTS

- Reading, Technical work.

WORK EXPERIENCE

INFOWAY WAY SOLUTION LLC.

FEB 2022-feb 2023

JOB ROLE: US IT RECRUITER

- I am working as a **US IT RECRUITER** at **INFOWAY SOLUTION LLC** from February 2022 to till February 2023.
- Handled the tasks of screening, selecting and submitting candidates to job orders within a defined discipline.
- Assigned the tasks of utilizing on-line database, candidate referrals, internet and networking to identify potential candidates.
- Assigned the tasks of negotiating offers with candidates to meet target gross margins of the organization.
- Established business contacts in target markets through linkedin, Job Diva, and vendor relationships.
- Responsible for recruiting and maintaining good relationship with existing candidates of the organization.
- Performed recruitment tasks by applying the policies, rules and procedures of the organization.

WORK EXPERIENCE

MAY 2021 – DEC 2021

- I have experience of online E-Service from May 2021 to December 2021.
- I have experience in feeling various exam form.

WORK EXPERIENCE

NOV 2020 – APRIL 2021

HITACHI PVT. LTD.COMPANY

JOB ROLE: MACHINE OPERATOR

- I have experience of machine operator in **Hitachi Pvt. Ltd.** company from November 2020 to April 2021.
- I used to work on CNC machine
- I have experience of using various tool.

DECLARATION

I hereby affirm that the above information is true to the best of my knowledge and belief

Place: Akola

Date:

PANKAJ K KHANDERAO.