**Centre Behaviour Policy**

At Positive Progress Tuition Centres we are very proud and fortunate to have a very dedicated and supportive learning community.  At our school the staff, parents and carers all recognise that the education of our children is a partnership between us.

We expect our community to respect our ethos, keep our centre tidy, set a good example of their own behaviour when in and around the centre.

In addition we also expect our parents, carers and visitors to keep our children safe by adhering to the centre’s request to park safely outside the centre during drop off and collection times. Respect other road users and pedestrians

This code aims to clarify the types of behaviour that will not be tolerated and seeks parental agreement to these expectations.

The code of conduct also sets out the actions the school can take should this code be ignored or where breaches occur.

**Behaviour that will not be tolerated:**

* Disruptive behaviour which interferes or threatens to interfere with any of the centres normal operation or activities anywhere on the premises.
* Any inappropriate behaviour on the centre premises.
* Using loud or offensive language or displaying temper.
* Threatening in any way, a member of staff, visitor, fellow parent/carer or child.
* Damaging or destroying centre property.
* Sending abusive or threatening emails or text/voicemail/phone messages or other written communications (including social media) to anyone within the learning community.
* Defamatory, offensive or derogatory comments regarding the centre or any of the pupils/parents/carers/staff at the centre on Facebook or other sites
* The use of physical, verbal or written aggression towards another adult or child. This includes physical punishment of your own child on our premises.
* Approaching someone else’s child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences)
* Smoking, taking illegal drugs or the consumption of alcohol on our premises. (Alcohol may only be consumed during authorised events)
* We very much welcome dogs at our centre, as long as they are well behaved and kept on a lease at all times

Should **any** of the above occur on school premises or in connection with the centre may feel it is necessary to take action by contacting the appropriate authorities or consider banning the offending adult from entering the premises.

Thank you for abiding by this code in our learning community. Together we create a positive and uplifting environment not only for the children but also all who work and visit us.

It is important for parents and carers to make sure any persons collecting their children are aware of this policy.

**Issues of conduct with the use of Social Media**

Most people take part in online activities and social media. It’s fun, interesting and keeps us connected.

We have our own Facebook and Instagram pages which we use mainly to promote our organisation. We ask that parents help us by liking and sharing our posts if you wish to do so.

Within these spaces however we ask that you use common sense when discussing our centre online.

**‘Think before you post’**We ask that social media, whether public or private, should not be used to fuel campaigns and voice complaints against the centre, staff, parents/carers or children.

We take very seriously inappropriate use of social media by a parent to publicly humiliate or criticise member of our learning community.

Parents/carers should not use social media as a medium to air any concerns or grievances.

If parents have any concerns about their child in relation to the centre as we have said above they should:

1. Initially contact the centre manager
2. If the concern remains, they should raise a formal complaint through our complaints procedure
3. If still unresolved, then you should contact Ofsted and report your concerns. PLEASE NOTE: Ofsted will not take any action if you have followed the formal complaints procedure

**Online activity which we consider inappropriate:**

* Identifying or posting images/videos of children without parental consent
* Abusive or personal comments about staff, students or other parents
* Bringing the centre into disrepute
* Posting defamatory or libellous comments
* Emails circulated or sent directly with abusive or personal comments about staff or students
* Using social media to publicly challenge school policies or discuss issues about individual students or members of staff
* Threatening behaviour, such as verbally intimidating staff, or using bad language
* Breaching school security procedures

At our centre we take our safeguarding responsibilities seriously and will deal with any reported incidents appropriately in line with the actions outlined above.

**Staff standards and expectations**

We baseline all of our students on entry to the centre so that we can clearly see where they need intervention in their learning. There may be gaps in their knowledge that are not apparent to some, but under examination of their baseline are clear to us as professionals with many years of experience in their field. Therefore, we ask that parents support our professional judgement on what is needed to enable strong progression.

Were the members of staff are younger with less experience, they will be mentored by a mature member of the team who will monitor their work and ensure they are setting the right level of challenge for each student. Therefore, we would ask that parents respect the expertise of our staff and work with them on their child’s progress.

**I understand that I am responsible for my childs’ behaviour and actions and that the behaviours I display model the examples they are most likely to follow in life. Therefore, I agree to abide by the above code of conduct in and around the centre.**

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Parent of:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**