

# Glossary

**accident** [N-COUNT-U7] An **accident** is an unplanned event that results in damage or injury. *wypadek*

**acquisition cost** [N-COUNT-U12] The **acquisition cost** is the cost incurred in acquiring materials including sourcing, purchasing, taxes, shipping, and receiving. *koszt nabycia*

**add** [V-T-U5] To **add** numbers is to combine them. *dodawać (o działaniu arytmetycznym)*

**analyst** [N-COUNT-U2] An **analyst** is a professional who is skilled in using analytical and quantitative methods to understand and interpret data. *analityk*

**analyze** [V-T-U1] To **analyze** something is to examine it and determine its relationship to other things. *analizować*

**assistance** [N-UNCOUNT-U8] **Assistance** is help or support that is given to a person. *wsparcie, pomoc*

**associate's degree** [N-COUNT-U1] An **associate's degree** is a two-year degree earned at community colleges, technical colleges, or junior colleges. An associate's degree is equivalent to the first two years of study at a four-year college or university. *tytuł "associate" (po ukończeniu dwuletniego college'u)*

**authorization** [N-COUNT-U15] An **authorization** is the approval for an electronic banking transaction to take place, such as the use of a credit card. *autoryzacja*

**bachelor's degree** [N-COUNT-U1] A **bachelor's degree** is a four-year degree earned at colleges and universities. Degrees include a Bachelor of Arts or a Bachelor of Science. *stopień licencjata*

**carrying cost** [N-COUNT-U12] The **carrying cost** is the total cost of holding an asset, including storage, maintenance, insurance, and other expenses. *koszt utrzymywania zapasów*

**check out** [V-T-U14] To **check out** materials is to make a notation that they have been removed from inventory. *rozchodować, wyewidencjonować*

**come to** [V-PHRASE-U5] To **come to** a number is to equal that number. *tu: równać się*

**complaint** [N-COUNT-U8] A **complaint** is a written or spoken statement in which a person says they are unhappy with something. *skarga, zażalenie*

**consignment** [N-COUNT-U11] Products sold on **consignment** are sent to the seller with the agreement that payment will be made to the manufacturer only when the items are sold, and that unsold items can be returned to the manufacturer. *konsygnacja*

**consultant** [N-COUNT-U2] A **consultant** works with clients to improve logistics performance using skills such as strategic planning, process re-engineering, and/or information technology. *konsultant, doradca*

**consulting** [N-UNCOUNT-U4] **Consulting** is the business of giving professional help and advice about a specific subject. *konsulting, doradztwo*

**consumer** [N-COUNT-U1] A **consumer** is someone who purchases products or services for use. *konsument, klient*

**consumption** [N-UNCOUNT-U10] **Consumption** is the process of buying or using products or the quantity of goods that people buy or use. *konsumpcja (towarów)*

**container** [N-COUNT-U10] A **container** is an item used to store or hold something. It can specifically refer to large boxes, into which products are packed, in order to make them easy to transport. *pojemnik, zbiornik*

**convert** [V-T-U6] To **convert** units is to exchange one system of weights and measures for another. For example, pounds are converted to kilograms and feet are converted to meters. *przeliczać, konwertować*

**coordinate** [V-T-U1] To **coordinate** something is to organize it within a system and to give it an order or a rank within that system. *ustawiać, koordynować*

**courier** [N-COUNT-U13] A **courier** is an individual or a service company that delivers messages, mail, and packages. *kurier, firma kurierska*

**credit card** [N-COUNT-U15] A **credit card** is a card issued by financial institutions that allows the holder to purchase goods or services with the understanding that the holder will pay the financial institution back at a later date. *karta kredytowa*

**cubic meter** [N-COUNT-U6] A **cubic meter** is a metric unit of volume that is equal to 1,000 liters. It is the volume of a cube with edges that are one meter in length. An alternative name for a cubic meter is a stère. *metr sześcienny*

**customer** [N-COUNT-U8] A **customer** is a person or organization that buys products or services from a store or business. *klient*

**customer adapter** [N-COUNT-U13] A **customer adapter** is a provider who works at the request of the customer, takes over the company's logistics activities, and improves them without developing a new service. *customer adapter*

**customer developer** [N-COUNT-U13] A **customer developer** is a provider who is at the highest level of logistics. A customer developer takes over logistics functions, and performs extensive and detailed tasks for a few customers. *customer developer*

**customer service** [N-UNCOUNT-U8] **Customer service** is the way in which a business treats its customers. It is also the department in a company that deals with customer issues and complaints. *obsługa klienta*

**customer service manager** [N-COUNT-U2] A **customer service manager** plans and directs the activities of the customer service team in order to meet the needs of customers and the company. *kierownik ds. obsługi klienta*

**deliver** [V-T-U15] To **deliver** something is to take it to someone. *dostarczać*

**delivery** [N-COUNT-U9] A **delivery** is an item or a collection of items that are brought to the customers who ordered them. *dostawa*

**depreciation** [N-COUNT-U12] **Depreciation** refers to loss of value, often due to damage or deterioration during storage caused by handling, weather, age, evaporation, or shrinkage. *depresja (obniżenie wartości)*

**distribute** [V-T-U14] To **distribute** materials is to deliver them to the necessary recipients. *rozprowadzać, dostarczać*

**distribution inventory** [N-COUNT-U11] **Distribution inventory** includes products and parts that are in transit, stored off-site, or held by a seller on consignment. *magazyn towarów w transporcie*

**divided by** [V-PHRASE-U5] If a number is **divided by** another, it is split into equal parts. *podzielony przez*

**document** [V-T-U15] To **document** something is to record it by writing or photographing it. *dokumentować*

**education** [N-UNCOUNT-U4] **Education** is the act of learning and teaching, usually in a school, college or university setting. *edukacja*

**electrocution** [N-UNCOUNT-U7] **Electrocution** is an injury or death that results from coming in direct contact with electricity. *porażenie prądem*

**equal** [V-T-U5] To **equal** a number is to be the correct answer to a mathematical problem. *równać się (wynik działania matematycznego)*

**expectation** [N-COUNT-U8] An **expectation** is what you believe or hope will happen. *oczekiwanie*

**facility** [N-COUNT-U14] A **facility** is a building that is used for a designated purpose. *budynek, obiekt*

**fall** [N-COUNT-U7] A **fall** is the act of moving downward towards the ground without control. *upadek (z wysokości)*

**fast-paced** [ADJ-U1] If something is **fast-paced**, it moves very quickly or requires quick responses. *szybki, o szybkim tempie*

**fatality** [N-COUNT-U7] A **fatality** is a death that occurs as a result of an accident or disaster. *ofiara śmiertelna, śmiertelny wypadek*

**finished goods** [N-COUNT-U11] **Finished goods** are completed products that are stored and ready for sale. *wyroby gotowe*

**finished parts** [N-COUNT-U11] **Finished parts** are component parts that are completed and stored for use in the final assembly of finished products, or stored to be used as replacement parts. *części gotowe*

**first aid kit** [N-COUNT-U7] A **first aid kit** is a case that contains bandages, medicines, and other items needed to administer care in case an injury occurs. *apteczka, zestaw pierwszej pomocy*

**foot** [N-COUNT-U6] A **foot** is an imperial unit of length that is equal to twelve inches or one-third of a yard. *stopa (miara)*

**freight** [N-UNCOUNT-U4] **Freight** is goods that are transported by vehicles, and the system of moving these goods. *fardin, przewóz*

**freight forwarder** [N-COUNT-U13] A **freight forwarder**, also known as a forwarder or a forwarding agent, is an expert in supply chain management who contracts with carriers to move goods from the manufacturer to the market. *spedytor*

**friendly** [ADJ-U8] If someone is **friendly**, they act in a way that is pleasant, nice and helpful. *przyjazny*

**government agency** [N-COUNT-U4] A **government agency** is an organization within the government that handles specific tasks or issues. *agencja rządowa*

**handling cost** [N-COUNT-U12] **Handling cost** includes all expenses related to moving and transporting items. *tu: koszt obsługi transportu*

**hundred** [N-COUNT-U5] **Hundred** is combined with another number to abbreviate numbers in the thousands. For example, the number 2,300 could be stated twenty-three hundred. *sto*

**imperial system** [N-UNCOUNT-U6] The **imperial system** is a system of weights and measures that is used in the United States and, sometimes, in the United Kingdom. The imperial system uses inches and feet to measure length, and ounces and pounds to measure mass. *anglosaski system miar i wag*

**inbound logistics** [N-COUNT-U14] **Inbound logistics** refers to all aspects of the process of receiving, storing, and managing raw materials used in production. *logistyka zaopatrzeniowa*

**inch** [N-COUNT-U6] An **inch** is an imperial unit of length that is one-twelfth of a foot, and one-thirty-sixth of a yard. *cal*

**industrial** [ADJ-U4] If something is **industrial**, it is associated with the production of goods, in particular those produced in factories. *przemysłowy*

**industry** [N-COUNT-U1] An **industry** is a profit-making enterprise that employs large personnel to create products or services of commercial value. *przemysł*

**injury** [N-COUNT-U7] An **injury** is physical damage that occurs to the body or a body part. *uraz, uszkodzenie*

**inquiry** [N-COUNT-U8] An **inquiry** is a question you ask in order to gather information about someone or something. *zapytanie*

**inspection cost** [N-COUNT-U12] **Inspection cost** includes the costs for inspections of materials received, products in process, and finished goods. *koszt kontroli*

**insurance** [N-COUNT-U12] **Insurance** is a guarantee to protect inventory based on payment of a premium that is calculated based on the value of materials and the condition of storage facilities. *ubezpieczenie*

**interest** [N-COUNT-U12] **Interest** is the rate of return earned by money invested in government bonds or stocks. *odsetki*

**international logistics manager** [N-COUNT-U2] An **international logistics manager** works with manufacturing, marketing, and purchasing professionals to create efficient import/export supply chains. *kierownik ds. logistyki międzynarodowej*

**inventory** [N-COUNT-U11] **Inventory** is a complete list of materials or products in stock. *zapas (w magazynie)*

**inventory control manager** [N-COUNT-U2] An **inventory control manager** works at the plant, distribution center, and/or retail levels to develop and implement strategies to improve inventory cost and customer service. *xxx xxx kierownik ds. kontroli stanów magazynowych*

**invoice** [N-COUNT-U9] An **invoice** is an itemized list of sold and shipped products, showing prices and terms of sale. *faktura*

**is** [V-T-U5] If the answer to a mathematical problem **is** a number, it equals that number. *jest*

**kilogram** [N-COUNT-U6] A **kilogram** is a metric unit of weight that is equal to 1,000 grams, and nearly equal to 1,000 cubic centimeters of water at the temperature of its maximum density. *kilogram*

**kilometer** [N-COUNT-U6] A **kilometer** is a metric unit of length that is equal to 1,000 meters. *kilometr*

**lead time** [N-UNCOUNT-U10] **Lead time** is the period of time from when a customer places an order until the customer receives the order. *czas realizacji zamówienia*

**less** [PREP-U5] **Less** is used when taking a number away from another. *mniej (odjąć - w działaniu arytmetycznym)*

- lockout / tagout** [N-UNCOUNT-U7] **Lockout / tagout** is a procedure that locks and labels malfunctioning electrical equipment as a safety measure. **procedura lockout / tagout**
- logistician** [N-COUNT-U1] A **logistician** is a professional specialist who analyzes and coordinates a company's supply chain, which involves managing how a product is acquired, distributed, allocated, and delivered. **logistyk**
- logistics engineer** [N-COUNT-U2] A **logistics engineer** determines the processes, technology needs, and/or infrastructure to support efficient management of products through the manufacturing process to the point of purchase. **inzynier logistyka**
- logistics manager** [N-COUNT-U2] A **logistics manager** oversees logistics personnel, managing various functions including warehouse and distribution operations, forecasting, planning, logistics systems, customer service, and purchasing. **kierownik ds. logistyki**
- logistics services salesperson** [N-COUNT-U2] A **logistics services salesperson** works with client companies to identify, sell, and integrate beneficial services such as transportation, warehousing, and other specialized services. **sprzedawca usług logistycznych**
- logistics software manager** [N-COUNT-U3] A **logistics software manager** manages distribution technology tools and systems, and designs the analytical tools used to measure and increase productivity. **kierownik ds. oprogramowania logistycznego**
- long run** [N-COUNT-U10] A **long run** is a type of production run where a large amount of product is created over a long period of time. **produkcia długoterminowa**
- lot size** [N-UNCOUNT-U10] **Lot size** is the number of items in a lot or batch. **wielkość partii**
- make it right** [V-PHRASE-U8] To **make it right** is to fix something or to correct a mistake. **naprawić, poprawić**
- malfunction** [V-I-U7] To **malfunction** is to not work properly or not at all. **nie działać poprawnie**
- manufacture** [V-T-U9] To **manufacture** something is to use raw materials to produce a new product by hand or with machinery. **produkować, wytwarzać**
- manufacturing** [N-UNCOUNT-U4] **Manufacturing** is the process or business of making goods, in large amounts, in a factory. **produkcia przemysłowa**
- material overhead cost** [N-COUNT-U12] **Material overhead cost** includes all expenses included in purchasing, handling, storing and transporting production materials. **koszt staty materiałny**
- materials manager** [N-COUNT-U3] A **materials manager** is responsible for coordinating purchase and supply of raw materials needed for manufacturing and creating a production plan. **kierownik ds. gospodarki materiałowej**
- merchandising** [N-UNCOUNT-U4] **Merchandising** is the art of displaying products in stores in a manner that makes people want to buy them. **merchandising**
- meter** [N-COUNT-U6] A **meter** is a metric unit of length that is equal to the distance traveled by light in a vacuum, or equal to about 39.37 inches. **metr (jednostka długości)**
- metric system** [N-UNCOUNT-U6] The **metric system** is a system of weights and measurements, originally adopted in France in 1795, which is now the basis of the International System of Units (SI). The metric system uses meters to measure length and kilograms to measure mass. **metryczny system miar**
- mile** [N-COUNT-U6] A **mile** is an imperial unit of length that is equal to 5,280 feet. **mila (jednostka długości)**
- minus** [PREP-U5] **Minus** is used when taking away a number from another. **minus (przy odejmowaniu)**
- MRO supplies** [N-COUNT-U11] **MRO supplies** refers to maintenance, repair, and operating supplies, the items that are not part of the finished product, but are used to support and maintain operations in a factory or office. **xxx**
- multiplied by** [V-PHRASE-U5] If a number is **multiplied by** another, it is added onto itself that number of times. **pomnożony przez (w działaniu arytmetycznym)**
- non-asset based** [ADJ-U13] If something is **non-asset based**, it involves a form of logistics operations that provides consultations on packaging and transportation, freight quoting, financial settlements, auditing, tracking, customer service, and issue resolution. Non-asset based logistics does not involve personnel or vehicles, but instead expertise and information technology resources. **nieposiadający środków trwałych**

**nonproduction** [ADJ-U11] If an supply is a **nonproduction** item, it is regularly purchased by a company as an operational needs such as plant maintenance, repairs, or office supplies. *materiał nieprodukcyjny*

**objective** [N-COUNT-U15] An **objective** is a goal or a purpose. *cel*

**obsolescence** [N-COUNT-U12] **Obsolescence** is the process of becoming out-of-date, often due to model changes or new products. *przestarzałość*

**on-demand transport** [N-UNCOUNT-U13] **On-demand transport** is a necessary service for third-party logistics providers that includes full truck load (FTL), hotshot, Next Flight Out or Best Flight Out, and International Expedited shipping. *transport na żądanie*

**order** [N-COUNT-U8] An **order** is a request for a company to make goods for you, or to send them to you. *zamówienie*

**order** [V-T-U9] To **order** something is to arrange for a product to be sent or delivered to your address. *zamawiać*

**order processing** [N-UNCOUNT-U15] **Order processing** is the activity of fulfilling a customer's request for a product. *realizacja zamówienia*

**outbound logistics** [N-UNCOUNT-U15] **Outbound logistics** is the process of getting finished products to customers. *logistyka dostaw*

**outsource** [V-T-U13] To **outsource** something is to use an outside supplier to acquire goods and services that are needed by a business or organization. *zlecać (usługi) firmie zewnętrznej*

**over** [PREP-U5] **Over** is used when dividing numbers. *przez (przy dzieleniu)*

**passenger** [N-COUNT-U4] A **passenger** is a person who travels in a vehicle without driving it or working on it. *pasażer*

**personal protective equipment (PPE)** [N-UNCOUNT-U7] **Personal protective equipment** is clothing and accessories designed to protect people from harm. *środki ochrony osobistej*

**plan** [N-COUNT-U9] A **plan** is a detailed program that is used to produce the products that will satisfy a customer's order. *plan*

**plant** [N-COUNT-U14] A **plant** is a facility or factory that is used for manufacturing. *fabryka, zakład*

**plus** [PREP-U5] **Plus** is used when combining or adding numbers. *plus (w dodawaniu)*

**polite** [ADJ-U8] If someone is **polite**, they act in a way that takes other people's feelings and needs into account. A polite person also follows the typical rules of society. *uprzejmy*

**pound** [N-COUNT-U6] A **pound** is an imperial unit of weight that is equal to 16 ounces or .4536 of a kilogram. *funt (jednostka wagi)*

**production** [N-UNCOUNT-U9] **Production** is a process in which items are made using raw materials bought by suppliers. *produkcja*

**production manager** [N-COUNT-U3] A **production manager** oversees production in manufacturing, managing the work of manufacturing engineers, production associates, machine operators, and other plant employees. *kierownik ds. produkcji*

**purchase** [V-T-U9] To **purchase** something is to buy a product, including raw materials, or a service for use. *kupować*

**purchasing manager** [N-COUNT-U3] A **purchasing manager** oversees the buying activities for a company or agency. This includes identifying sources for materials and managing contracts and vendor relationships. *kierownik ds. zakupów*

**quantity** [N-COUNT-U9] A **quantity** is the number or amount of something. *ilość*

**raw materials** [N-UNCOUNT-U11] **Raw materials** are materials that are purchased by a company to be processed or manufactured into a finished product. *surowce*

**receive** [V-T-U14] To **receive** an item is to accept it or take it into one's possession. *otrzymywać, dostawać*

**receiving area** [N-COUNT-U14] A **receiving area** is the physical area or separate facility where materials are taken in and processed. *strefa przyjęć*

**replenishment** [N-UNCOUNT-U10] **Replenishment** is the process of putting new supplies into something or replacing what has been used. *uzupełnienie zapasów*

**retailer** [N-COUNT-U4] A **retailer** is a person or business that sells goods directly to customers for their personal use. *sprzedawca detaliczny*

**return** [N-COUNT-U8] A **return** is the act of sending, taking, or giving something back to the place where you got it. *zwrot*

**risk** [N-COUNT-U7] A **risk** is the chance that an injury or damage will happen as the result of an action. *ryzyko, zagrożenie*

**safety** [N-UNCOUNT-U7] **Safety** is protection from danger or harm that could cause injury or death. *bezpieczeństwo*

**satisfaction** [N-UNCOUNT-U8] **Satisfaction** is a feeling of happiness and contentment because you have got what you wanted or have achieved something. *satysfakcja*

**service developer** [N-COUNT-U13] A **service developer** is a provider who offers advanced value-added services, such as tracking and tracing, cross-docking, specific packaging, and providing a security system. *service developer*

**service institution** [N-COUNT-U4] A **service institution** is a facility such as a hospital, university, or trade association that provides a service. *zakład, instytucja świadcząca usługi (np. szpital)*

**service parts** [N-COUNT-U11] **Service parts** are parts that are used to maintain or repair the finished products sold by a company. These are also called spare parts. *części zamienne*

**ship** [V-T-U15] To **ship** something is to transport it via a carrier either by land, sea, or air. *dostarczyć*

**shipment** [N-COUNT-U10] A **shipment** is a quantity of goods sent by boat, air, train, or truck. *ładunek (towarów)*

**short run** [N-COUNT-U10] A **short run** is a type of production run where a small amount of product is created frequently. *produkcia krótkoterminowa*

**slip** [N-COUNT-U7] A **slip** is the act of losing footing on a slippery surface, often resulting in a fall. *poślizgnięcie*

**spare parts** [N-COUNT-U11] **Spare parts** are parts that are used to maintain or repair the finished products sold by a company. These are also called service parts. *części zamienne*

**spill** [N-COUNT-U7] A **spill** is a liquid or other substance that has fallen out of a container onto a surface. *wyciek*

**staff** [N-UNCOUNT-U14] **Staff** refers to the group of people employed by a company. *personel, pracownicy*

**standard provider** [N-COUNT-U13] A **standard provider** is a basic 3PL provider who engages in “pick and pack,” (picking relevant products out of large packages and re-shipping them) warehousing, and distribution. *firma świadcząca standardowe usługi logistyczne*

**storage cost** [N-COUNT-U12] **Storage cost** includes all expenses related to storage, including warehouse space, security, and maintenance. *koszt magazynowania*

**store** [V-T-U14] To **store** materials is to set them in a warehouse or other storage facility for future use. *przechowywać*

**subcontractor** [N-COUNT-U13] A **subcontractor** is an individual or a company that agrees to perform part or all of another individual or firm's contract. *podwykonawca*

**subtract** [V-T-U5] To **subtract** a number is to take it away from another number. *odejmować (działanie arytmetyczne)*

**supplier** [N-COUNT-U1] A **supplier** is an individual or organization that makes products available for use or sale. *dostawca*

**supply** [N-UNCOUNT-U9] A **supply** is a collection of raw materials that are stored until they are needed by the production department. *zapas*

**supply chain** [N-COUNT-U1] A **supply chain** is a system of individuals, organizations, technology, and resources that move a product from a supplier to a consumer. *łańcuch dostaw*

**supply chain manager** [N-COUNT-U3] A **supply chain manager** studies production and procedures, reviewing all activities and directing activities toward limiting costs while improving accuracy, customer service, and safety. *kierownik ds. łańcucha dostaw*

**systems support manager** [N-COUNT-U3] A **systems support manager** provides analytical and technical support and coordination for management of logistics information and data processing. *kierownik ds. wsparcia technicznego*

- third-party logistics provider (3PL)** [N-COUNT-U13] A **third-party logistics provider**, abbreviated as **3PL** or, sometimes TPL, is a firm that provides outsourced third-party logistics services to customers. Providers specialize in integrated operations, warehousing, and transportation services based on customers' needs. **firma 3PL**
- timely** [ADJ-U15] If something is **timely**, it is done in a reasonable amount of time. **na czas**
- times** [PREP-U5] **Times** is used when multiplying numbers. **razy (w mnożeniu)**
- ton** [N-COUNT-U6] A **ton** is an imperial unit of weight that is equal to 2,000 pounds, or around 40 cubic feet for cargo freight. **tona (anglosaska)**
- track down** [V-T-U14] To **track down** materials is to find and gather them for use. **zebrać (w celu użycia)**
- transit time** [N-UNCOUNT-U10] **Transit time** is the amount of time between a product being sent from a factory or warehouse and its actual delivery. **czas przewozu**
- transport** [V-T-U9] To **transport** something is to move it from one place to another, usually with the help of a vehicle. **transportować**
- transport mode** [N-UNCOUNT-U10] **Transport mode** is the method used to send a product to a recipient. Air, rail, road, and water are all transport modes. **sposób transportu**
- transportation** [N-UNCOUNT-U4] **Transportation** is the system or activity of moving people or objects from one place to another. **transport**
- transportation manager** [N-COUNT-U3] A **transportation manager** oversees all aspects of product transfers, including storage, scheduling and routing, contract negotiations, and international customs. **kierownik ds. transportu**
- trip** [V-I-U7] To **trip** is to catch one's foot on an object and fall or stumble as a result. **potknąć się**
- update** [N-COUNT-U8] An **update** is the latest news or information about something. **aktualizować**
- vendor managed inventory coordinator** [N-COUNT-U3] A **vendor managed inventory coordinator** analyzes sales activity data to generate forecasts for product demands and production schedules. **kierownik ds. logistyki i planowania produkcji**
- verify** [V-T-U15] To **verify** something is to check if something is correct or not. **weryfikować**
- volume weight** [N-UNCOUNT-U6] **Volume weight** is a calculation that shows the density of a package. Lighter items occupy more volume of space compared to their actual weights. **ciężar objętościowy**
- warehouse operations manager** [N-COUNT-U3] A **warehouse operations manager** directs all activities in a commercial warehouse, including intake of materials, storage, inventory management, order fulfillment, and shipping. **kierownik magazynu**
- work in process** [N-COUNT-U11] **Work in process** includes all materials that have been processed in some way, or started through the manufacturing process, but are not finished products. **praca w toku, w toku produkcji**