

# Knowledge Bank Application Manual



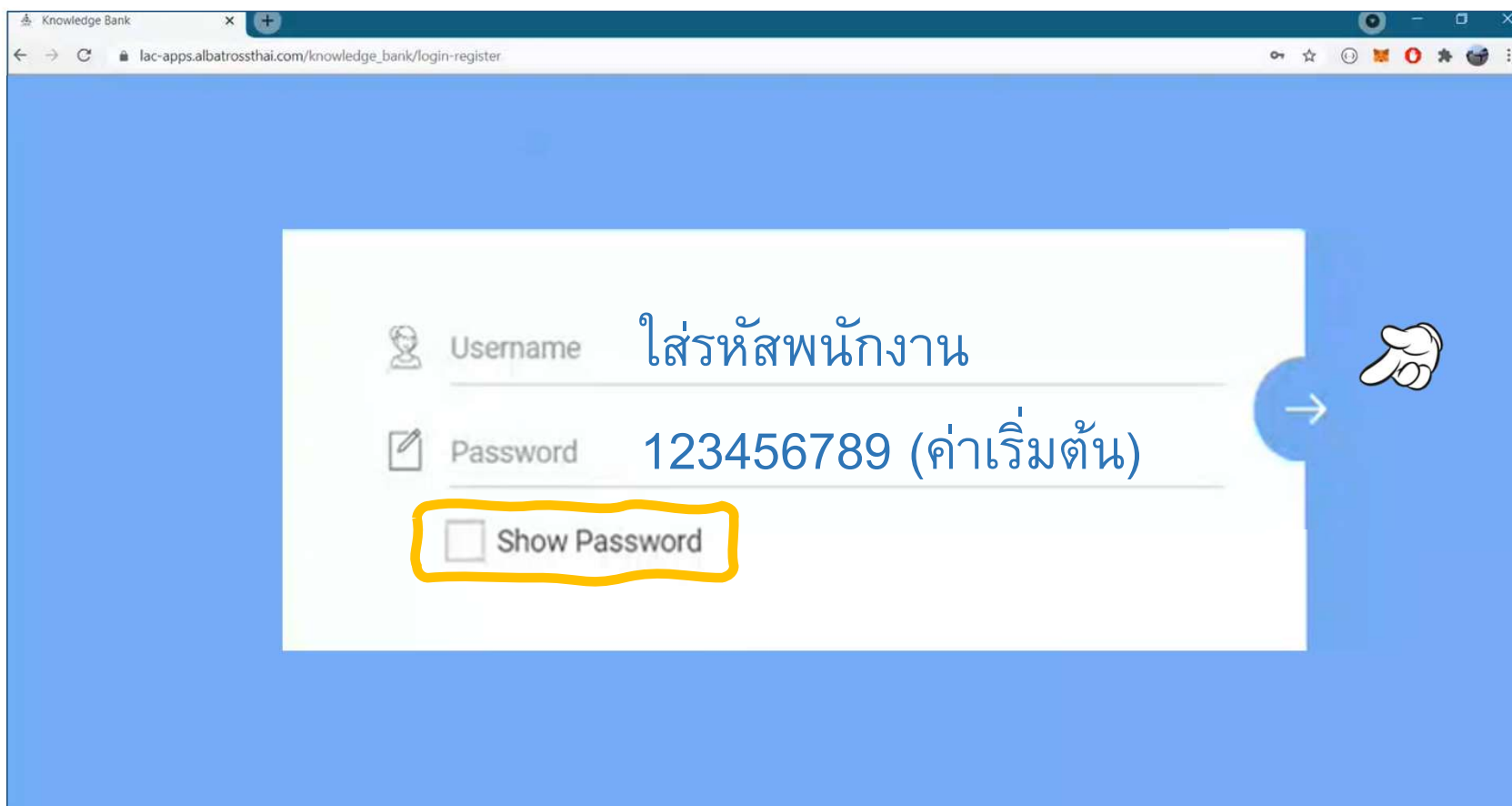
By : ISO Department



# วิธีการใช้งานระบบ



[https://kb.albatrosslogistic.com/knowledge\\_bank/login-register](https://kb.albatrosslogistic.com/knowledge_bank/login-register)



Knowledge Bank

lac-apps.albatross-thai.com/knowledge\_bank/login-register

Username ใส่รหัสพนักงาน

Password 123456789 (ค่าเริ่มต้น)


☐ Show Password

# วิธีการใช้งานระบบ


Knowledge Bank x +

lac-apps.albatrosshai.com/knowledge\_bank/change-pass

## Update Your Password

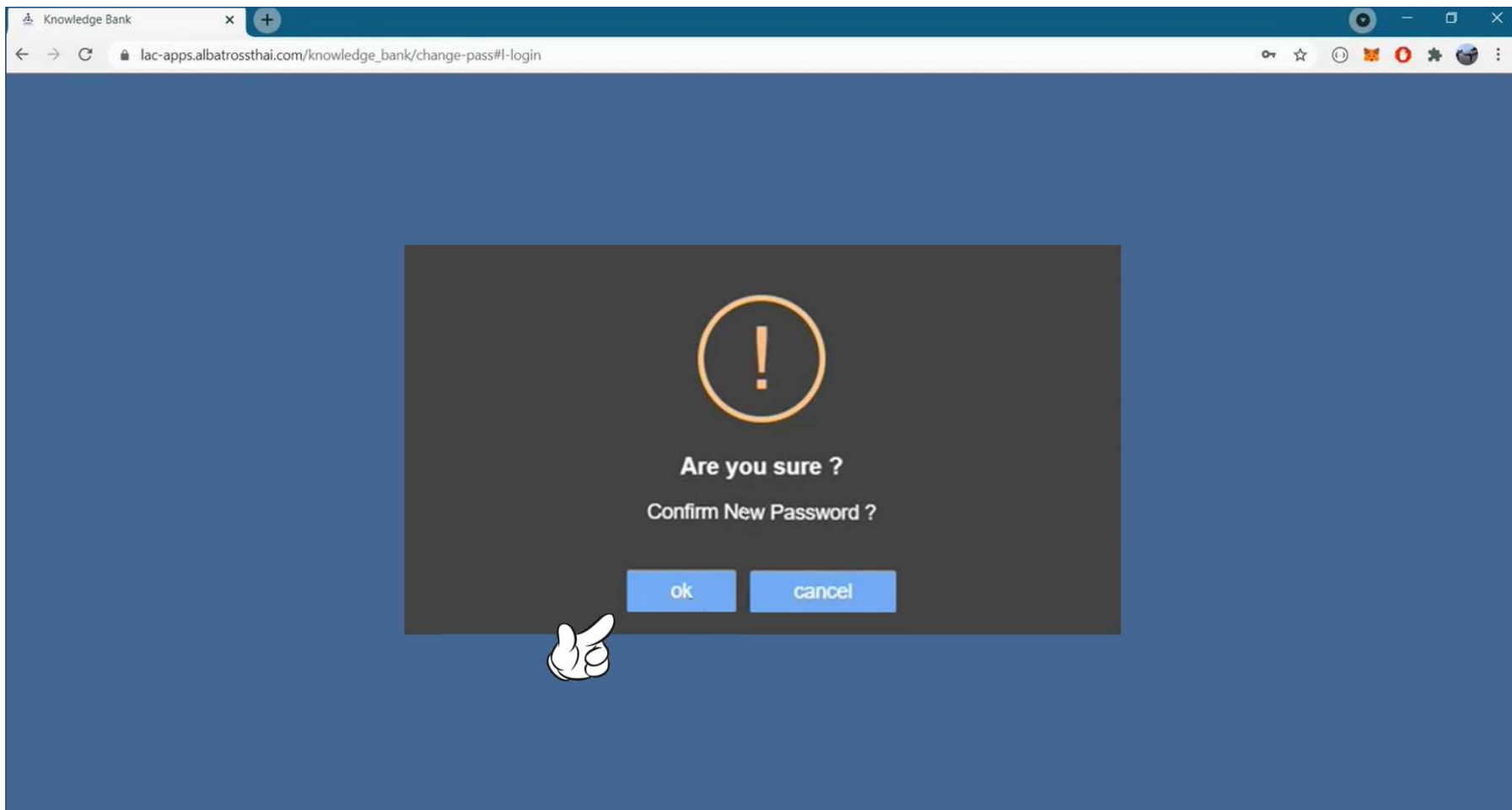
 New password ใส่รหัสผ่านใหม่

☐ Show Password

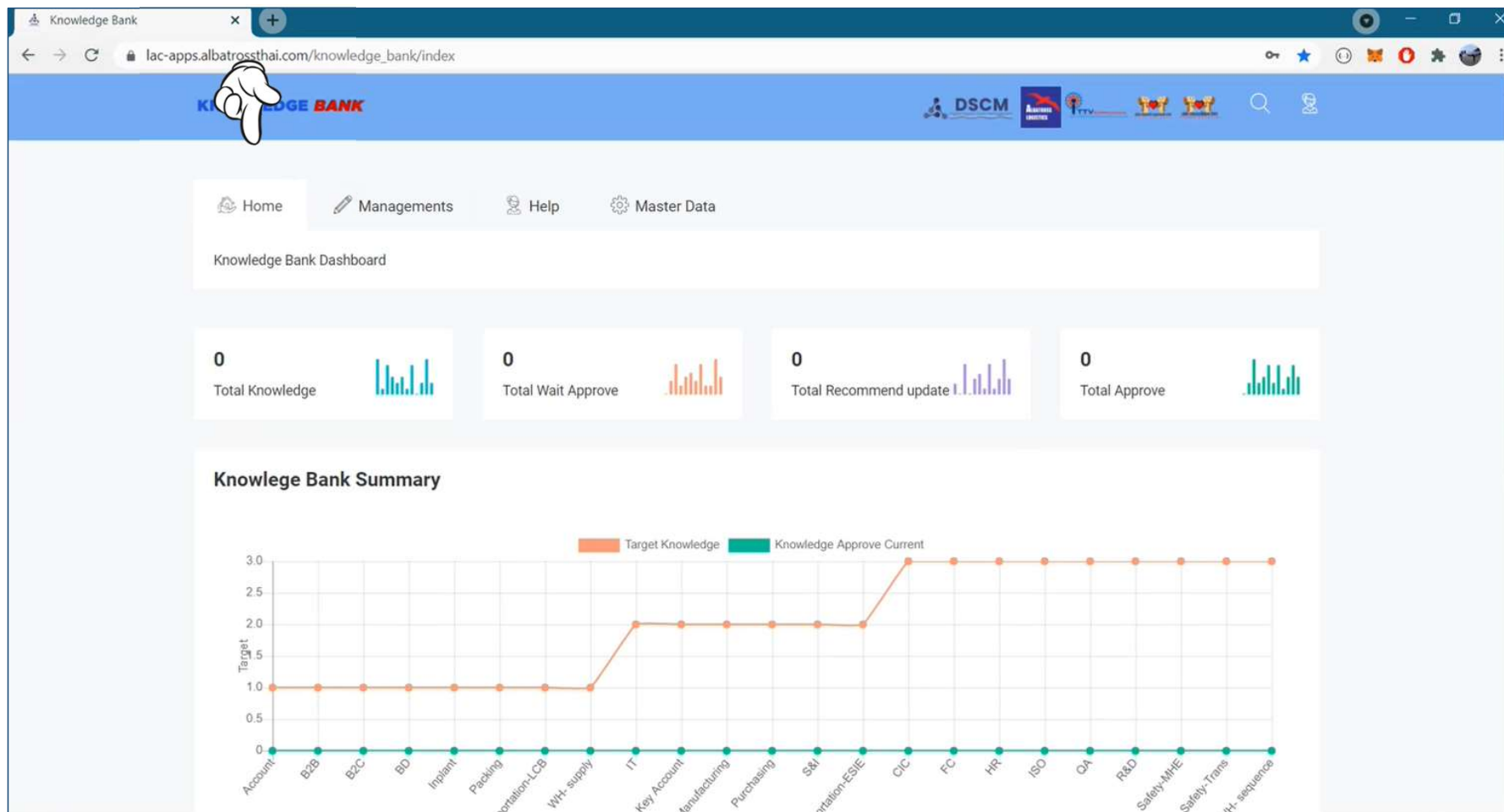




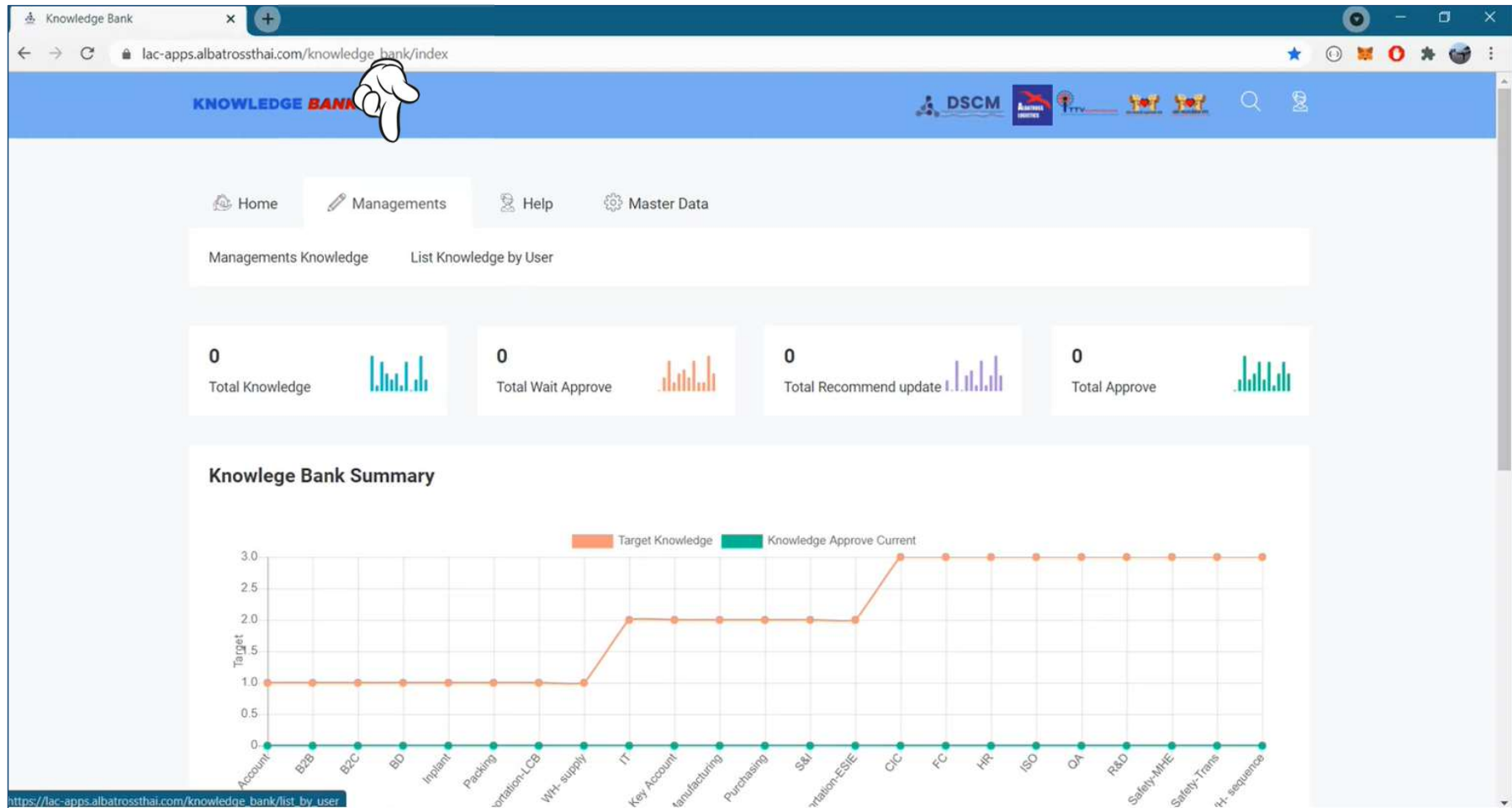
# วิธีการใช้งานระบบ



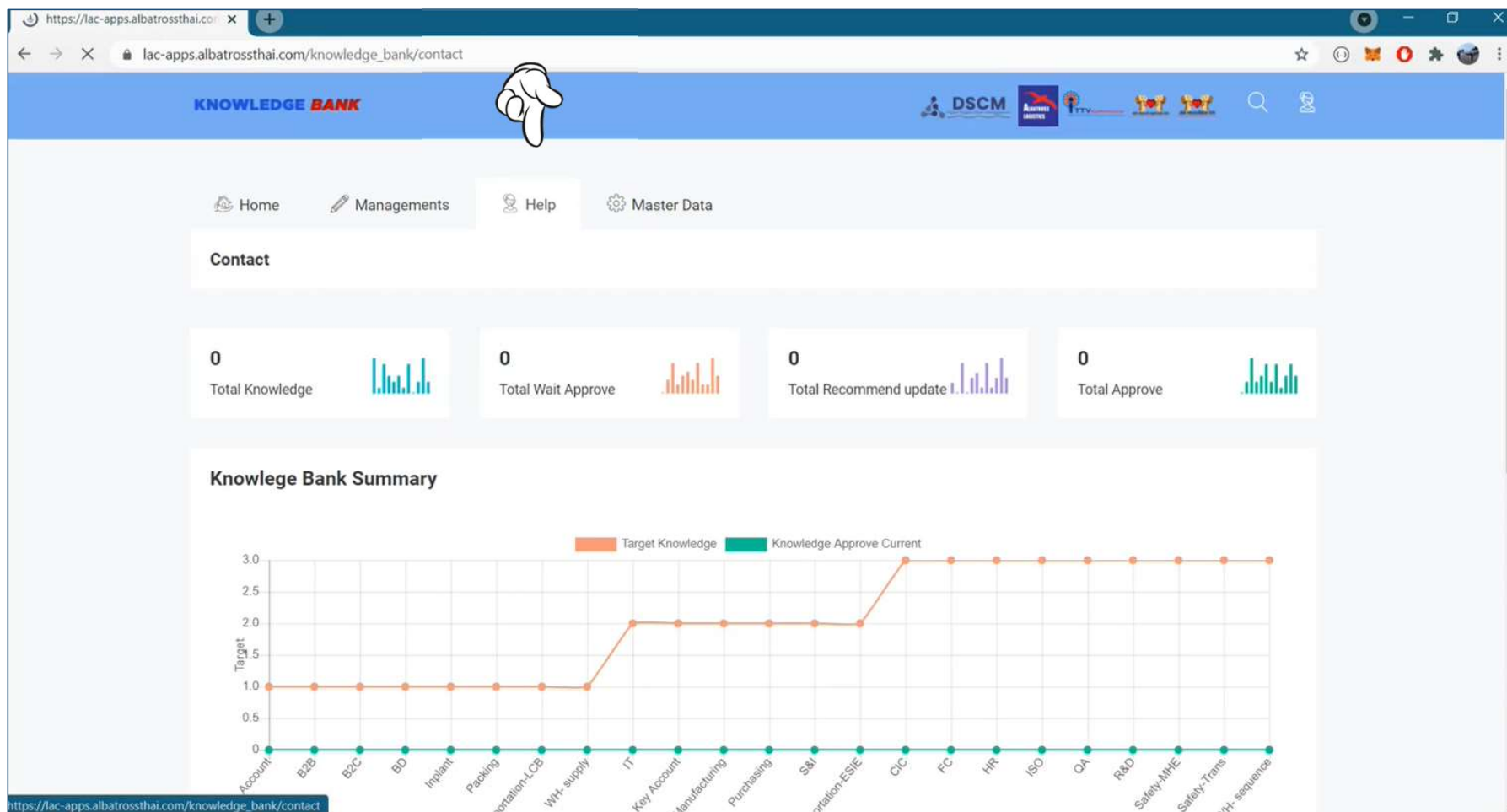
# วิธีการใช้งานระบบ



# วิธีการใช้งานระบบ

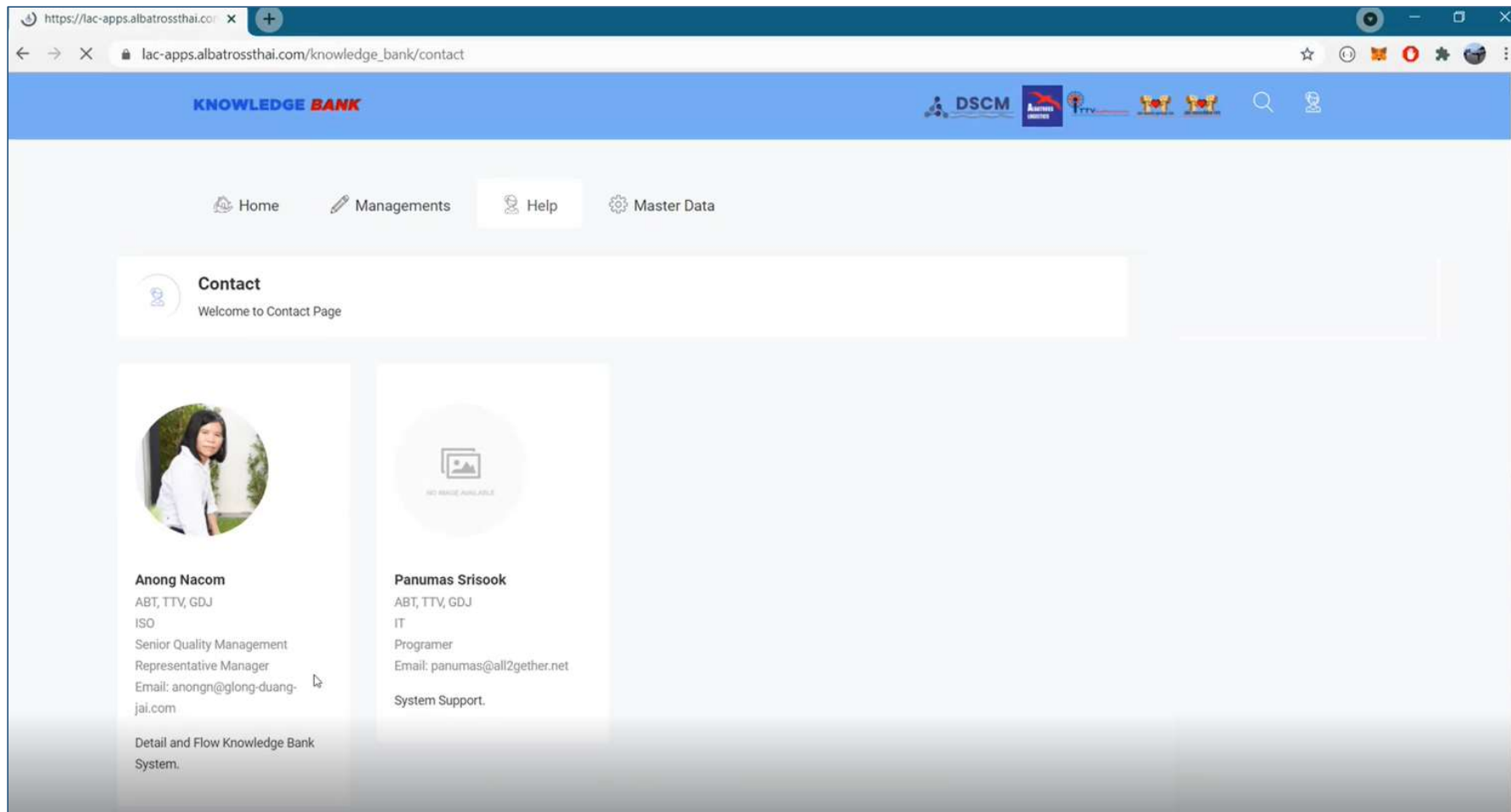


# วิธีการใช้งานระบบ





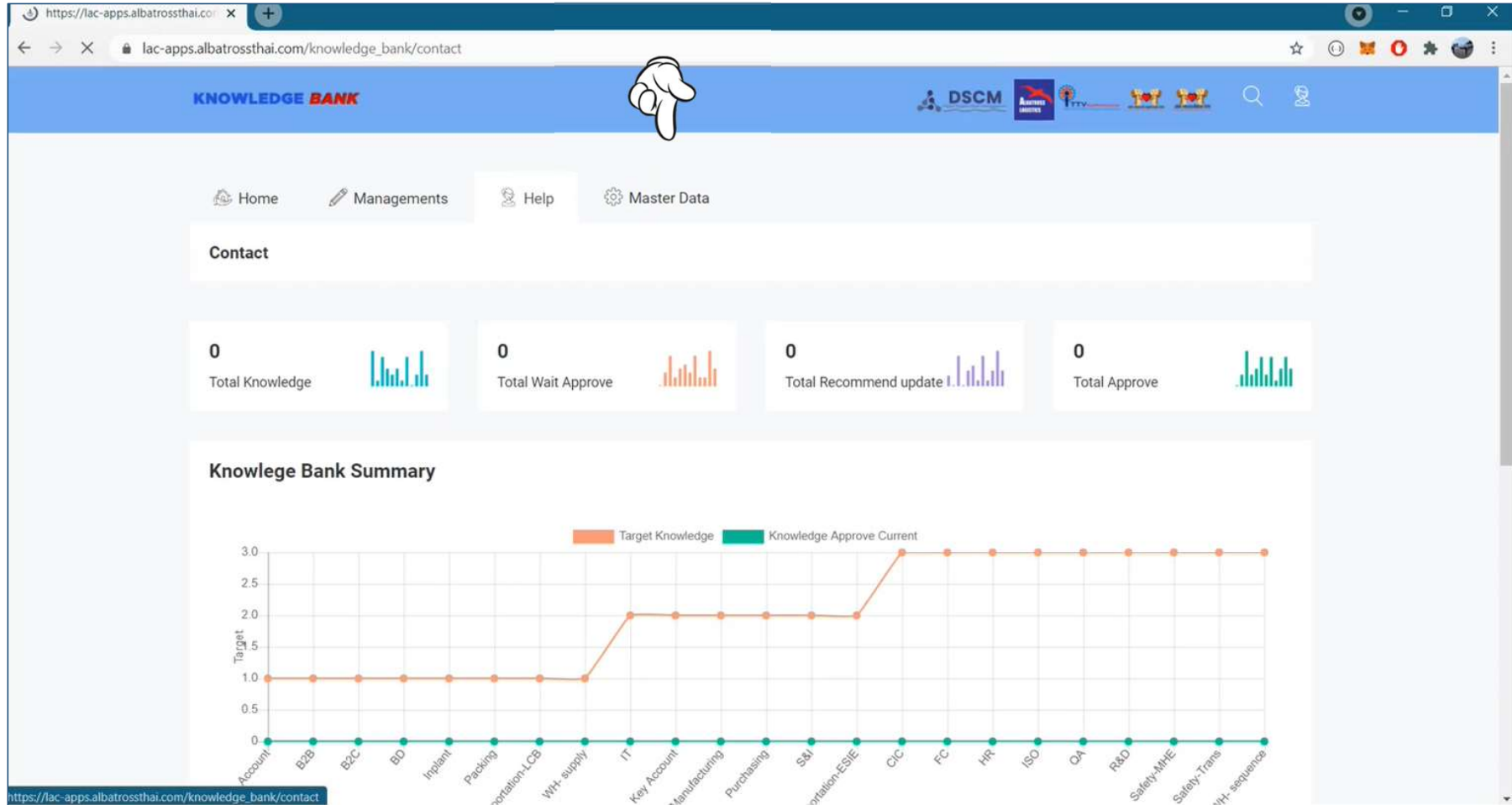
# วิธีการใช้งานระบบ



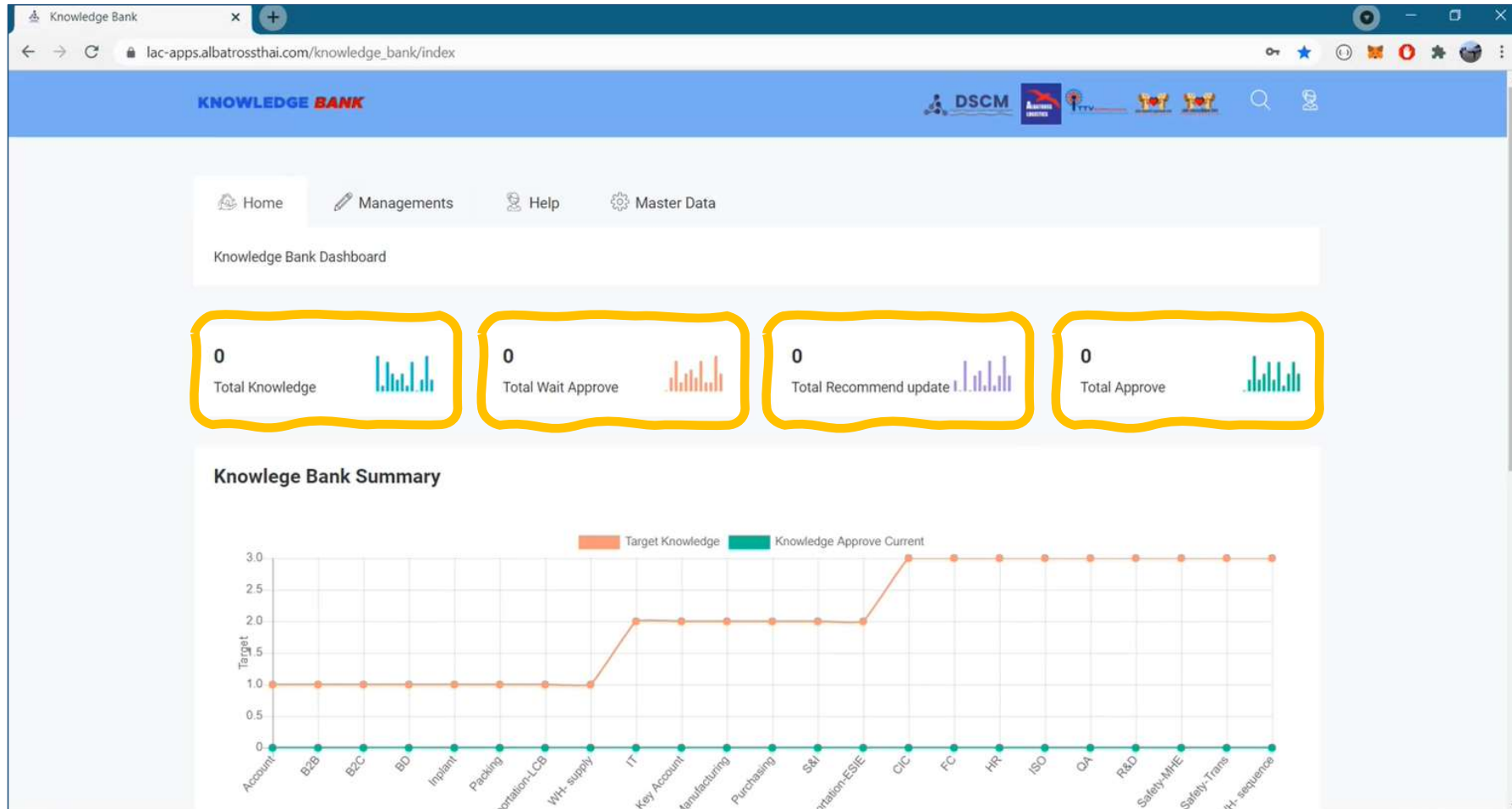
The screenshot shows a web browser window displaying the 'Knowledge Bank' system. The URL in the address bar is <https://lac-apps.albatrosshai.com>. The page header includes the 'KNOWLEDGE BANK' title and navigation icons for DSCM, Albatross, TTV, and others. The main navigation menu includes 'Home', 'Managements', 'Help', and 'Master Data'. The 'Contact' section is active, displaying a welcome message and two user profiles:

- Anong Nacom**  
 ABT, TTV, GDJ  
 ISO  
 Senior Quality Management  
 Representative Manager  
 Email: anongn@glong-duang-jai.com  
 Detail and Flow Knowledge Bank System.
- Panumas Srisook**  
 ABT, TTV, GDJ  
 IT  
 Programmer  
 Email: panumas@all2gether.net  
 System Support.

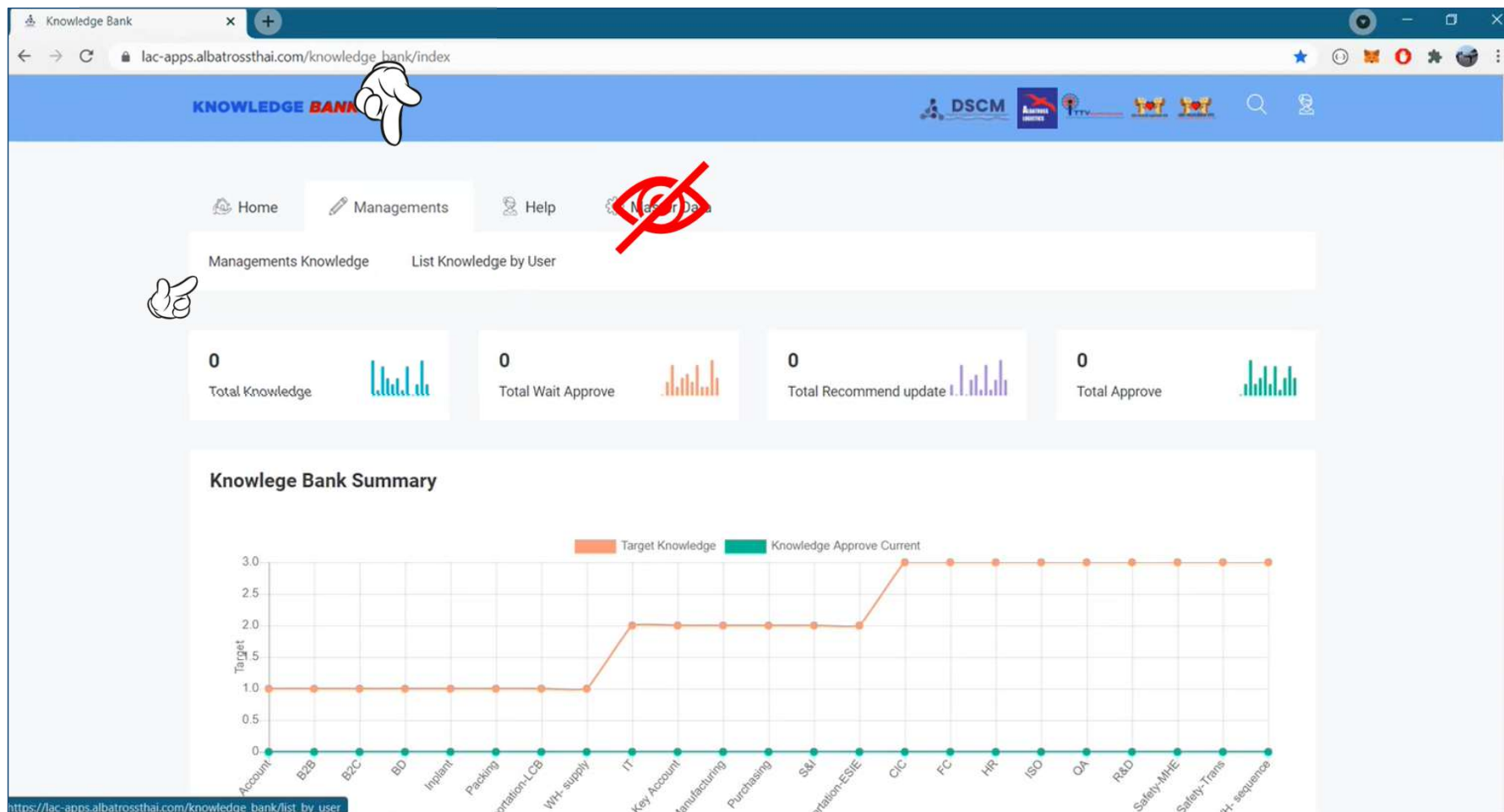
# วิธีการเข้าใช้งานระบบ



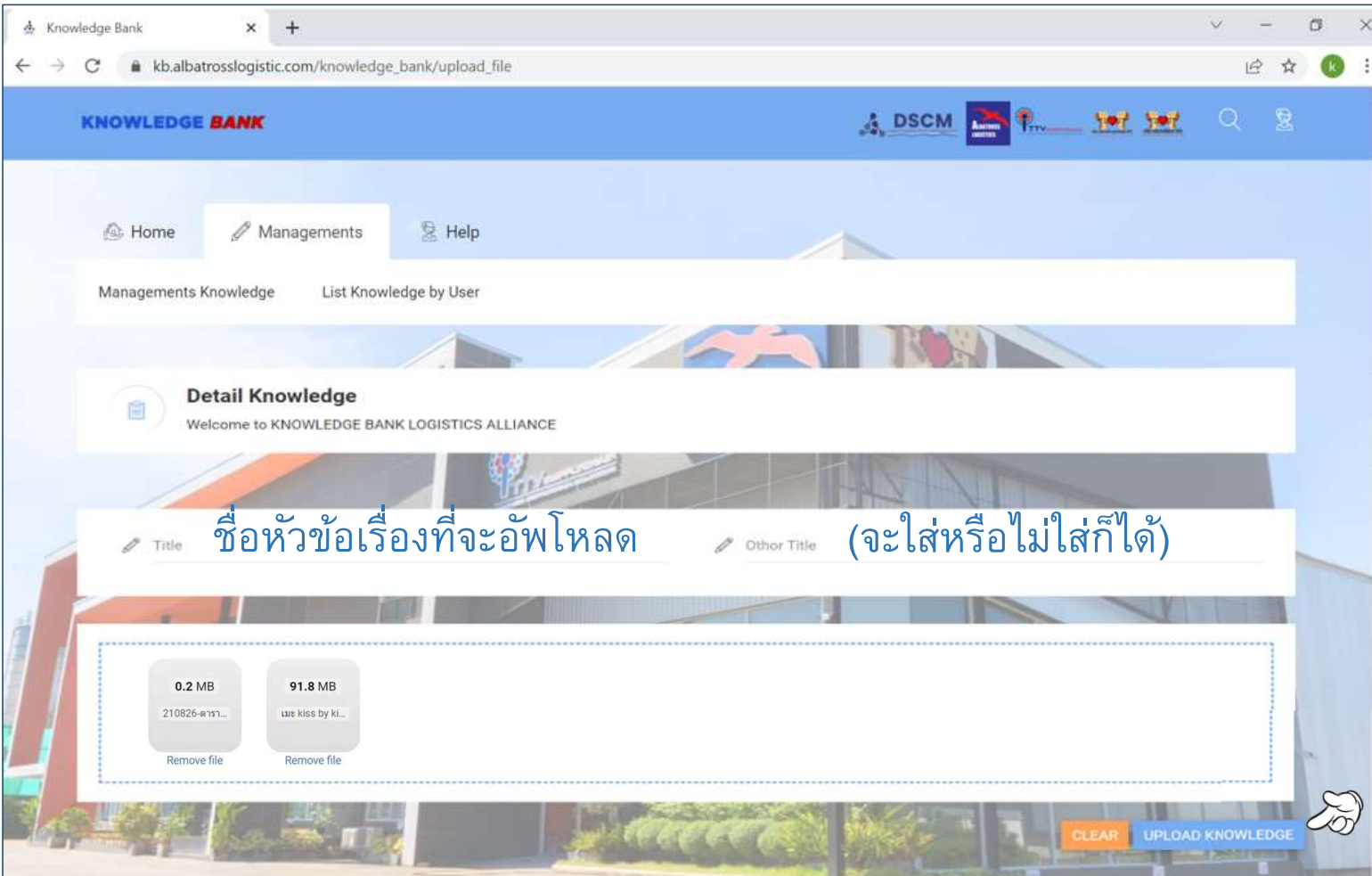
# วิธีการใช้งานระบบ



# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



Knowledge Bank

kb.albatrosslogistic.com/knowledge\_bank/upload\_file

KNOWLEDGE BANK

DSCM

Home Managements Help

Managements Knowledge List Knowledge by User

Detail Knowledge

Welcome to KNOWLEDGE BANK LOGISTICS ALLIANCE

Title ชื่อหัวข้อเรื่องที่จะอัปโหลด Other Title (จะใส่หรือไม่ใส่ก็ได้)

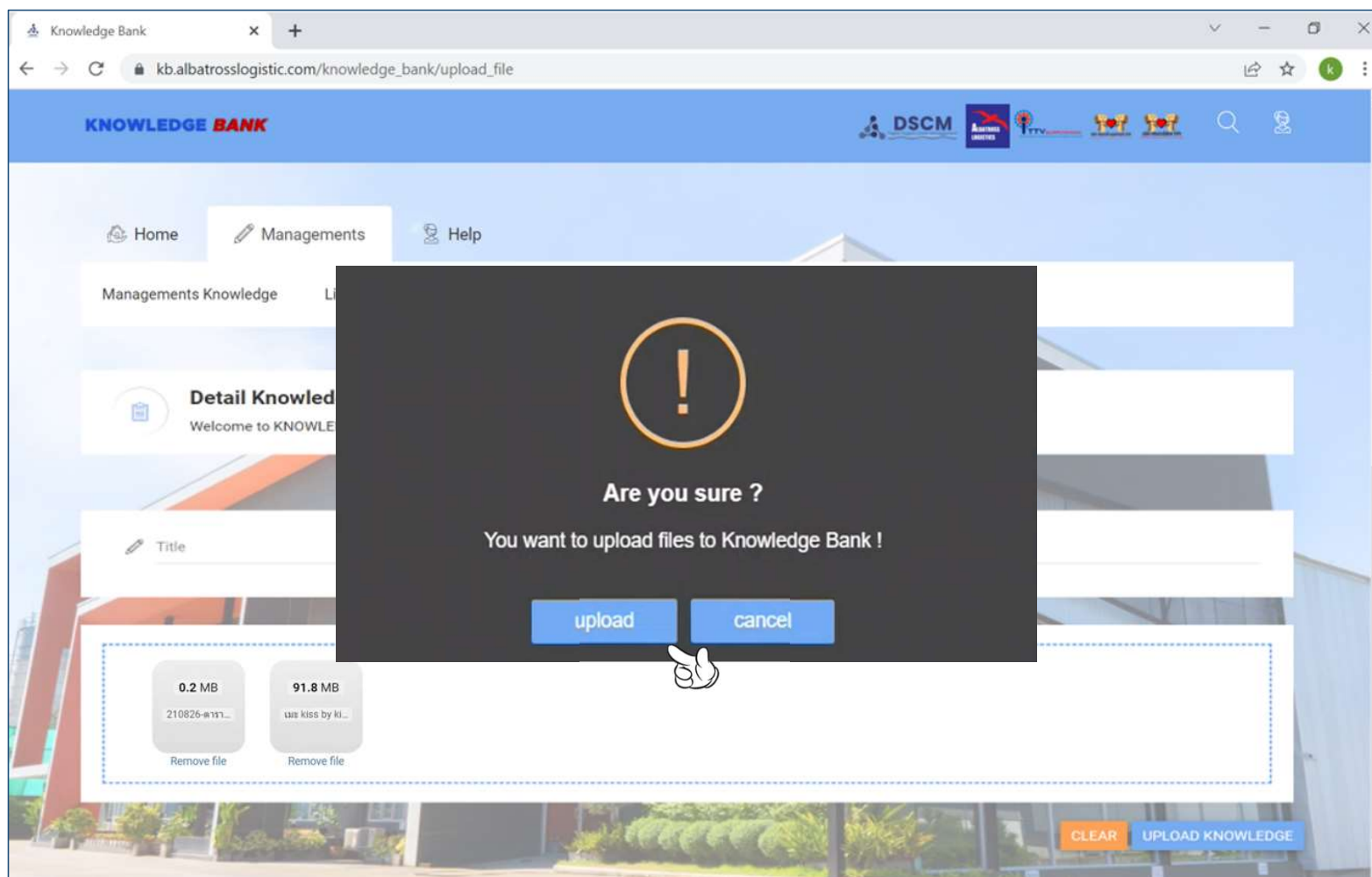
0.2 MB 210826-คารา...

91.8 MB เมะ kiss by ki...

Remove file Remove file

CLEAR UPLOAD KNOWLEDGE

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์





# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์

Knowledge Bank

kb.albatrosslogistic.com/knowledge\_bank/upload\_file

**KNOWLEDGE BANK**

DSCM Albatross TTV

Home Managements Help

Managements Knowledge List Knowledge by User

**Detail Knowledge**  
Welcome to KNOWLEDGE BANK LOGISTICS ALLIANCE

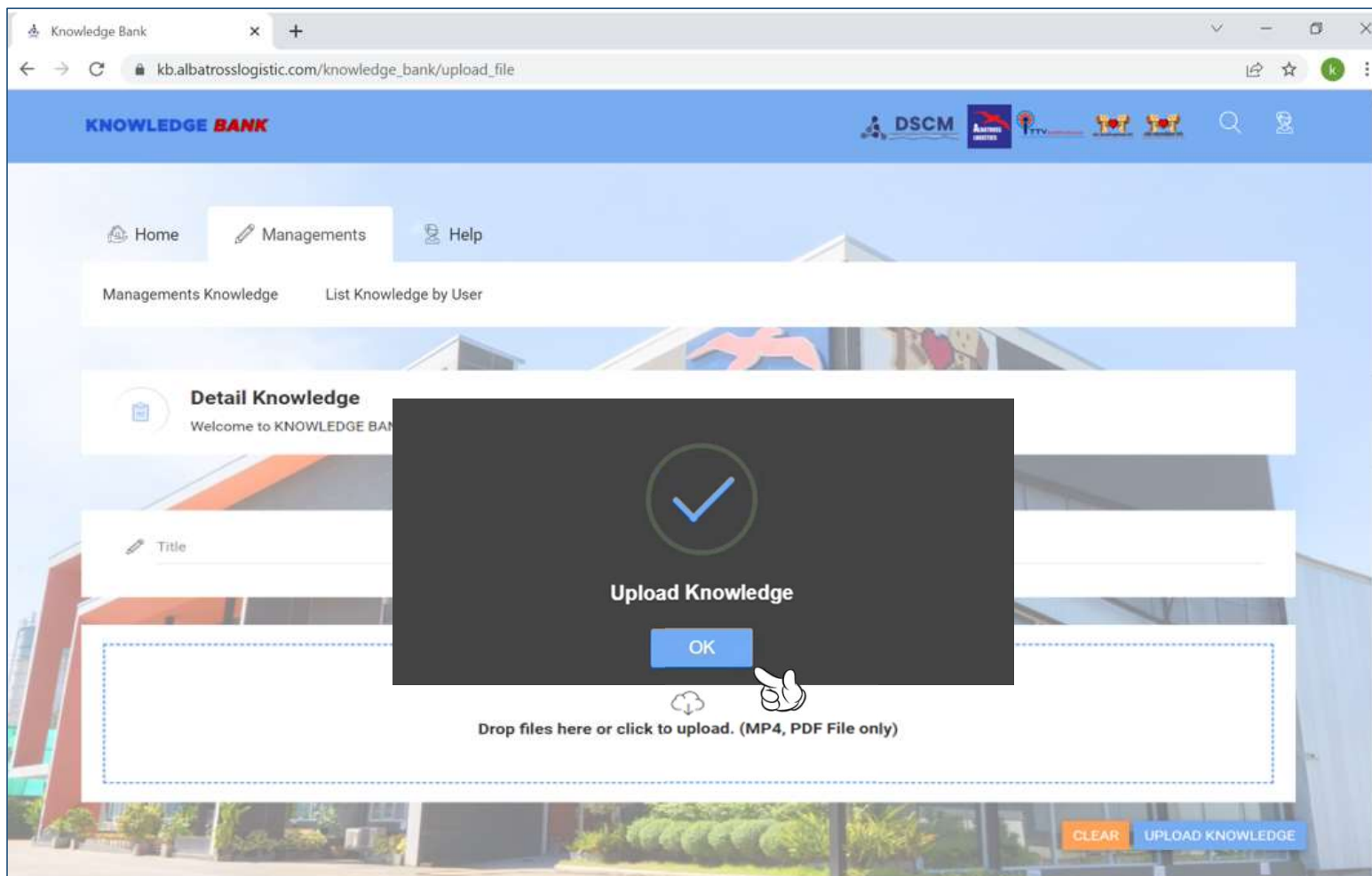
Title Other Title

0.2 MB 91.8 MB

Cancel upload Cancel upload

CLEAR UPLOAD KNOWLEDGE

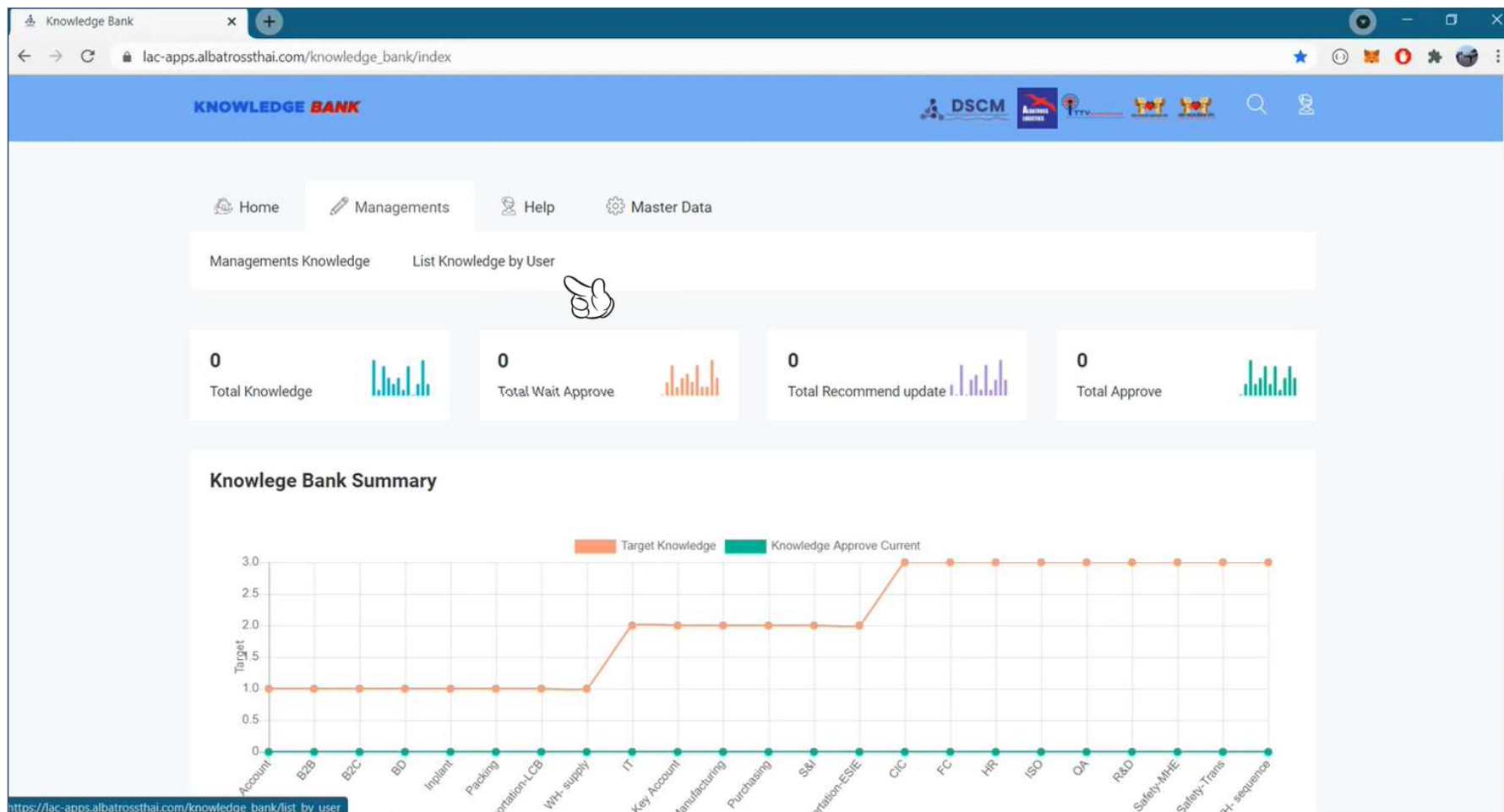
# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



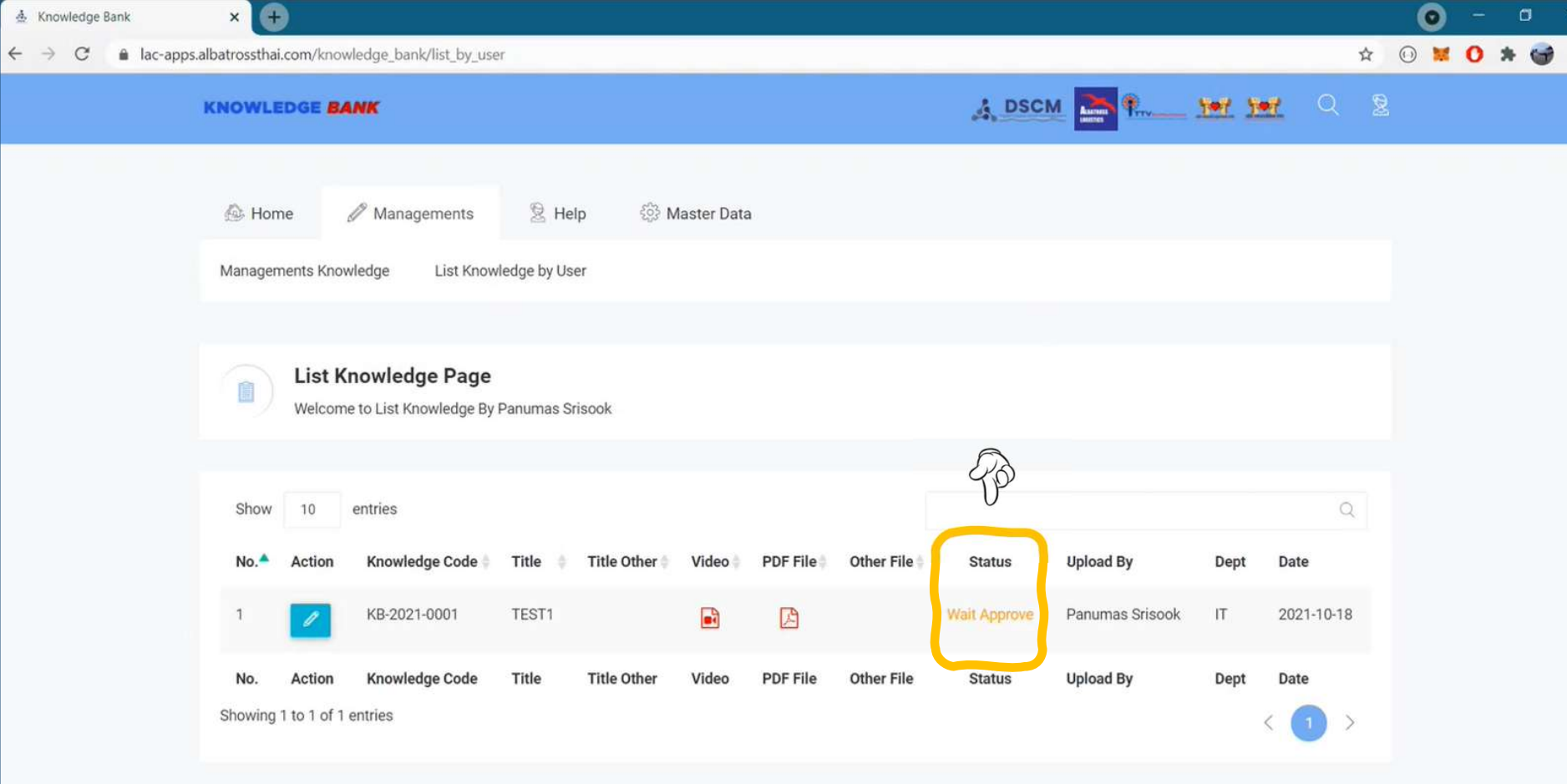
The screenshot shows a web browser window with the address bar displaying "kb.albatrosslogistic.com/knowledge\_bank/upload\_file". The page header includes the "KNOWLEDGE BANK" title and logos for DSCM, Albatross Logistics, and TTV. The main navigation bar has links for "Home", "Managements", and "Help". Below this, there are tabs for "Managements Knowledge" and "List Knowledge by User". The "Detail Knowledge" section is active, showing a "Welcome to KNOWLEDGE BANK" message. A large, dark modal window titled "Upload Knowledge" is centered on the screen, featuring a blue checkmark icon and an "OK" button. Below the modal, there is a dashed box for file upload with the text "Drop files here or click to upload. (MP4, PDF File only)". At the bottom right, there are "CLEAR" and "UPLOAD KNOWLEDGE" buttons.



# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



Knowledge Bank

lac-apps.albatrosshai.com/knowledge\_bank/list\_by\_user

KNOWLEDGE BANK

DSCM




Home Managements Help Master Data

Managements Knowledge List Knowledge by User

List Knowledge Page

Welcome to List Knowledge By Panumas Srisook

Show 10 entries

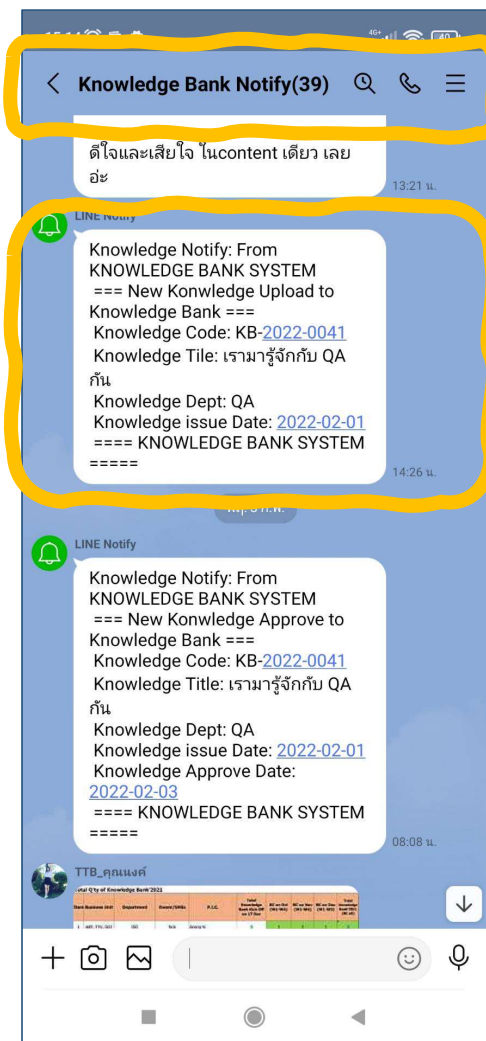
No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1		KB-2021-0001	TEST1					Wait Approve	Panumas Srisook	IT	2021-10-18

No. Action Knowledge Code Title Title Other Video PDF File Other File Status Upload By Dept Date

Showing 1 to 1 of 1 entries

< 1 >

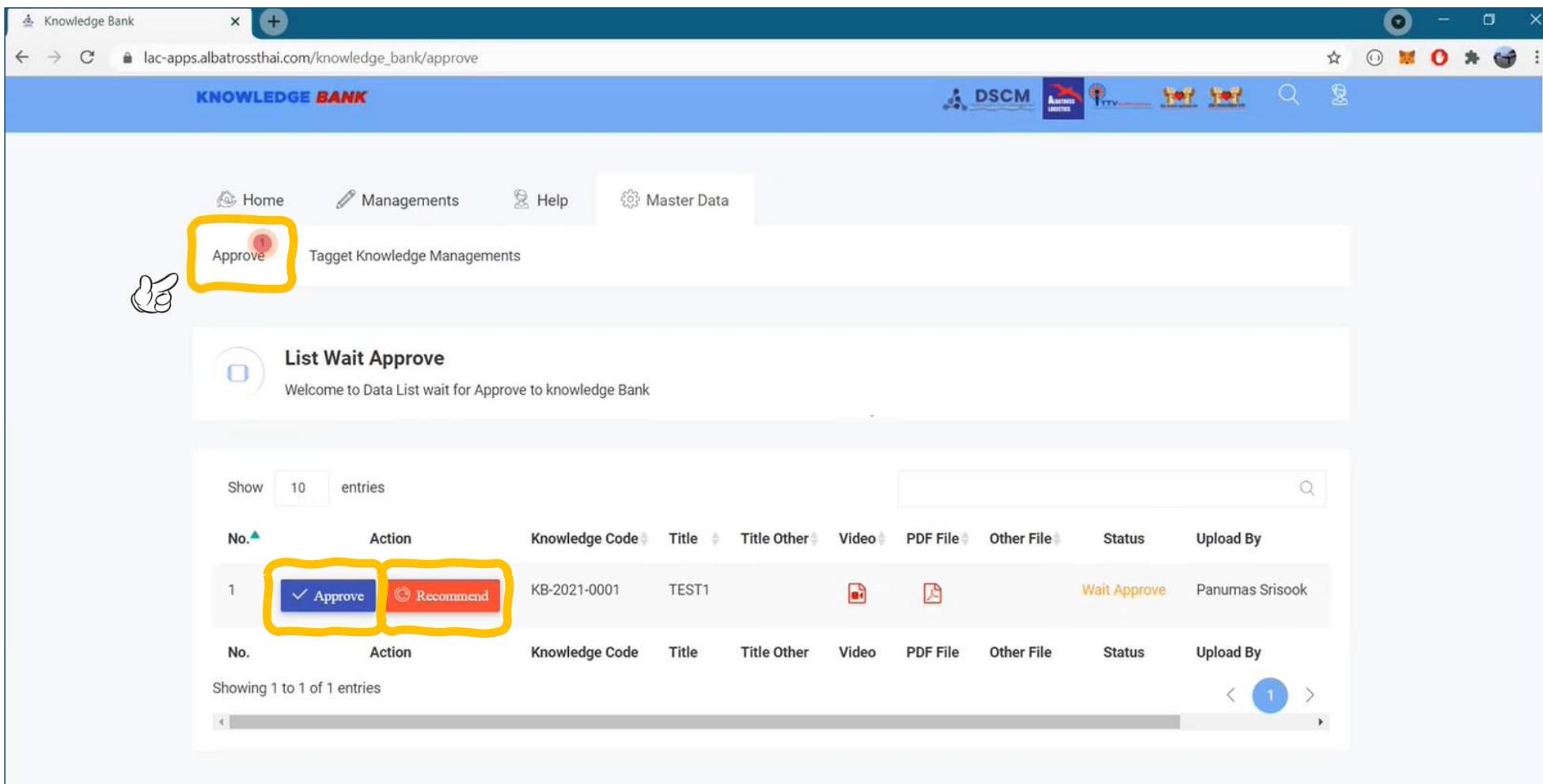
# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



ไลน์กลุ่ม “Knowledge Bank Notify”

แจ้งเตือนในไลน์กลุ่มวันที่ Issue Knowledge Bank

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



The screenshot shows the 'Knowledge Bank' application interface. The top navigation bar includes 'Home', 'Managements', 'Help', and 'Master Data'. The 'Approve' button is highlighted with a yellow box and a hand icon. Below the navigation bar, the 'List Wait Approve' section displays a table of items waiting for approval.

**Knowledge Bank**

Navigation: Home, Managements, Help, Master Data

**Approve** Tagget Knowledge Managements

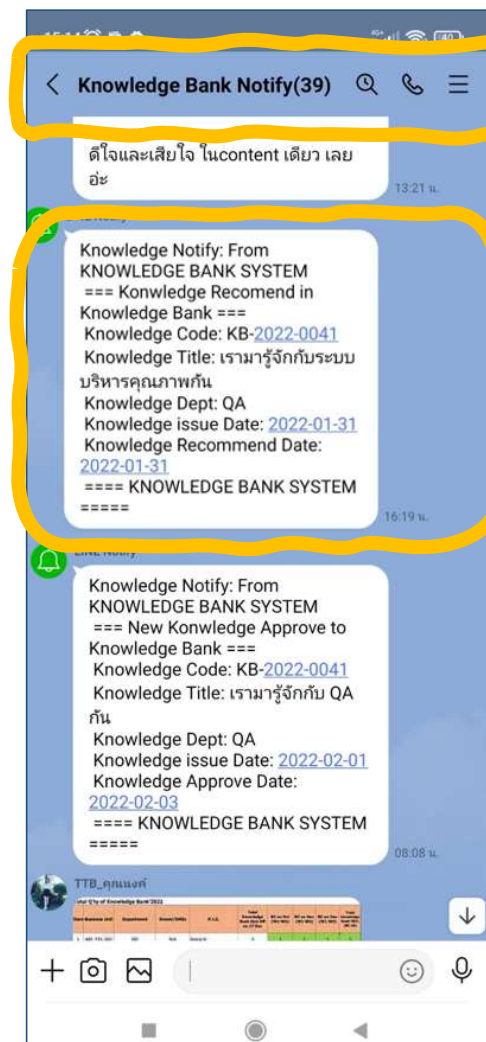
**List Wait Approve**  
Welcome to Data List wait for Approve to knowledge Bank

Show 10 entries

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By
1	<div>✓ Approve</div> <div>👍 Recommend</div>	KB-2021-0001	TEST1					Wait Approve	Panumas Srisook

Showing 1 to 1 of 1 entries

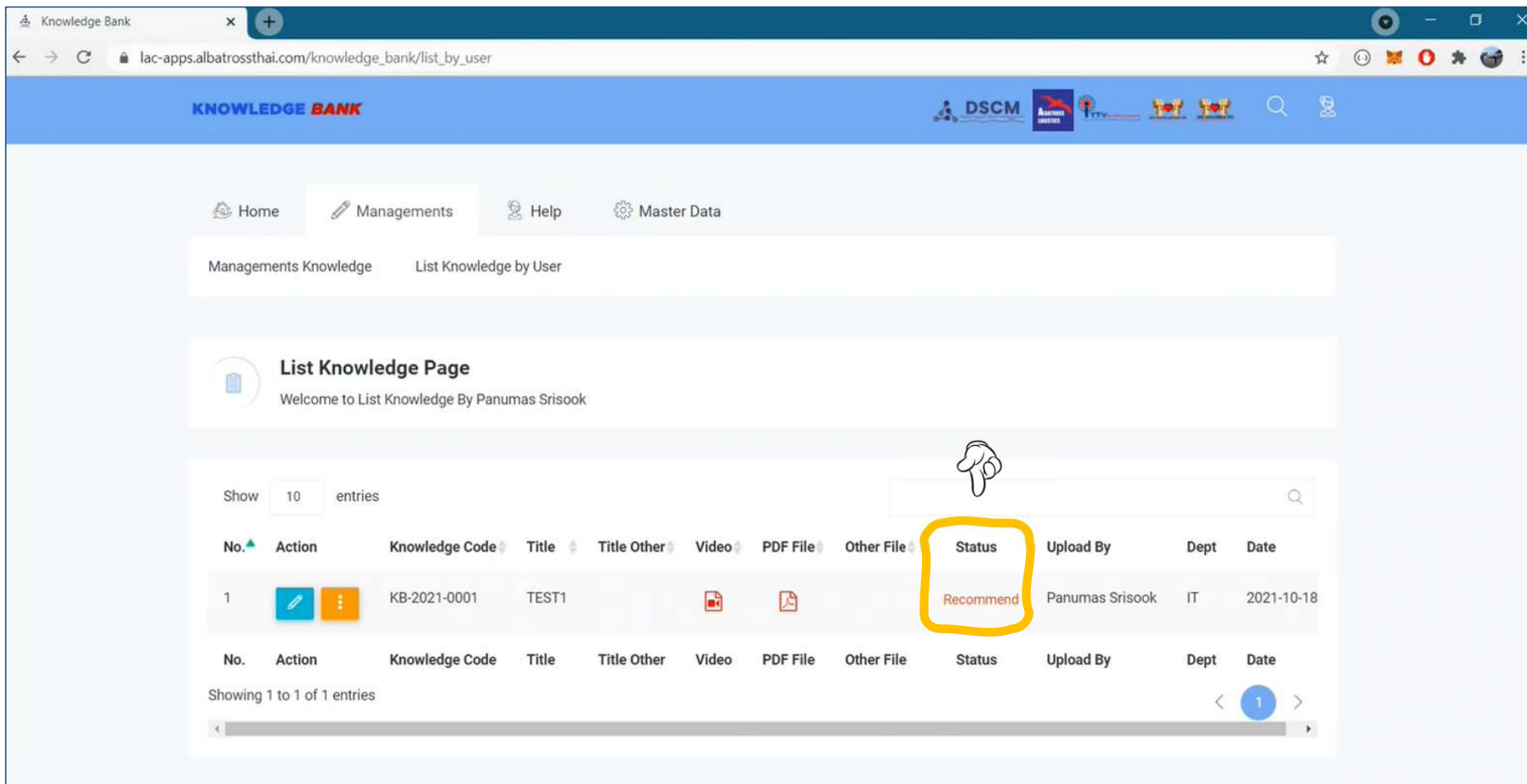
# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



ไลน์กลุ่ม “Knowledge Bank Notify”

แจ้งเตือนในไลน์กลุ่มวันที่ Recommend Knowledge Bank

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



Knowledge Bank

lac-apps.albatrossthai.com/knowledge\_bank/list\_by\_user

KNOWLEDGE BANK

DSCM





Home Managements Help Master Data

Managements Knowledge List Knowledge by User

List Knowledge Page

Welcome to List Knowledge By Panumas Srisook

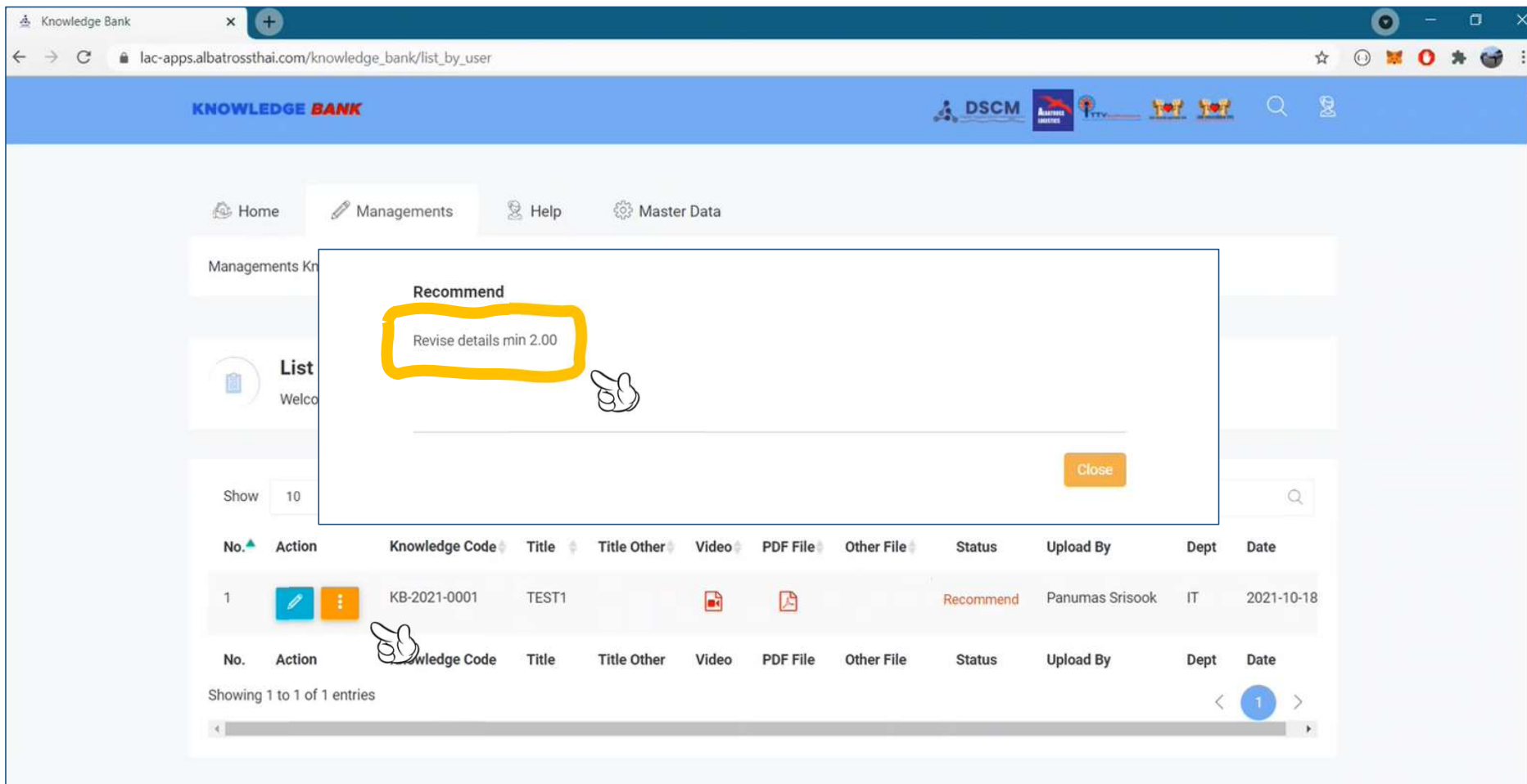
Show 10 entries

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1	 	KB-2021-0001	TEST1					Recommend	Panumas Srisook	IT	2021-10-18





Showing 1 to 1 of 1 entries

< 1 >

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



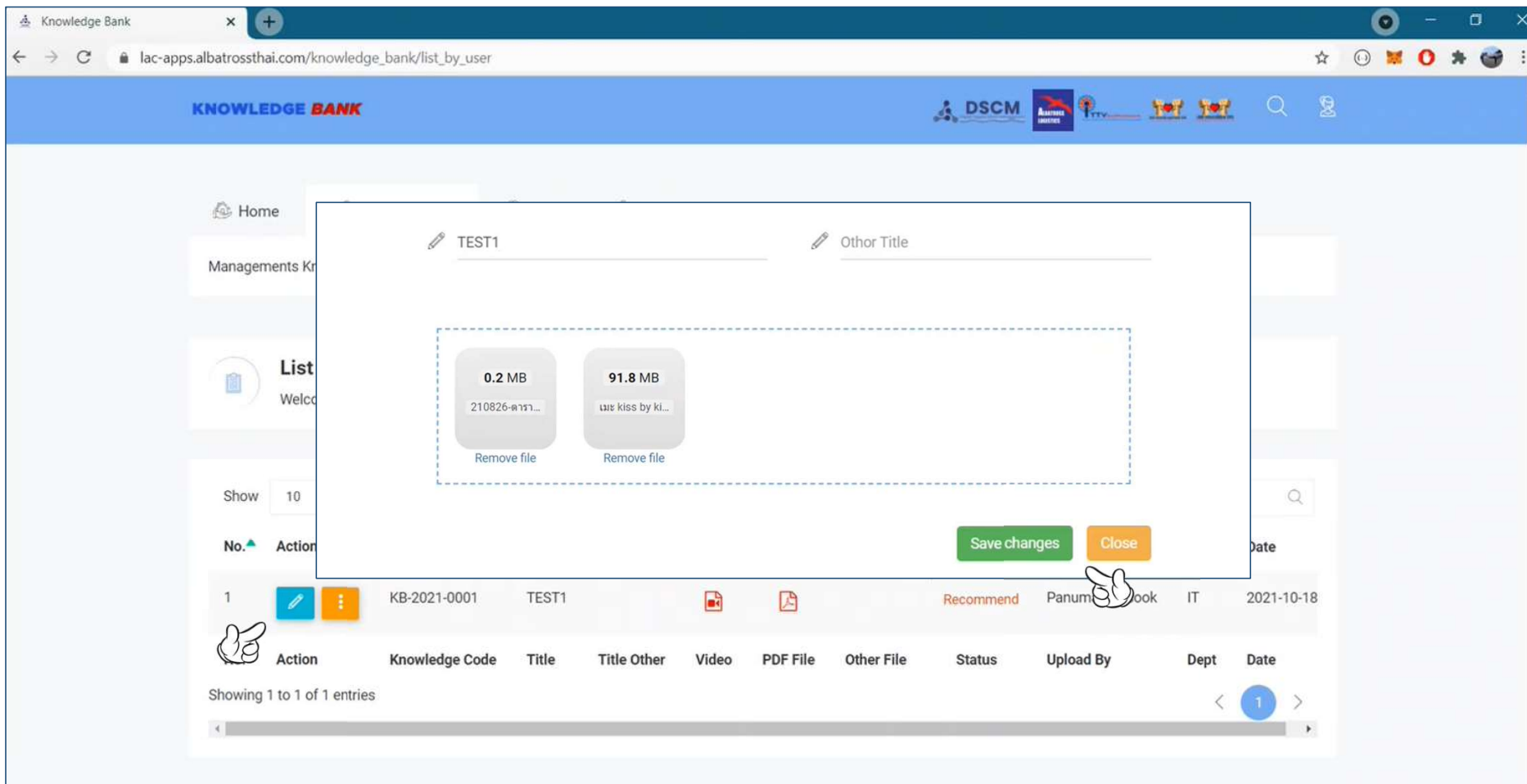
The screenshot shows the 'Knowledge Bank' web application. The browser address bar displays 'lac-apps.albatrosshai.com/knowledge\_bank/list\_by\_user'. The application has a navigation bar with 'Home', 'Managements', 'Help', and 'Master Data'. A 'Recommend' modal is open, showing 'Revise details min 2.00' with a yellow highlight and a hand icon pointing to it. Below the modal is a table of knowledge entries.

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1	 	KB-2021-0001	TEST1					Recommend	Panumas Srisook	IT	2021-10-18

Showing 1 to 1 of 1 entries







# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



The screenshot shows a web browser window with the URL `lac-apps.albatrosshai.com/knowledge_bank/list_by_user`. The page features a blue header with the "KNOWLEDGE BANK" title and navigation icons for DSCM, Albatross, and TTV. A sidebar on the left contains links to Home, Managements Knowledge, and List Knowledge.

A modal window is open for editing a knowledge entry. It contains two input fields for "Title" (currently "TEST1") and "Other Title". Below these is a dashed box containing two file upload previews: one for a 0.2 MB file named "210826-การ..." and another for a 91.8 MB file named "แนบ kiss by ki...". Each preview has a "Remove file" button. At the bottom of the modal are "Save changes" and "Close" buttons.

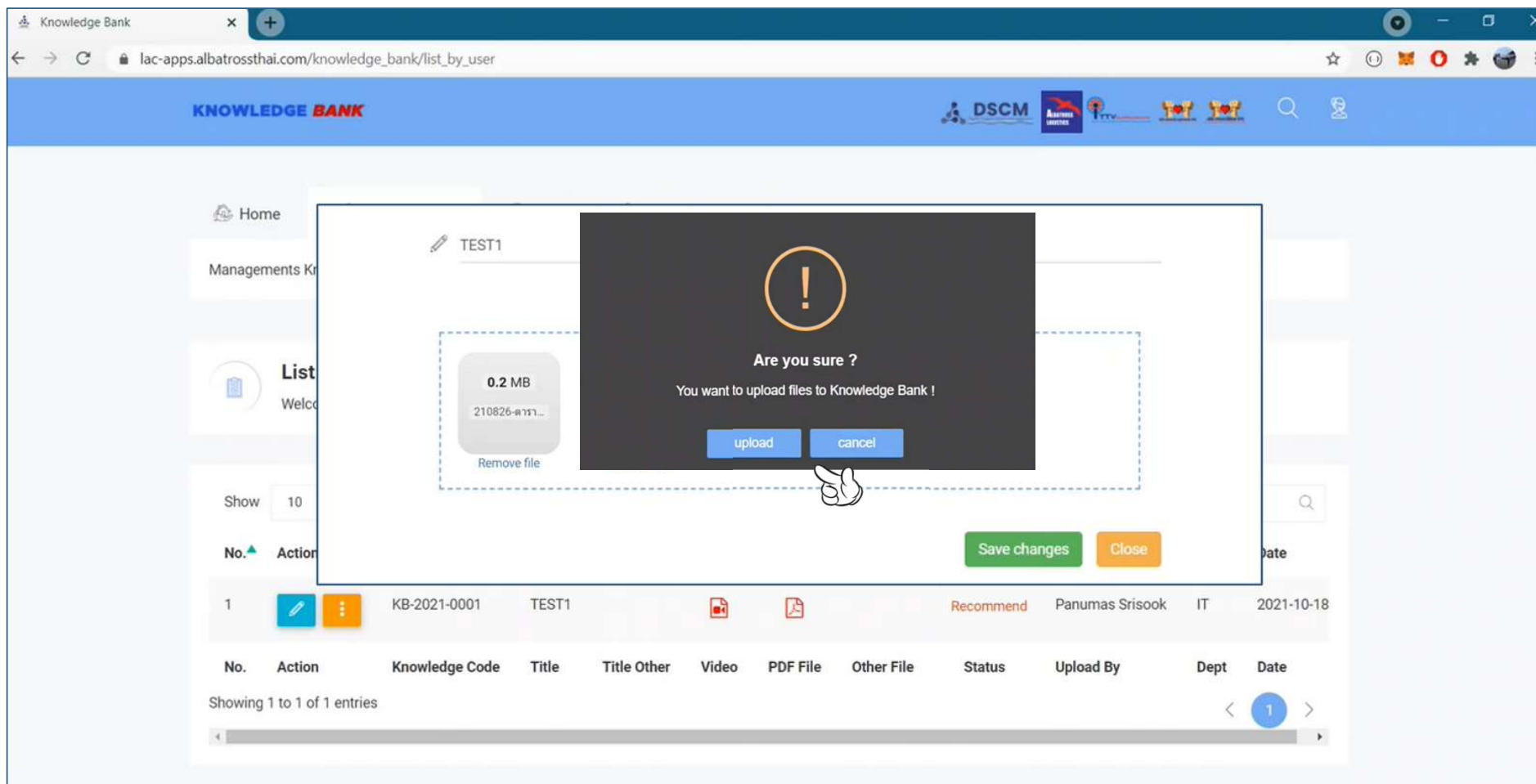
Below the modal is a table of knowledge entries. The first entry is highlighted with a hand icon pointing to the edit button.

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1	 	KB-2021-0001	TEST1					Recommend	Panum...	IT	2021-10-18





Showing 1 to 1 of 1 entries



# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์

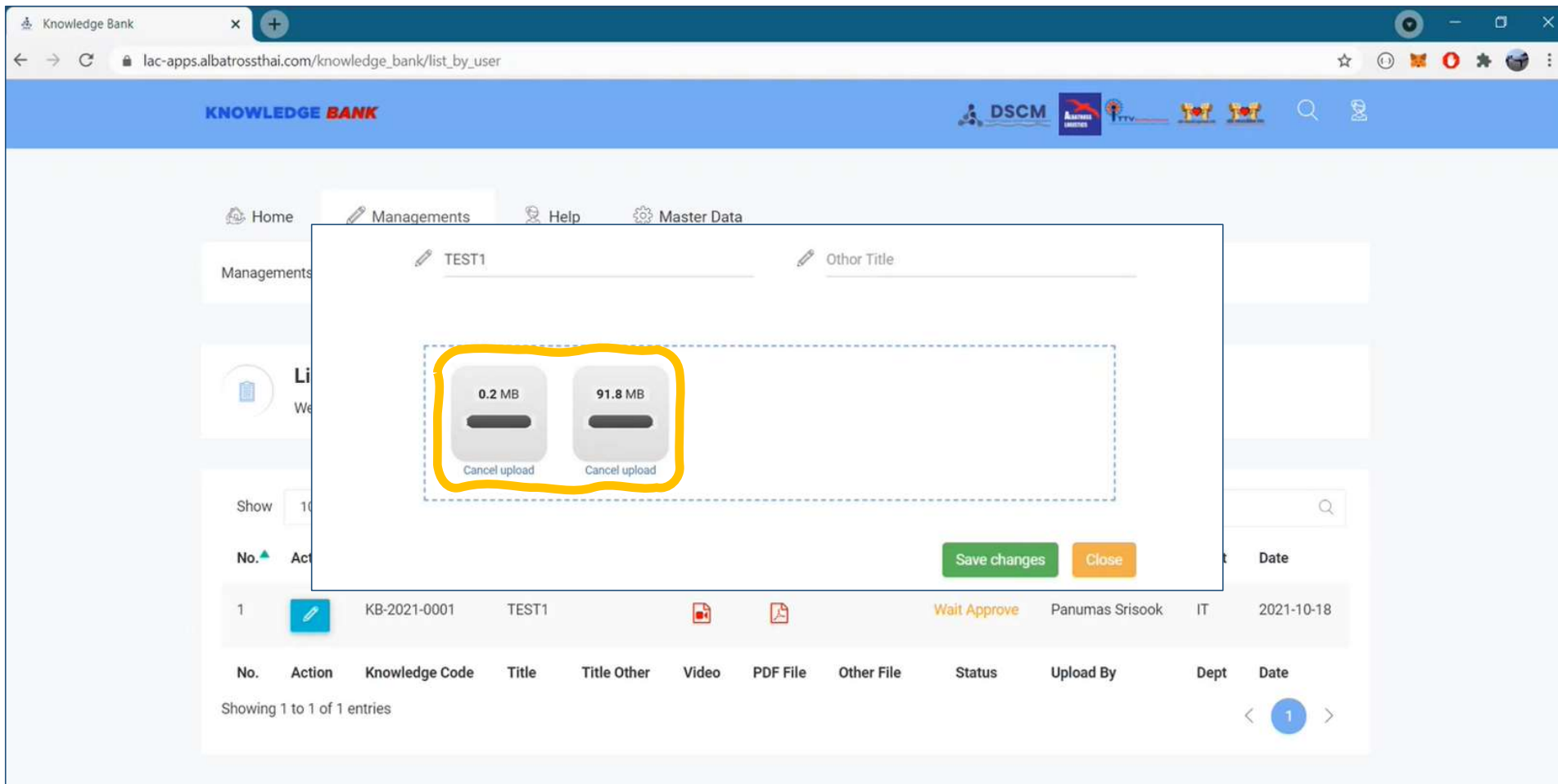


The screenshot shows a web browser window with the address bar displaying `lac-apps.albatrosshai.com/knowledge_bank/list_by_user`. The page header includes the **KNOWLEDGE BANK** logo and navigation icons for DSCM, Albatross, and TTV. A sidebar on the left contains links for Home, Managements Knowledge, and List. The main content area displays a table with one entry: KB-2021-0001, TEST1, with a status of 'Recommend' and upload date '2021-10-18'. A modal dialog is open in the center, asking 'Are you sure ? You want to upload files to Knowledge Bank !' with 'upload' and 'cancel' buttons. A hand icon points to the 'upload' button. Below the dialog, there are 'Save changes' and 'Close' buttons. The table has columns for No., Action, Knowledge Code, Title, Title Other, Video, PDF File, Other File, Status, Upload By, Dept, and Date.




No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1	 	KB-2021-0001	TEST1					Recommend	Panumas Srisook	IT	2021-10-18

Showing 1 to 1 of 1 entries

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์

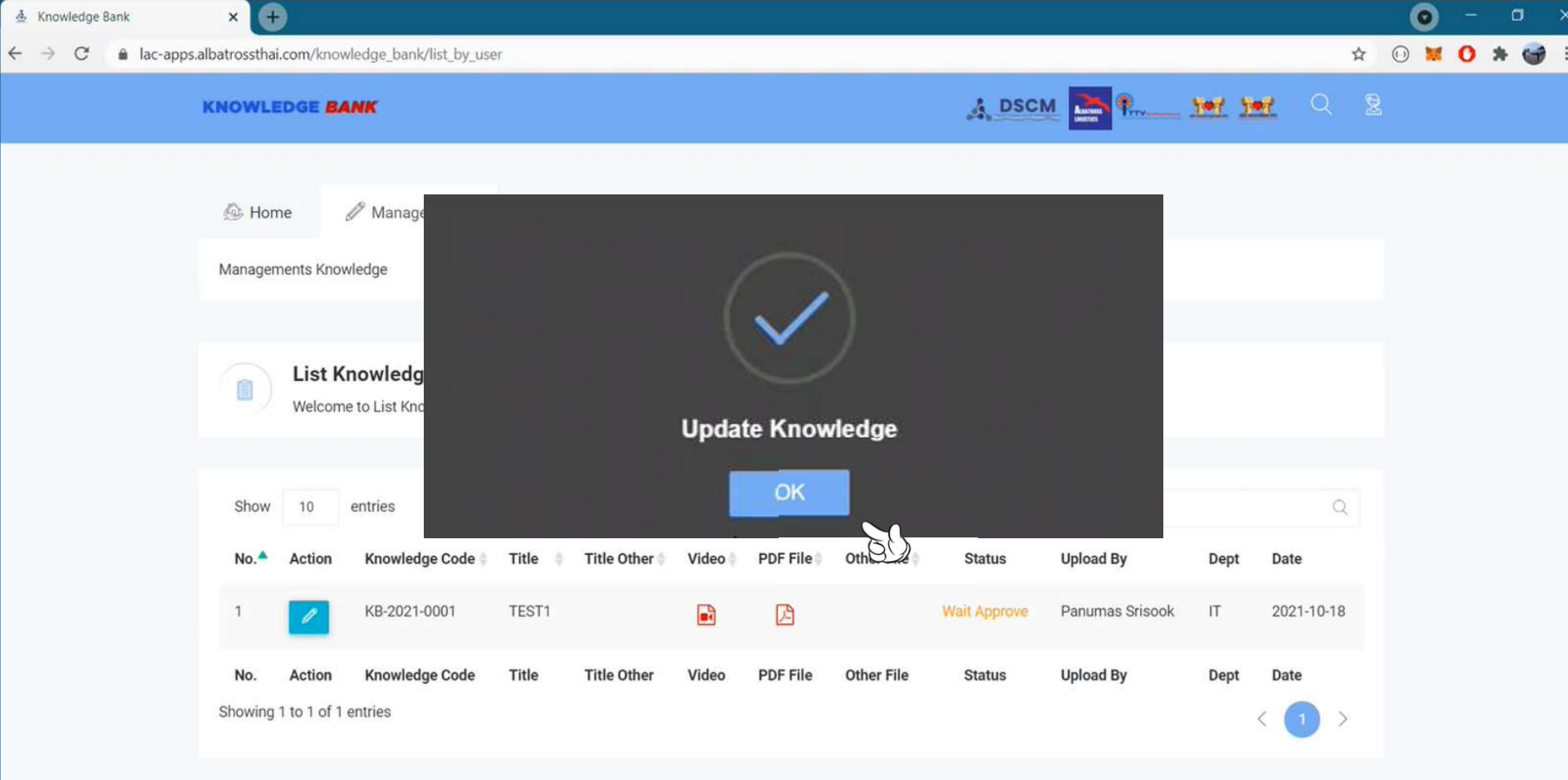


The screenshot shows a web browser window with the URL `lac-apps.albatrossthai.com/knowledge_bank/list_by_user`. The page title is "Knowledge Bank". The navigation bar includes "Home", "Managements", "Help", and "Master Data". The main content area shows a modal for uploading files. The modal has a title "TEST1" and a field for "Other Title". Below the title, there are two file upload buttons: "0.2 MB" and "91.8 MB". Each button has a "Cancel upload" link below it. At the bottom of the modal, there are "Save changes" and "Close" buttons. Below the modal, there is a table with the following data:




No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1		KB-2021-0001	TEST1					Wait Approve	Panumas Srisook	IT	2021-10-18

Showing 1 to 1 of 1 entries

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์

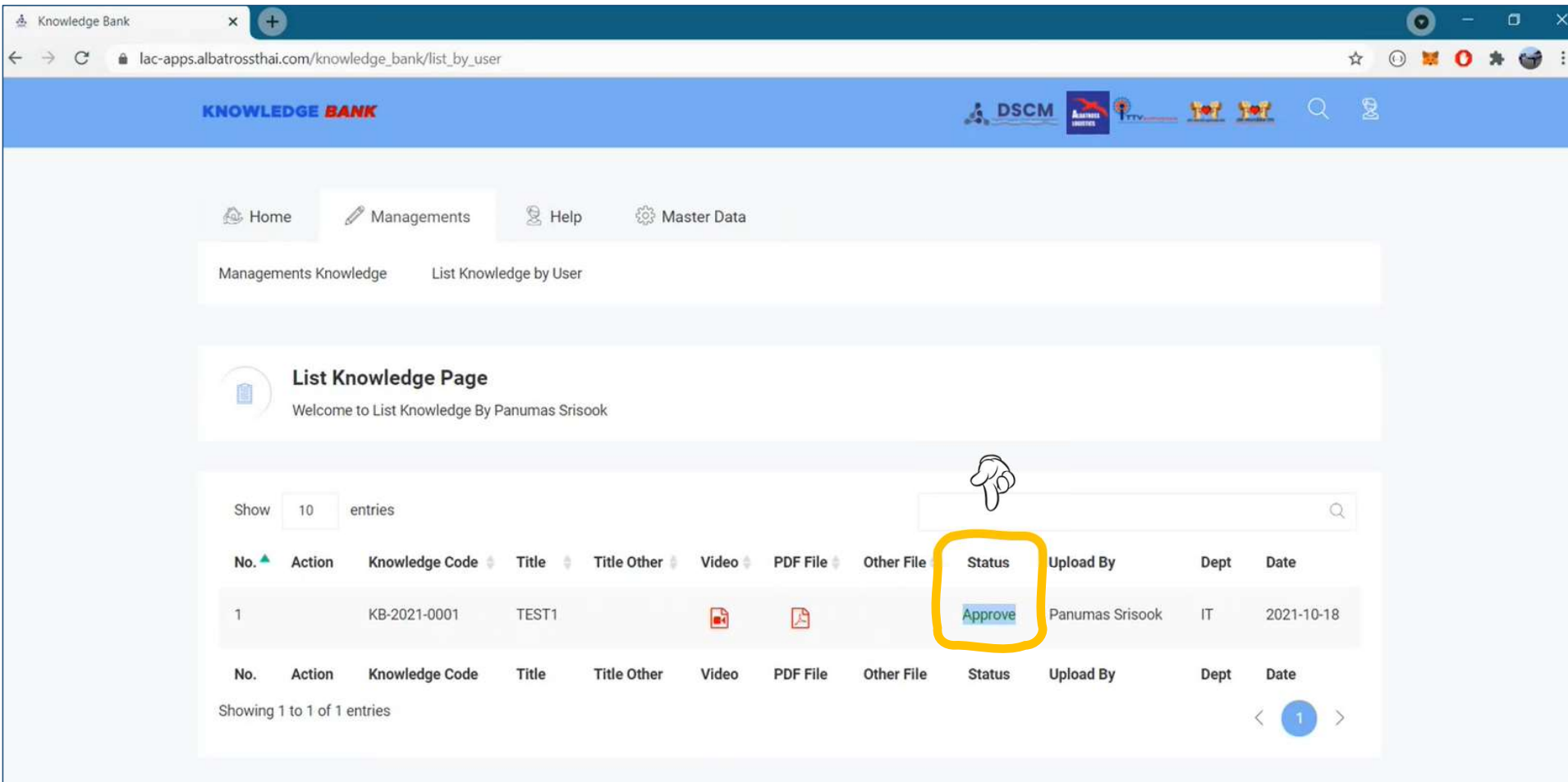


The screenshot shows a web browser window with the URL `lac-apps.albatrossthai.com/knowledge_bank/list_by_user`. The page title is "Knowledge Bank". The interface includes a navigation bar with "Home" and "Manage" links. A modal titled "Update Knowledge" is displayed in the center, featuring a large blue checkmark icon and an "OK" button. Below the modal, a table lists knowledge entries. The table has columns for No., Action, Knowledge Code, Title, Title Other, Video, PDF File, Other File, Status, Upload By, Dept, and Date. The first entry is "KB-2021-0001" with title "TEST1", status "Wait Approve", and upload by "Panumas Srisook".

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1		KB-2021-0001	TEST1					Wait Approve	Panumas Srisook	IT	2021-10-18

Showing 1 to 1 of 1 entries

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



Knowledge Bank

lac-apps.albatrossthai.com/knowledge\_bank/list\_by\_user

KNOWLEDGE BANK

DSCM



Home Managements Help Master Data

Managements Knowledge List Knowledge by User

List Knowledge Page

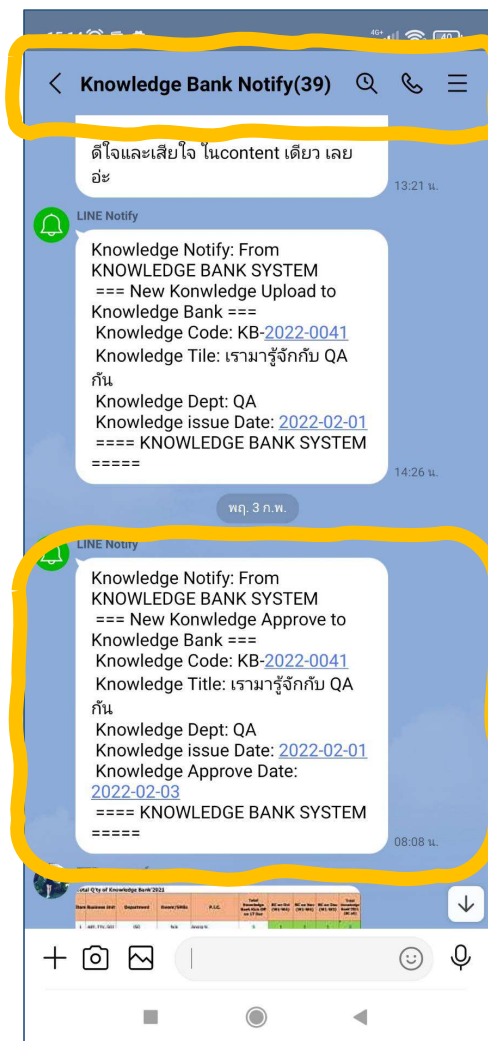
Welcome to List Knowledge By Panumas Srisook

Show 10 entries

No.	Action	Knowledge Code	Title	Title Other	Video	PDF File	Other File	Status	Upload By	Dept	Date
1		KB-2021-0001	TEST1					Approve	Panumas Srisook	IT	2021-10-18

Showing 1 to 1 of 1 entries

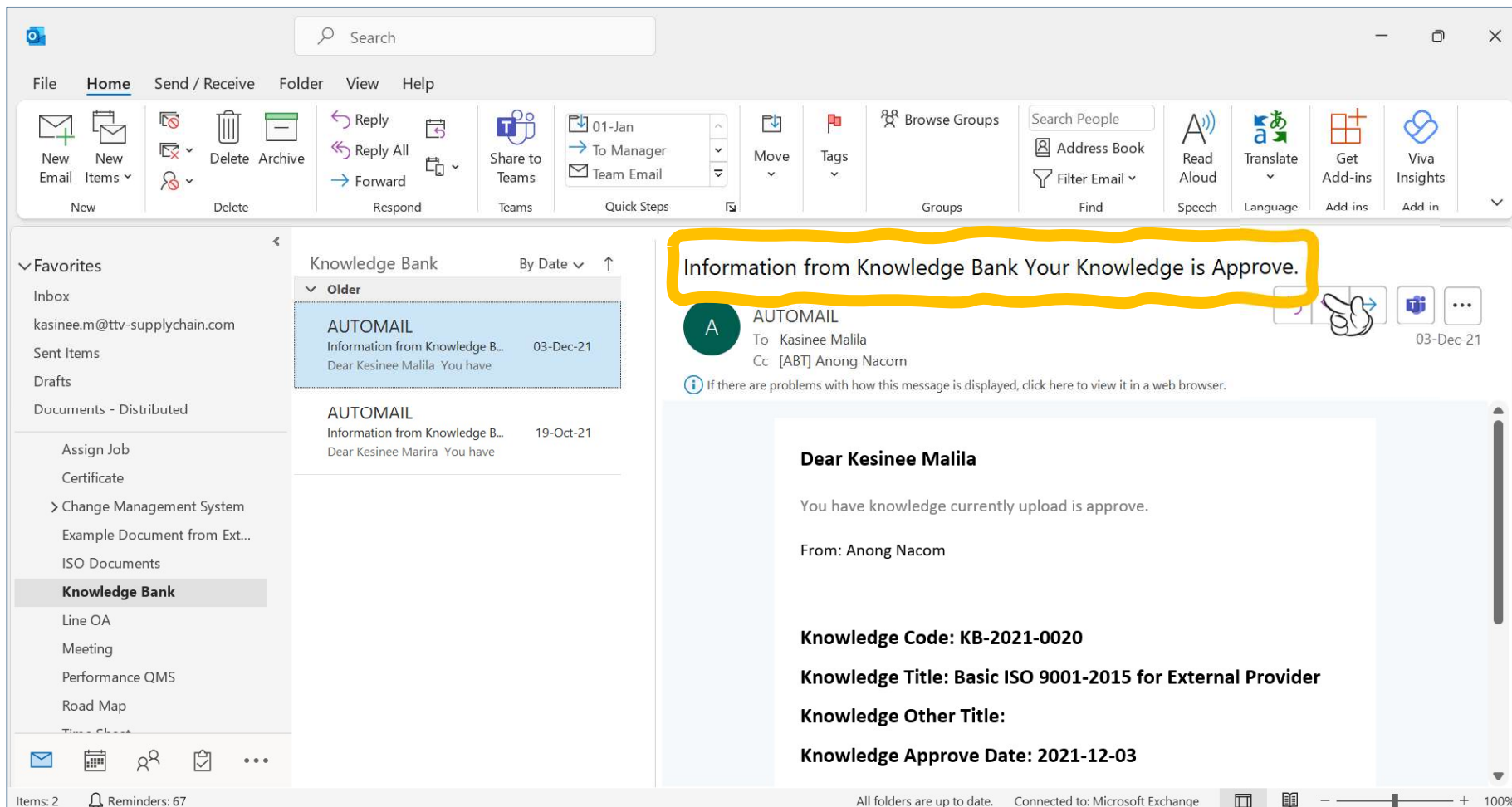
# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



ไลน์กลุ่ม “Knowledge Bank Notify”

แจ้งเตือนในไลน์กลุ่มวันที่ Approve Knowledge Bank

# ข้อมูลสำหรับผู้มีหน้าที่อัปโหลดไฟล์



The screenshot shows the Microsoft Outlook interface. The top ribbon includes tabs for File, Home, Send / Receive, Folder, View, and Help. The Home tab is active, showing various actions like New Email, New Items, Delete, Archive, Reply, Reply All, Forward, Share to Teams, Move, Tags, Browse Groups, Search People, Address Book, Filter Email, Read Aloud, Translate, Get Add-ins, and Viva Insights.

The left sidebar shows the Favorites pane with folders like Inbox, Sent Items, Drafts, and Documents - Distributed. The Knowledge Bank folder is selected, showing a list of emails. The selected email is from AUTOMAIL, dated 03-Dec-21, with the subject "Information from Knowledge B...".

The main pane displays the email content. The subject line is "Information from Knowledge Bank Your Knowledge is Approve." (highlighted with a yellow box). The email is from AUTOMAIL, To: Kasinee Malila, Cc: [ABT] Anong Nacom, dated 03-Dec-21. The body of the email contains the following text:

**Dear Kesinee Malila**

You have knowledge currently upload is approve.

From: Anong Nacom

**Knowledge Code: KB-2021-0020**

**Knowledge Title: Basic ISO 9001-2015 for External Provider**

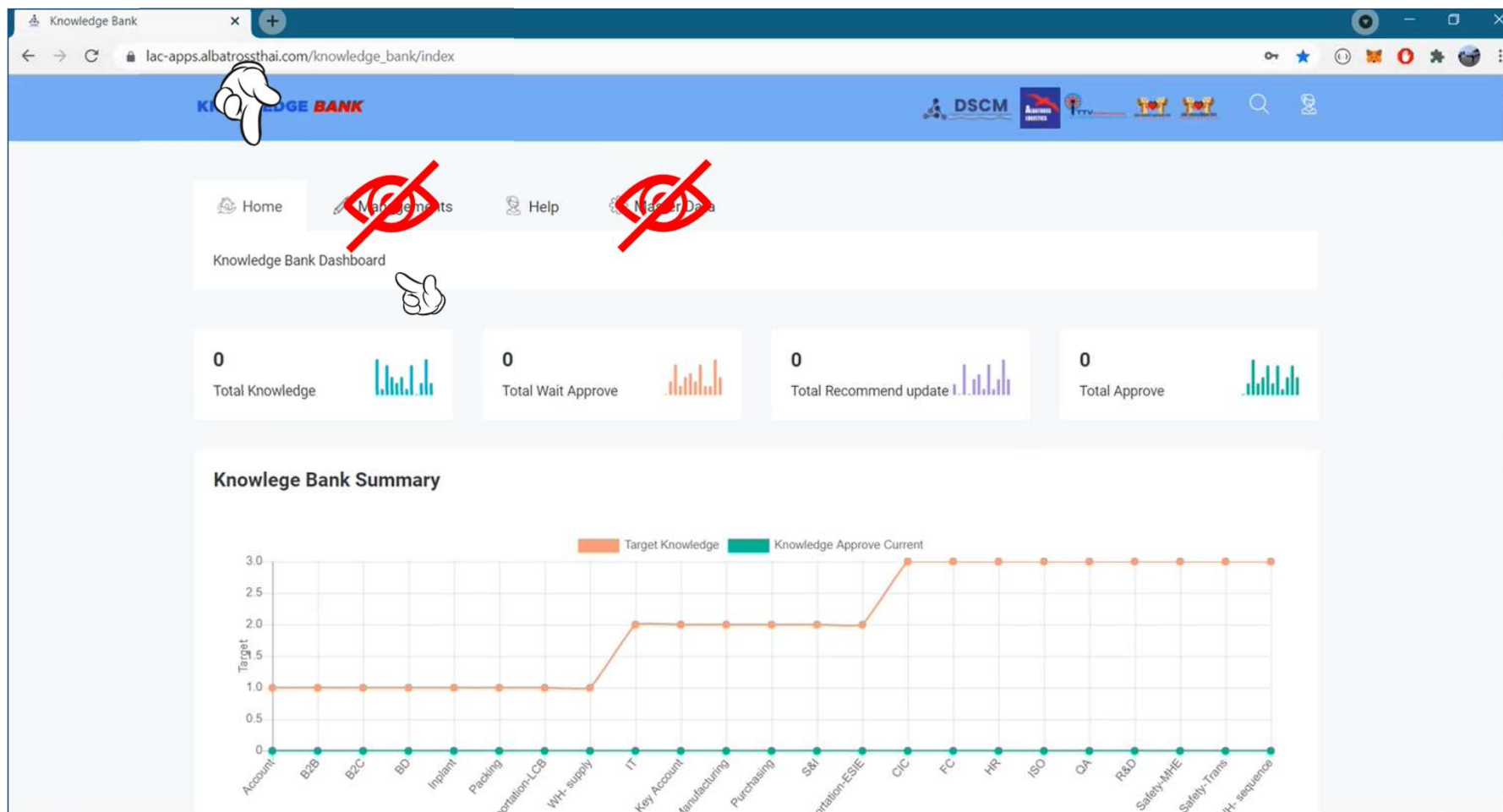
**Knowledge Other Title:**

**Knowledge Approve Date: 2021-12-03**

The status bar at the bottom indicates "Items: 2", "Reminders: 67", and "All folders are up to date. Connected to: Microsoft Exchange".



# ข้อมูลสำหรับผู้ที่มีสิทธิ์ในการเข้าดู



# ข้อมูลสำหรับผู้ที่มีสิทธิ์ในการเข้าดู

Knowledge Bank

kb.albatrosslogistic.com/knowledge\_bank/index

### Title

Title
เรามารู้จักกับ QA กัน
ขั้นตอนการติดตามสถานะขอซื้อ (PR)
Key Account Management
MHE SAFETY FORKLIFT ACCIDENT IN THE PAST SHARING
Truck driver profile & Truck register

### Upload by

Upload by	Total
Atthaphon Kochawat	5
Pairat Suthawan	3
Siwaporn Peenake	3
Songsamorn Thawechart	3
Teerapong Supasiri	3

### Department

Department	Total
Inplant	5
ISO	3
CIC	3
FC	3
Safety-MHE	3

### Year issued

Year	Total
2021-2022	41










The screenshot shows the 'Knowledge Bank' search results for the keyword 'CIC'. The page has a blue header with the 'Knowledge Bank' logo and navigation links for 'Home', 'Managements', and 'Help'. Below the header, there's a search bar with 'CIC' entered and a 'ค้นหา' (Search) button. A hand icon points to the search button. The results are displayed in a grid of four cards. The first card is titled '3 View' and shows a black image. The second card is titled '9 View' and shows an illustration of people on a rocket. The third card is titled '2 View' and shows a document titled 'ERP-Purchase' with a status table. The fourth card is titled '3 View' and shows a document titled 'Sharing Forklift's Accident in the past' with a 'STAR' and 'CRISIS' graphic.




# ข้อมูลสำหรับผู้ที่มีสิทธิ์ในการเข้าดู


Knowledge Bank
kb.albatrosslogistic.com/knowledge\_bank/search\_data?search\_send=Department




4 View


Knowledge Code: KB-2021-0031  
Title: EP.3 CREDIBILITY  
TitleOther: MEANING/INDICATOR/EXAMPLE  
Dept: CIC  
Full Size Video:   
Pdf:   
 1  
Comment 0

1 View


Knowledge Code: KB-2021-0017  
Title: EP.2 Transparency  
TitleOther: Meaning/Target/Validation Example  
Dept: CIC  
Full Size Video:   
Pdf:   
 1  
Comment 0

2 View



Knowledge Code: KB-2021-0001  
Title: Budget Control EP.1  
TitleOther: Meaning/Objective/Advantages/Disadvantages  
Dept: CIC  
Full Size Video:   
Pdf:   
 1  
Comment 0

Load More

# ข้อมูลสำหรับผู้ที่มีสิทธิ์ในการเข้าดู

Knowledge Bank
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TTV Supplychain Co., Ltd.  
Glong Duang Jai Manufacturing Co., Ltd.  
Glong Duang Jai Retail Co., Ltd.  
336/11 Moo 7 Tambon Bowin Amphur Siracha, Chonburi 20230

Knowledge


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

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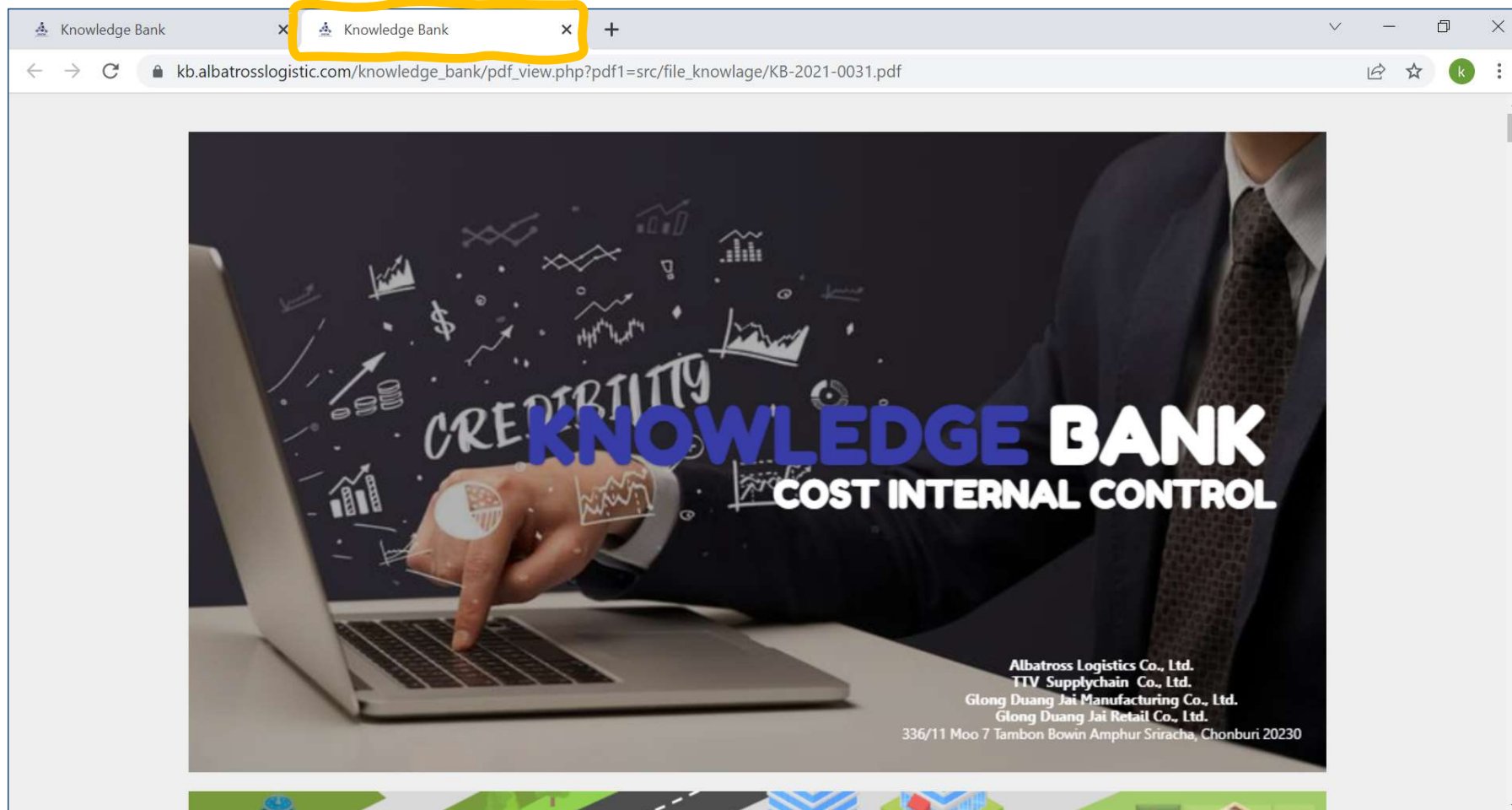


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

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

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

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