LESSON 18

1. The Shorthand Principle for word ending -ble

2. The Shorthand Principle for word ending-ment

SHORTHAND PRINCIPLES FOR WORD ENDING-BLE

-**ble** is represented by **b** symbol. _____

Example: available

-ble Words

available		sensible		considerable	

capable		trouble		suitable	

SHORTHAND PRINCIPLE FOR WORD ENDING-MENT

      -ment is represented by the *m* symbol. ▬▬▬

      Example*: shipment*

-ment Words

shipment   commitment   basement

statement   retirement   payment