

LESSON 24

1. The Shorthand Principle for the blends for Word ending-ings
2. The Shorthand Principle for the blends for Word ending-ity, lity, and -lty
3. Brief Forms, Derivatives, Special Phrases

SHORTHAND PRINCIPLE FOR THE WORD ENDING-INGS

-ings is represented by a **disjointed left s** and is written close to the last symbol in the root word c

-ings Words

sayings


meetings


listings

openings

earnings

SHORTHAND PRINCIPLE FOR WORD ENDINGS-RITY, -LITY, -LTY

-rity as in *majority* is written with a **disjointed r** 

-lity and **-lty** are written with a **disjointed l** 

-rity Words

majority



charity



security



authority



sincerity



-lity Words

ability

locality

facility

responsibility

quality

-lty Words

penalty

faculty

royalty

BRIEF FORMS

acknowledge

o

advantage

9

responsible

7

advertise

20

and

✓

send

2

between

6

business

{

several

9

difficult

h

general

L

success

m

govern

7

however

9

than

7

immediate

oo

Ms.

7

thing, think

9

opportunity

2

organize

5

value

2

out

6

over

u

were

e

part

7

present

C

what

✓

regard

5

request

5

BRIEF-FORM DERIVATIVES

acknowledged

acknowledges

acknowledgment

advantages

advertises

advertising

businesses

businesslike

depart

difficulty

difficulties

disadvantage

generally

government

immediately

nothing


opportunities

organization

organized

outcome

outside 

outstanding 

overhead 

overlook 

overlooked 

partner 

partly, party 


presented 


presently 

regarded 

regarding


regardless 

representative 

represented 


requested 

requesting 

requests 

sending 

sends 

successes 

things, thinks

re

thinking

re.

values

re

whatever

re

without

re

PHRASES

Writing speed is gained by representing the word *hope* with the p symbol in the following phrases.

I hope

p

I hope that

pe

I hope that the

pe

I hope the

pe

I think

re.

send the

re

send us

re

send you

re

sending you

re

we hope

re

we hope that

pe

we hope that the

pe

we hope the



we hope you will



we think



SPECIAL PHRASE

The ten blend is used in the frequent phrase *to know*.
to know.