**EMPLOYMENT CONTRACT**

This *Employment Contract* made and executed between:

**PCN PROMOPRO, INC.**, a corporation duly organized andexisting under Philippine laws, having its registered office at **${VAddress},** and hereinrepresented by its Pres., Rey Ferdinand S. Binuya referred to as the **“Employer”**

-and-

**${Value1},** with residence and postal address at **${Value2}**, referred to as **“Employee”**

Voluntary binding themselves to the following terms and conditions:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.** The Employer will provide services for a specific job or undertaking farmed out by **${Value3},** under a Service Agreement.

**2.** The Employee shall be assigned at **${Value4},** with registered office at **${Value5}**

**3.** **JOB TITLE AND DESCRIPTION.** As **${Value6},** the Employee is required to perform the following duties and undertake the following responsibilities:

**DUTIES AND RESPONSIBILITIES:**

Your work schedule shall be on seasonal from **\_\_\_\_\_am** to **\_\_\_\_\_\_pm** or maybe extended when the project requires and your specific duties and responsibilities are the following:

1. Before first deployment, the merchandizer shall report to Convergys Office for final reminders, instruction and checking of tools and materials needed.

2.       Merchandizers shall be deployed at the identified target area and shall perform his/her duty at the assigned location.

3.       A merchandizer is required to draw 10 walk-ins in the assigned recruitment center a day, or as required by Convergys Recruitment Sourcing.

4.       A merchandizer is required to obtain a minimum of 2 hires per day, or as required by Convergys Recruitment Sourcing.

5.        A merchandizer shall have the capacity to:

a.       Identify potential candidates who can become call center agents.

b.      Verify if target candidate possess the required qualifications

c.       Convince the candidates to undergo the recruitment process

6.       A merchandizer shall record the names and contact number of his/her candidates

7.       A merchandizer shall verify/confirm if the candidates name were tagged under him/her

8.       A merchandizer shall provide regular feedback to the Team Leader on status of his activities

9.      A merchandizer shall ensure that proper grooming and hygiene is observed

10.  Merchandizer shall wear at minimum, the following as uniform:

a.       Polo-shirts

b.      Jeans/khaki

c.       Sneakers (no slippers)

d.      Company ID issued by Provider

Theft or loss of materials and other supplies;

1. Consumer complaints;
2. Or other important matters that needed attention or knowledge of PCN main office.

**4.** **EMPLOYMENT STATUS**

**${Value7}**

**5. DURATION OF EMPLOYMENT.** Employee will commence to perform the services in favor on **${Value8}** until **${Deo9}.**

You shall be receiving PHP **${Value10}** per day payable on weekly basis of the current month to cover up services rendered and, may be adjusted according to the provision of the Labor Code of the Philippines depending on the tripartite wage rate of the region.

**6**. **PLACE OF WORK**. The Employee shall perform the services farmed out by **${Value8},** in which products are being displayed and sold **${Value11a}.**

**7. WORKING HOURS.** The Employee will render work for eight (8) hours a day for **${Value12}** days a week in accordance with the working hours to which he may be assigned.

**8.** The Employer shall be responsible for the payment of all compensation and other benefits to the Employee. Nothing herein shall make the latter an employee of Principal.

**9**. **SOLIDARY LIABILITY.** There exists a solidary liability on the part of the Employer and **${Value3},** in the event of violation of any provision of the Labor Code including the failure to pay wages.

**10**. **TERMINATION.**

10.1 Termination by Employer: The employer may terminate this Contract on the following just causes: serious misconduct, wilful disobedience of employer’s lawful orders, habitual neglect of duties, failure to meet prescribed KPI’s stated below, absenteeism, insubordination revealing secrets of establishment, when employee violates the terms of this Contract.

10.2 The employee may terminate this Contract for any of the just causes provided for by law by serving one (1) month in advance notice to the employer.

10.3 Termination due to Illness: Either party may terminate the contract on the ground of illness, disease or injury by the employee.

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Issued this ${Value13} day of ${Value14}, ${Value15}

**HEAD HUNTER’S KPI**

**● Behavioral Clauses**

- Absent / Late

- No confirmation of deployment

**● KPI**

- 10 Qualified warm bodies per day

**Prepared by:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**${Value16}**

${Value17}

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**${Value18}**

${Value19}

**Endorsed by:**

**${Value20}**

${Value21}

Approved by:

**${Value22}**

${Value23}

**${Value24}**

${Value25}

**Conforme:**

**${Value1}**

Name and Signature

## SSS#: ${Value26}

## PHILHEALTH#: ${Value27}

## PAG-IBIG#: ${Value28}

TIN#: **${Value29}**

**DATE:** ${Value14} ${Value13}, ${Value15}

ID#: ${Value30}

Contact no.: ${Value32}

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1 Section 9 of Department Order No. 174**