**EMPLOYMENT CONTRACT**

This *Employment Contract* made and executed between:

**PCN PROMOPRO, INC.**, a corporation duly organized andexisting under Philippine laws, having its registered office at **${VAddress},** and hereinrepresented by its Pres., Rey Ferdinand S. Binuya referred to as the **“Employer”**

-and-

**${Value1},** with residence and postal address at **${Value2}**, referred to as **“Employee”**

Voluntary binding themselves to the following terms and conditions:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1.** The Employer will provide services for a specific job or undertaking farmed out by **${Value3},** under a Service Agreement.

**2.** The Employee shall be assigned at **${Value4},** with registered office at **${Value5}**

**3.** **JOB TITLE AND DESCRIPTION.** As **${Value6},** the Employee is required to perform the following duties and undertake the following responsibilities:

* Coordinates sending or pick up of P.O. from customer.
* Coordinates with CDC, hauler, CS to ensure documents are properly transmitted.
* Gives feedback to KCDM if delivery was not enough
* Monitors BO pick up and coordinates with CS to ensure that haulers follow BO pick up schedule
* Coordinates with MT admin or RMR preparation
* Coordinates with collectors in:

Securing necessary payment details and picking up documents from customers accounting group when needed

Request for countering, if required

* Monitors effectivity of price change at store level
* Does monthly price surveys
* Presents catrev to smaller stores (40% contribution)
* Deploys customized NPI activations ( Activities exclusive customer and not included in the launch folder)
* Follows up permits to implement NPI activities
* Monitors implementations of National NPI activations ( Part of MOP)
* Monitors back checks store adherence to SOS - SOM
* Monitors adherence to POP Vision
* Follows up permits to implement promotion and install merch mats in store
* Monitors timely execution in store and completes MOP survey
* Works with promo agency in implementation
* Submits photo documentation
* Gives inputs on shopper reception to our activation
* Coordinates with buyers to follow up necessary permits
* Personal Interaction with the store managers based on route sked
* Follow up submission of customer requirements (CL Application, SEC registration, SBBS contract, etc.)
* Follow up permits for new store activities and merch mats
* Works with promo agency in implementation of customized activities
* Monitors execution of new store activities & Must – Wins
* Submits photo documentations of all our products on shelf, as well as activities implemented

**4.** **EMPLOYMENT STATUS**

**${Value7}**

**5. DURATION OF EMPLOYMENT.** Employee will commence to perform the services in favor on **${Value8}** until **${Deo9}.**

You shall be receiving PHP **${Value10}** per day payable on weekly basis of the current month to cover up services rendered and, may be adjusted according to the provision of the Labor Code of the Philippines depending on the tripartite wage rate of the region.

**Communication : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Internet : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Lodging : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Meal : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Transportation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**6**. **PLACE OF WORK**. The Employee shall perform the services farmed out by **${Value8},** in which products are being displayed and sold **${Value11a}.**

**7. WORKING HOURS.** The Employee will render work for eight (8) hours a day for **${Value12}** days a week in accordance with the working hours to which he may be assigned.

**8.** The Employer shall be responsible for the payment of all compensation and other benefits to the Employee. Nothing herein shall make the latter an employee of Principal.

**9**. **SOLIDARY LIABILITY.** There exists a solidary liability on the part of the Employer and **${Value3},** in the event of violation of any provision of the Labor Code including the failure to pay wages.

**10**. **TERMINATION.**

10.1 Termination by Employer: The employer may terminate this Contract on the following just causes: serious misconduct, wilful disobedience of employer’s lawful orders, habitual neglect of duties, failure to meet prescribed KPI’s stated below, absenteeism, insubordination revealing secrets of establishment, when employee violates the terms of this Contract.

10.2 The employee may terminate this Contract for any of the just causes provided for by law by serving one (1) month in advance notice to the employer.

10.3 Termination due to Illness: Either party may terminate the contract on the ground of illness, disease or injury by the employee.

Issued this ${Value13} day of ${Value14}, ${Value15}

**Prepared by:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**${Value16}**

${Value17}

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**${Value18}**

${Value19}

**Endorsed by:**

**${Value20}**

${Value21}

Approved by:

**${Value22}**

${Value23}

**${Value24}**

${Value25}

**Conforme:**

**${Value1}**

Name and Signature

## SSS#: ${Value26}

## PHILHEALTH#: ${Value27}

## PAG-IBIG#: ${Value28}

TIN#: **${Value29}**

**DATE:** ${Value14} ${Value13}, ${Value15}

ID#: ${Value30}

Contact no.: ${Value32}

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**1 Section 9 of Department Order No. 174**