


CLIENT CHECKLIST




agarwalpackers.in®


DRS GROUP (1984)

DRS DILIP ROADLINES LTD.

Brand of : Agarwal Packers & Movers




PROUD WINNER OF  
LIMCA BOOK RECORDS  
FOR INNOVATIVE OF  
"CHAPP VAN"



DAYANAND AGARWAL  
ORIGINAL FOUNDER  
BADE BHAIYA

SINCE 1984  
DRS GROUP (HYD)



NSE  
Emerge

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PRE - DEPARTURE

	YES	NO	REMARKS
☛ Disconnection of Gas Cylinder, Telephone and other utility services and collect deposits if any.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Kindly call Agarwal Packers & Movers and confirm packing and pick up Dates.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Finalise Packing Agency.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Recheck and confirm relocation plans, finalise temporary and permanent accommodation.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Collect all items lent and return borrowed items.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Plane and keep yourself free for having dinner with friends and relatives as you will be invited by those near & dear.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Take transfer certificate from School / Colleges.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Take NOC from RTO for vehicles.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Transfer your Bank Account.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Inform postal dept. / neighbours regarding your new address and letters to be redirected to new address.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Empty and defrost refrigerator and air out 8 hrs. before packing.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Finish packing personal effects and keep aside your valuables.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Keep travelers cheque, tickets and credit cards at convenient place for easy access.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Keep yourself free to be with packing team while the job is on.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Check whether destination address is correct.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Before leaving home check all the taps, switches, windows, Doors are closed and the Main is switch off.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Lock before leaving.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Select a simple and light breakfast for the day of leaving.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Inform friends and relatives the date finalised for packing & moving.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Rent advance to be taken from the landlord and intimate to landlord well in advance.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Close the a/c of Milk vendor / News paper agents / and surrender of gas cylinder and obtain NOC.	<input type="checkbox"/>	<input type="checkbox"/>	_____

AT DESTINATION

	YES	NO	REMARKS
☛ Search for a house with good water facility and other utilities as per your requirements.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Call packers and give him your contact number and address to arrange door delivery.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Be present of the time when your shipment arrives at your doorstep.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Check condition of all the items received and make a note in writing if any items are missing or damaged.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Arrange new telephone and gas connection.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Open your bank account.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Arrange for house maid, the milk man and newspaper vendor, etc.,	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Introduced yourself to the neighbours.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Start collecting important contact numbers.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Seek for the admission of your children in School / Colleges.	<input type="checkbox"/>	<input type="checkbox"/>	_____
☛ Organise in booking your journey tickets for the new destination.	<input type="checkbox"/>	<input type="checkbox"/>	_____