5.

O. 4, r. 9(1)

## NOTICE OF CEASING TO ACT AS SOLICITOR

(Title as in action)

To: The Registrar and the claimant/defendant [name] or his or her solicitor

Take notice that the following solicitor has ceased to act —

Name of solicitor ceasing to act:

Party for whom the solicitor has ceased to act:

Address for service of the party for whom the solicitor has ceased to act: [state last known address of the party, if acting in person, or the principal or registered address of the party, if a body corporate].

Issued by: Solicitor for the [state the party]

[Name, address, email address and telephone number of solicitor]