

Date- / / 2022

To,
Principal
K. K. Wagh Institute of Engineering Education & Research
Nashik

Sub- Application for Leaving Certificate

I _____ have completed my FE/SE/TE/BE/ME/MBA/MCA in-----
Branch. (Regular/I Shift/II Shift) in the month/ Year-----In this respect I humbly request your
honour to issue me the leaving certificate. Necessary details appended below.

A) Year of Admission [to this college] FE / Direct SE/FY -----

B) I have already paid to handling charges Rs.100/- vide receipt No. ----- Date- / /2022

C) Copy of Mark Sheet BE/MBA/MCA Enclosed

D) Branch change [if any]-----

Class	Admission Year	Date	Receipt No	Fees Paid
F E				
S E				
T E				
B E				
FY MBA/MCA/ME				
SY MBA/MCA/ME				
TY MCA				

Signature of the Student

Principal

Department	Remarks & Signature
Head of Department	
Dept ERP Coordinator	<input type="checkbox"/> Checked ERP entries <input type="checkbox"/> Admission Cancelled <input type="checkbox"/> Mark Degree
Library	
Examination	
Hostel	
Account	

1) Original/Xerox Fee receipt & passed Out Mark sheet (Attested Copy) will be shown at submission of this form.

2) Department ERP Coordinator should verify the details on ERP and cancel admission OR Mark Degree (as Applicable) in ERP before signing the form.

