CRITERION B: RECORD OF TASKS

	CANDIDATE:				
TASK NUMBER	**PLANNED ACTION**	**PLANNED OUTCOME**	**TIME ESTIMATE**	**TARGET COMPLETION DATE**	**CRITERION**
1	Hold an Interview with the client	Learn about the type of program I will need to develop	30 mins	December 10, 2022	A
2	Create an initial mind about the program	Layout the ideas of the program and the things it must include	1 hrs	December 10, 2022	A
3	Hold a second interview with the client	Learn about specific problems and the type of solutions the client wants to see	45 mins	December 11, 2022	A
4	Develop success criteria for the program	Brainstorm the success criteria for the program	1 hrs	December 15, 2022	A
5	Create the appendix	Create the appendix of the two interviews with the client	1 hrs	December 16, 2022	A
6	Create a basic flowchart	Create an overarching flowchart on the program	1 hrs	December 16, 2022	B
7	Layout the basis of the program and create the login page	Layout the main functions of the program and create a working	3 hrs	December 18, 2022	B
8	Create Working Home Screen	Finish the home screen to look professional	4 hrs	December 21, 2022	B
9	Create flowchart for all subprograms	Create a flowchart for each of the tabs on the website	4 hrs	December 24, 2022	B
10	Create the add members page	Complete the add members page of the website	10 hrs	January 1, 2022	B
11	Create view members page	Complete the view members page of the website	8 hrs	January 2, 2023	B

12	Document all criterions	Document criterions A-C	7 hrs	January 4, 2023	A, B, C
13	Hold final interview with client	Review the success criteria with the client	1 hrs	January 20, 2023	A
14	Created and edit video	Create and edit the video for Criterion D	5 hrs	January 21, 2023	D
15	Document evaluation	Documentation the evaluation from the meeting with client	1 hrs	January 22, 2023	E