

# House Style $\text{\LaTeX}$ Template

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## 1 Introduction

This is the documentation for the **MSEHouseStyle**<sup>1</sup> class for  $\text{\LaTeX}$ . It is the first document class I have ever done in  $\text{\LaTeX}$  so expect a lot of bugs and performance issues, so feel free to email me at **pjuan-royo1@sheffield.ac.uk** if you find any problems.

## 2 Setting the environment

I would recommend using [Overleaf](#) as it is an online  $\text{\LaTeX}$  compiler and will save you the pain of having to back up your projects in case your computer decides to stop working. Once you have decided on what  $\text{\LaTeX}$  environment you want to use, you may want to go and make sure you are using **XeLaTeX**<sup>2</sup> as compiler because it will let you easily set up Calibri as default font.

Calibri is not a font that can be set by default in Overleaf, you will have to download it. Once you download all the **.ttf** files, put them in the same folder with your **main.tex** file and add

```
\usepackage{fontspec}
\setmainfont{Calibri}[
```

---

<sup>1</sup>You can download the class files [here](#).

<sup>2</sup>In Overleaf set it by going to **Menu > Settings > Compiler > XeLaTeX**.

```

Path=./CalibriFontFiles/,
Extension = .ttf,
UprightFont=*-Regular,
BoldFont=*-Bold,
ItalicFont=*-Italic,
BoldItalicFont=*-Bold-Italic
]

```

Replace CalibriFontFiles for whatever name your folder containing the **.ttf** files has, and make sure all the filenames begin with **Calibri** and are formatted as **Calibri-Regular.ttf**, **Calibri-Bold.ttf**, etc. And well congrats after doing all this you will have set Calibri as default font. If you dont want to do all this you can use

```

\usepackage{lmodern}
\fontfamily{lmss}

```

To set Latin Modern Sans Serif as default font, which is the other font accepted in the House Style in case Calibri is not available.

Actually the first thing you will want to do is set the documentclass to **MSEHouseStyle**. The first line in your project should be `\documentclass{MSEHouseStyle}`. You can call the documentclass with the parameters [headers1] to [headers4] to set the distance between the header number and the header text (to make space if you have to go as far as using `\subsubsubsection{}`).

Once you have set the font and documentclass you have to load all the packages you want to use on your project. Some that I recommend are:

- 1) **biblatex** is a package to easily add references to your project. Load the package with the command `\usepackage[sorting=none]{biblatex}`. The [sorting=none] parameter makes sure the citations are printed in order of appearance in the text. Visit [Biblatex](#) to see how to use it in more detail. An example of how the references will look can be seen here [1].
- 2) **graphicx** to easily add figures to the document. Use `\usepackage{graphicx}` to load the package.
- 3) **mhchem** is a must have if you need to add chemical equations. Add it with the command `\usepackage[version=4]{mhchem}` and you can read the documentation explaining how to use it [here](#).
- 4) **hyperref** will let you add clickable links to websites and customise the look of the links in the document. Use `\href{link}{text}`, link is the link to open and text is the text shown in the document.

After loading all packages create the document by entering the document environment and create the title on the first page with `\maketitle`. Now start writing down your project!

## 3 Class commands

### 3.1 Sections

Use the commands

```
\section{}
\subsection{}
\subsubsection{}
\subsubsubsection{}
\subsubsubsubsection{}
```

To create sections. You should avoid getting down to the `\subsubsubsubsection{}`, but the command is there in case you need it. The house style says don't have to indent the first paragraphs, so in order to make sure a paragraph does not indent use `\noindent` before. The same way, if you want to force a paragraph to indent use `\indent`.

All the section commands have the asterisk (\*) option to make a no numbered a section. For example `\section*{Section}`.

You can also add a table of contents to the document with the `\tableofcontents` command. This will add all numbered **sections** and **subsections** to the table of contents. If you want to add no numbered sections there, add the command `\addcontentsline{toc}{section_type}{name}` before the section, replacing `section_type` and `name` with the appropriate values.

### 3.2 Figures

To add figures you will need the **graphicx** package and then use the **figure** environment. An example of how to call it would be like this

```
\begin{figure}[h]
  \centering
  \includegraphics[width=0.7\textwidth]{cat.jpg}
  \caption{Figure caption.}
  \label{fig:label1} %Use this to reference the figures in the text
\end{figure}
```

This code creates Figure 1.

And you can reference it in the text with `\ref{label}`, replacing `label` with the figure label (`fig:label1` in this example).

### 3.3 Tables

To add tables you can use the **table** environment. An example is



Figure 1: Figure caption.

```

\begin{table}[h]
  \centering
  \caption{Table caption.}
  \begin{tabular}{l|c|r}
    \thickline
    \textbf{Left aligned} & \textbf{Centered} & \textbf{Right aligned} \\
    \thickline %Make it bold/thicker
    a & b & c \\
    \hline
    d & e & f \\
    \hline
    \hline
    g & h & i \\
    \thicklinec{0.4}{0.2} %use this to make a custom thick line
  \end{tabular}
  \label{tab:label1}
\end{table}

```

This code creates Table 1.

And you can reference it the same way as you would reference figures. Make sure the caption goes before the tabular environment, because the House Style says table captions must go on top of the table.

Table 1: Table caption.

| Left aligned | Centered | Right aligned |
|--------------|----------|---------------|
| a            | b        | c             |
| d            | e        | f             |
| g            | h        | i             |

### 3.4 Maths

To add equations you can use the **texteqn** and **nonumtexteqn** environments. The **nonumtexteqn** creates equations that are not numbered. Sometimes using `\frac{}{}` creates very small text that is difficult to read, use `\ddfrac{}{}` instead. Using `\frac{}{}`

$$\frac{dy}{dx} = nx^{n-1} \quad (1)$$

Using `\ddfrac{}{}`

$$\frac{dy}{dx} = nx^{n-1} \quad (2)$$

You can also add `\label{}` inside both environments to be able to reference the mathematical expressions in the text.

When you are writing quantities with units and you do not want that they get separated in two different lines you can use the command `\data{}`.

### 3.5 Lists

Lists must be numbered so use the **numlist** environment.

## References

- [1] Albert Einstein. “Zur Elektrodynamik bewegter Körper. (German) [On the electrodynamics of moving bodies]”. In: *Annalen der Physik* 322.10 (1905), pp. 891–921. DOI: <http://dx.doi.org/10.1002/andp.19053221004>.