



# St. Paul Institute of Professional Studies

[Affiliated to Devi Ahilya Vishwavidyalaya, Indore]



## Internal Quality Assurance Cell Meeting

**Venue:** Conference Hall

**Date :** 28 April 2022

**Time :** 2.30 p.m.

S. No.	Names of the Members	Designation	Member Present for the Meeting
1.	Dr. Sr. Alice Thomas	Principal, Chairperson	<i>Sr. Alice Thomas</i>
2.	Rev. Fr. Simon Raj	Director	<i>Fr. S. Raj</i>
3.	Rev. Dr. Fr. C. Michael John	Governing Body Representative	<i>M. John</i>
4.	Rev. Fr. Antonysamy	Finance Committee Representative	<i>Fr. Antonysamy</i>
5.	Dr. C.P. Mathew	Principal, School of Social Work, Indore Member	<i>Dr. C.P. Mathew</i>
6.	Dr. Anil Mirchandani	Faculty Coordinator	
7.	Dr. Goldie Zaki	IQAC Coordinator	<i>Goldie Zaki</i>
8.	Dr. Stafard Anthony	Joint Coordinator	<i>Dr. Stafard Anthony</i>
9.	Prof. Bhavana Sangamnerkar	Joint Coordinator	<i>Prof. Bhavana Sangamnerkar</i>
10.	Prof. Rahat Ahmed	Member Faculty Representative	<i>Prof. Rahat Ahmed</i>
11.	Mr. Vikas Oberoi	Parents Professors Association Representative	<i>Mr. Vikas Oberoi</i>



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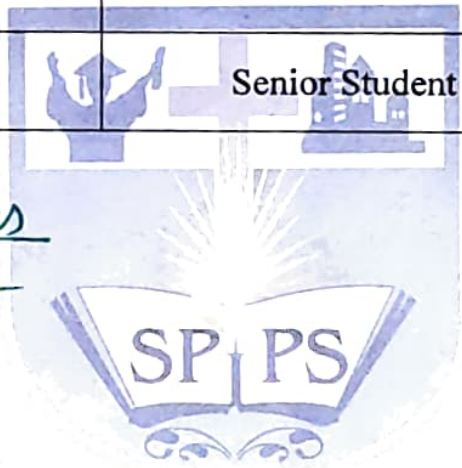


12.	Dr. Shilpa Dhoble	Librarian	<i>Shilpa</i>
13.	Mr. Sahil Isidore	Administrative Staff	<i>Sahil</i>
14.	Mr. Jatin Gera	Alumni	<i>Gera</i>
15.	Mr. Tanuj Dalal	Alumni	<i>Tanuj</i>
16.	Ms. Sakshi Raghuvanshi	Senior Student	<i>Sakshi</i>
17.	Mr. Sarvesh Raj	Senior Student	<i>Sarvesh</i>

*Sr. Alice Thomas*  
*28/4/2022*

Dr. Sr. Alice Thomas

Principal



ST. PAUL INSTITUTE OF PROFESSIONAL STUDIES

**Date : April 2022**

**Proceedings of the Meeting:**

The meeting began with a prayer administered by the Principal.

The Agenda of the Meeting was to discuss:-

1. Informing the members regarding submission of Self Study Report
2. DVV Clarification and Peer Team Visit
3. Planning for next academic year
4. Any other matter with the permission of the chair.

At the outset, the Principal, Dr. Sr. Alice Thomas accorded a hearty welcome to all present in the meeting.

The details of the discussion on the Agenda are as follows:-

**1. Informing the members regarding submission of Self Study Report**

The Director and Principal jovially informed all the members that St. Paul Institute of Professional Studies has successfully submitted the Self Study Report for the First Cycle of NAAC on 29th March 2022.

The Director acknowledged the efforts put in by the Principal, IQAC coordinator, Dr. Goldie Zaki, joint coordinators, Dr Stafard Anthony and Prof. Bhavana Sangamnerkar.

The Principal remarked that it was a combined efforts of all the faculty members, specially the Criterion heads who made the task reach its completion.

**2. DVV Clarification and NAAC Peer Team Visit.**

The IQAC coordinator updated that the next line preparation would be getting ready for Data Validation and Verification and NAAC peer team visit.

The same will be initiated in this week itself. She also informed that the PowerPoint presentation of various departments, committees, Principal and IQAC is also in the process of preparation. The IQAC coordinators thanked the Director and Principal for their continued support. They also expressed gratitude towards the members from the community for their guidance provided time and again that helped in the completion of work.



Mr. Vikas Oberoi remarked that indeed it is a collaborative effort that has resulted in submission of SSR. The IQAC team was applauded for their fine efforts.

### **3. Planning for next academic year**

With regard to the coming academy year, the Principal stated that as the pandemic is diminishing, it would be good to resume the previous mode of operation in the college. Therefore, all the activities and planning would be done as usual as it was before the eruption of the pandemic. This is much needed for ensuring the quality education, the Principal concluded.

The proposal was welcomed by all and was accepted too.

### **4. Any other matter with the permission of the chair.**

The Director and the Principal urged the IQAC members for their support during the NAAC Peer team visit. Dr CP Matthew, Father Antonysamy, students and alumni promised their full support in this regard.

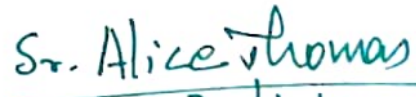
Mr. Sarvesh Raj said that the college has been incessantly working for the betterment and benefit of the students. Thus, he assured full support of the students.

### **Decision Taken**

- ✓ All the programs to be planned in the regular offline mode for the academic year 2022-23.
- ✓ Preparation of Annual Planner as done before pandemic.
- ✓ Getting prepared for DVV clarification.
- ✓ Speeding the process of preparation for NAAC peer team visit.

The meeting ended with a vote of thanks by the faculty coordinator Dr Anil Mirchandani.

  
Dr. Goldie Zaki  
IQAC Coordinator

  
30/4/2022  
Dr. Sr. Alice Thomas  
Principal