

SAPPENDIX A

INTERNSHIP PLACEMENT

PERSONAL INFORMATION SHEET

INTERNSHIP PLACEMENT : PERIOD – 03 SEP, 2020/ 28 FEB, 2021

This questionnaire relates to information of a practical nature that will be used to assist in the internship assignment process. Please do not include anything you wish to keep as confidential.

Last Name: Initials:

Student Number: |_|_|_|_|_|_|_|_|_|_| NIC number: |_|_|_|_|_|_|_|_|_|_|

Area of Specialization:.....

Street Address:

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City: District:

Phone No: (H) |_|_|_|_|_|_|_|_|_|_| Mobile No.: |_|_|_|_|_|_|_|_|_|_|

Emergency Contact person:

Phone No: (H) |_|_|_|_|_|_|_|_|_|_| Email:

ACADEMIC BACKGROUND

GPA OF EACH YEAR

YEAR	GPA
LEVEL1 – SEMESTER 1	
LEVEL1 – SEMESTER 2	
LEVEL2 – SEMESTER 1	
LEVEL2 – SEMESTER 2	
LEVEL3 – SEMESTER 1	
LEVEL3 – SEMESTER 2	
OVERALL	

PROFESSIONAL QUALIFICATIONS

1.
2.
3.

EXTRA-CURRICULAR *(Undergraduate period)*

(Please indicate your activities and special achievements)

1.
2.
3.
4.

AREA(S) OF INTEREST FOR INTERNSHIP:

Indicate which field/s you are interested in by ticking (✓) the appropriate box/es. However, indication of preference does not guarantee a placement in that area

Broad Area	Specific Area					
Management	Operations & Supply Chain	Marketing	Accounting / Finance	HR	Business Analyst	
Information Technology	Software Engineering	Quality Assurance	Project Management			
Other <i>(specify)</i>						
Other <i>(specify)</i>						
Other <i>(specify)</i>						

Date

Signature

For office use only:

Assessment of interns before the internship training commence:

Remarks by assessment panel:

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Academic performance	:	A B C D E
Communication	:	A B C D E
Attitude	:	A B C D E
Overall	:	A B C D E