

peter SAMUEL A.

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OBJECTIVES

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To build career in the private and third sector (Consulting, Training, Recruiting & NGOs),
To take up challenges in field works and researches in human development issues,
To have a challenging professional work with opportunity for career development and achievement of organizational goals.

SPECIALISATION		WORKING EXPERIENCE	
➤ Economic/Accounting		➤ Over 10 years Corporate Experience (Advocacy, Poverty, Entrepreneurship and Development) with various local trainings.	
➤ Social Work		➤ Over 10 years Consulting & Training Experience.	
➤ Corporate Development		➤ Over 15 years Organizational Leadership Experience.	
REGIONAL EXPERIENCE			
➤ Africa (Nigeria)			
AREAS OF SPECIALISATION			
➤ Advocacy (Entrepreneurship and Development),		➤ Logistics (Organizing Workshops and Conferences)	
➤ Project Management,		➤ Tools and Methodologies in Social Research	
➤ Human Resource Management and Development		➤ IEC Materials Development and Promotion	
➤ Project Monitoring, Coordination and Evaluation		➤ Training and Capacity Building	
➤ SMEs Development and Management		➤ Financial Reporting	
➤ School Management and Development		➤ Work Plan	
➤ Technical Leadership, Team Development (Project Teams, CSOs Networking and Coalition-building)		➤ Leasing	
➤ Qualitative Research (Data Collection and Analysis)			
➤ Research and Publications			
➤ Procurement and Needs Assessment			
BEHAVIOURS		SKILLS	
➤ Proactive, able to prioritize, take direction and meet deadlines,		➤ Strong technical writing and analytic skills	
➤ Good interpersonal Skills, able to build relationships and influence others,		➤ Good computer skills (Microsoft Office Packages)	
➤ Energetic, like to travel and work long hours,		➤ Team oriented-willing to assist others to develop.	
➤ Enthusiastic, innovation,		➤ Strategically oriented in decision making	
➤ Open minded, responsible, flexible and tolerant			

PERSONAL INFORMATION

Age: 44 yrs. **Sex:** Male. **Nationality:** Nigerian. **State:** Benue. **LGA:** Otukpo. **Languages:** English, Idoma (Read and Write), Hausa and Yoruba.

EDUCATION

National Teachers' Institute (Affiliated to Usman Danfodiyo University, Sokoto).

✓ Post Graduate Diploma in Education (PGDE) – 2011

Federal Polytechnic, Offa, Kwara State, Nigeira

✓ HND Accounting, Upper Credit Classification – 2003

✓ OND Accounting, Lower Credit Classification – 1999

SEMINARS, WORKSHOPS AND CONFERENCES ATTENDED

- Youth Employment and Livelihood Strategies Organized by **Nigerian Institute of Management (Chartered)**
- International Conference on Good Governance and Sustainable Development Organized by **Institute of Development Administration of Nigeria (IDAN)**

JOB EXPERIENCE

S/N	Organization/Position	Responsibilities
1.	Passionview Solutions Ltd Abuja-Nigeria <u>Managing Partners</u> 2010- todate	<ul style="list-style-type: none"> - Managing Partner Northwest Regional Office. - Program Initiator, Co-ordinator and Management. - Human Resource Outsourcing, Management and Recruitment. - Business Development and Management (SMEs). - Negotiation of staff salary and other legal entitlement. - Act on-behalf of the firm in any other business matters. - Head Consultant to Alkali Mika'ilu International Schools, Gusau (Ongoing). - Principal Consultant to Leadspring International Schools, Gusau (Ongoing).
2.	Eagle Lead Development Initiative, Abuja – Nigeria Project Manager 2019 -date	<ul style="list-style-type: none"> - Executive Secretary Nigeria Office - Handles the secretariat affairs of the Organization. - Manages the organization program implementation. - Developing Programmatic Procedures - Coordinates ELDI Yearly programs and events in consultation with the Executive Director. - Coordinated the KP component intervention with Wave Makers Initiative, Kaduna. - Gender and Equity Focal point for ELDI.
3	Zamfara State Directorate of Skills Acquisition (ZSDA), Gidan Dawa, Gusau, Zamfara State. Position Held: Principal Consultant	<ul style="list-style-type: none"> - Management of AGMEIS Registration Portal. - Handles Trainings and business plan writing for all prospective Loan Applicants. - Monitor and evaluate the day-to-day operation of the program. - Handles all complains and concerns on the program.
4.	Cinergi Alternatives Lagos-Nigeria. <u>Business Dev. Officer</u> 2007- 2010	<ul style="list-style-type: none"> - Planning and Arrangement of Seminars, Workshops, Conferences, Summits etc. - Training of staff - Human Resource Management, Outsourcing and Recruitments - Head Consultant to Institute of Comprehensive Education (I.C.E), Gusau
5.	D-Angels Global Services (Nig) Ltd, Lagos-Nigeria <u>Program Officer</u> 2006-2007	<ul style="list-style-type: none"> - Project Planning, Management, Monitoring & Evaluation - Training, Research and Documentation, Formative Assessment (CPMS). - Inventory management and Accountability. - Staff management, procedures and practices
6.	Total Life Health International Gusau - Nigeria. <u>Accountant</u> 2004-2005	<ul style="list-style-type: none"> - Instituted proper way of setting non-profit organization accounting records. - Prepare Budget, Expenditure and Income Statement. - Prepare account reconciliation statements. - Advisory Capacity to Executive Director and Board in matter

		relating to Finance
7.	Women in Empowerment and Gender Action (WEGA) Gusau-Nigeria [Resource and Concept Director]	<ul style="list-style-type: none"> - Plan implement and monitor programs of the NGO - Capacity Building. - Liaise with communities/grass root women to find possible ways of collaboration. - Develop proposals and implementation, plans for field programs. - Develop. Pre-test and produce information, Education and Communication (IEC)
8.	Zamfara State Investment and Property Development Company Limited. Gusau-Nigeria Company Rep. 2007	<ul style="list-style-type: none"> - Research development on economic potentials of Zamfara state. - Publication of the above project work. - Research officer to the project
9.	National Youth Services Corps (NYSC) Sept 2004 – Aug 2005	Personnel Assistant Officer, Ministry of Commerce, Industry and Tourism. Gusau, Zamfara State.
10.	Industrial training (IT)	Supply Officer, NNPC Ilorin Depot, Oke-Oyi, Kwara State. 1999-2000.

HOBBIES/TRANSFERABLE SKILLS

- **Creative Writing & Researching:** Learning New Things: Browsing/Stuffing
- **Computer Training:** Desktop Publishing, Volunteer and Charity activities,
- **Traveling:** Traveled widely within Nigeria.

PROFESSIONAL CERTIFICATION AND AFFILIATION

- **Certified Management Consultant-** Institute of Management Consultant, Nigeria
- **Certified Recruitment Professional,** Institute of Professional Recruitment Consultants, Nigeria & UK
- **Senior Member, Institute of Information and Strategy Management, Nigeria.**

REFEREES

(1) Daniel Jonathan

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