



**University of Agriculture & Environmental Sciences Umuagwo (UAES),
Centre for Entrepreneurship Studies (CES)**

LOG BOOK NUMBER.....

PASSPORT

Name of Student_____

Matriculation number_____

Department _____

Skills trained in _____

HOW TO USE THE STUDENTS' ENTREPRENEURSHIP LOG BOOK

- (1) The practical logbook is an important academic document and should be handled as such.
- (2) It is used for keeping records of the various stages of the training during the period of the practical training.
- (3) The records are to be written on skill practical basis.
- (4) The practical instructor is expected to comment on skill basis as the student presents the log book. He/she also completes the performance rating.
- (5) No page of this book should be torn out or defaced by the student.
- (6) The information contained in the log book is expected to reflect the actual performance by the student, it must not be falsified, exaggerated or diminished. It should be empirical and objective.

GRADING OF THE BOOK

1. Attendance.....20 points
2. Satisfactory completion of the log book.....10 points
3. Departmental Assignment(s).....40 points
4. Individual Assignment (s).....20 points
5. Final reports.....10 points
6. Total100 marks

CODE OF CONDUCT FOR STUDENTS ON ENTREPRENEURSHIP TRAINING

- (1) Report on each practical week with your Practical Log Book.
- (2) Be punctual and regular on your practical day.
- (3) Take Instructions from the practical instructor of your skills.
- (4) Do not idle away time or loaf about in the practical hall.
- (5) Handle all practical equipment with care
- (6) If and when you have a problem affecting your welfare, consult any
available CES staff for clarifications.
- (7) Submit the completed Log book and the practical projects to your
practical instructor at the end of the programme.

**STUDENT'S SKILL RECORDS OF PRACTICAL
ACTIVITIES**

Date/date.....SKILL

PROJECT/assignment for the week:_____

Comment by Student:_____

Certified by Practical Instructor_____

Signature and Date:_____

**STUDENTS SKILL RECORDS OF PRACTICAL
ACTIVITIES**

DAY/DATE.....SKILL.....

Project /assignment for the week:_____

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Commitment by student:_____

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Certified by practical instructor:_____

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Signature and date:_____

**STUDENT'S SKILL RECORDS OF PRACTICAL
ACTIVITIES**

Date/date.....SKILL.....

PROJECT/assignment for the week:_____

Comment by Student:_____

Certified by Practical Instructor_____

Signature and Date:_____

**STUDENT'S SKILL RECORDS OF PRACTICAL
ACTIVITIES**

Date/date.....SKILL.....

PROJECT/assignment for the week:_____

Comment by Student:_____

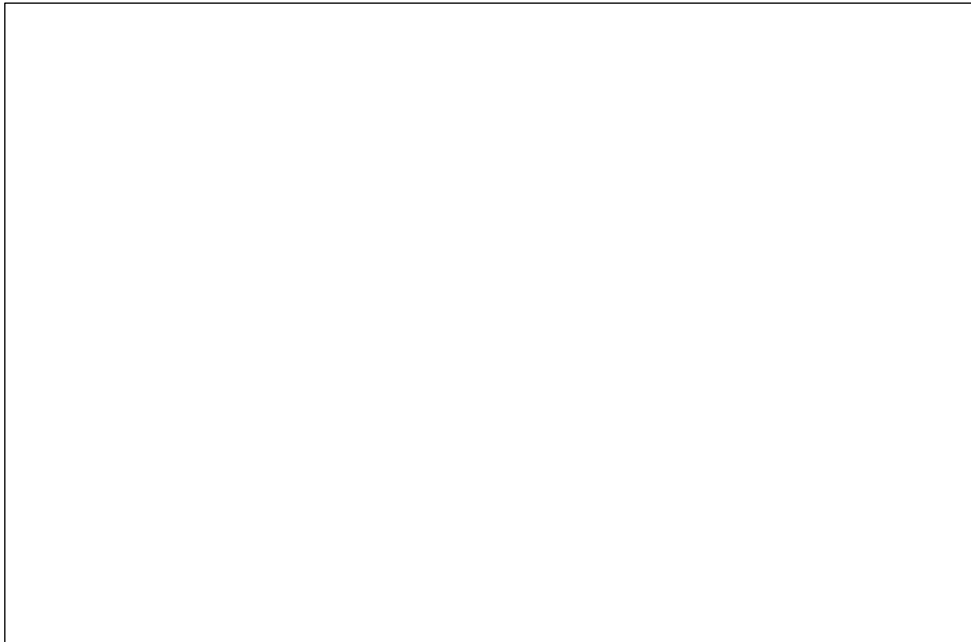
Certified by Practical Instructor_____

Signature and Date:_____

Summary description/diagram of work done during

SKILL 1-4

BY STUDENT (should sketches , diagram , surveys , maps building plan, charts etc)



Comment by practical instructor_____

Name of instructor_____

Signature & date_____

[illegible]

Signature & date_____