

PATRICK MITCHELL

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PROFESSIONAL SUMMARY

A hardworking student enthusiastic about learning the IT field inside and out. Pursues opportunities to learn new skills and contribute to group success. Offers strong Active Directory, relationship-building and problem-solving abilities.

EDUCATION

Lake Superior College - Duluth, MN *Expected in 12/2024*
Associate of Applied Science: Cybersecurity And Network Administration

Rosemount Senior High School - Rosemount, MN
High School Diploma

SKILLS

- Analytical Thinking
- Problem-Solving
- Excellent Communication
- Good Telephone Etiquette
- Operating Systems
- Virtualization
- Computer Risk Management
- Computer Imaging

WORK HISTORY

Delivery Driver | DoorDash - Duluth, MN *03/2022 - Current*

- Improving customer satisfaction by ensuring timely and accurate deliveries of products.
- Enhancing delivery efficiency by optimizing routes using GPS navigation and mapping tools.
- Reducing vehicle downtime and repair costs by performing routine maintenance checks and adhering to preventive measures.
- Demonstrating exceptional time management skills in consistently meeting tight deadlines without compromising quality or safety.

Stocker | Walmart - Hermantown, MN *06/2023 - 12/2023*

- Expedited product replenishment by efficiently unloading delivery trucks and sorting merchandise.
- Improved customer satisfaction by promptly locating items and providing product information.
- Contributed to store cleanliness, ensuring aisles were free from clutter and hazards for shopper safety.
- Collaborated with team members to complete stocking tasks during peak business hours, maintaining a well-stocked sales floor.