

To:riteshshah.tops@Gmail.com

Subject: Apology for Attendance

Dear sir,

I hope this message finds you well. I am writing to sincerely apologize for my recent absences in class. I understand that attendance is crucial, and I regret any disruption my absence may have caused.

Due to medical issue, I was unable to attend. I assure you that this was not my intention, and I am committed to making up for the missed sessions.

Thank you for your understanding. I appreciate your support and guidance.

Sincerely,

[Niyati Pathak]