

# Employee Timesheet

Name: Manuel Alingog Date: 4/14/20  
 Badge #: \_\_\_\_\_ Dept: IT  
 Manager: \_\_\_\_\_

	Date	In	5:30 Out	Lunch in	Lunch Out	OT Hours	Total Hours
Mon	3/30	8:30	<del>5:30</del>	12:30	1:30		
Tue	3/31	8:30	5:30	12:30	1:30		
Wed	4/1	8:30	5:30	12:30	1:30		
Thu	4/2	8:30	5:30	12:30	1:30		
Fri	4/3	8:30	5:30	12:30	1:30		
Mon	4/6	8:30	5:30	12:30	1:30		
Tue	4/7	8:30	5:30	12:30	1:30		
Wed	4/8	8:30	5:30	12:30	1:30		
Thu	4/9	8:30	5:30	12:30	1:30		
Fri	4/10	8:30	5:30	12:30	1:30		
Total:							

Employee Signature:  Date: 4/14/20  
 Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_