

Patience M. Fuglo

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EDUCATION

Bronx Community College Bronx, NY 2009-2011

Fordham University Bronx, NY 2012-2015

Accounting- Associates Degree

Monroe College Bronx, NY 2007-2008

Kareful and Karefree Agency, Brooklyn, NY May-July 2012

Nursing Assistant Certificate

RELEVANT EXPERIENCE

Private Care Giver Certified Nursing Assistant New York, NY September 2016-2020

- Assist patient with Bathroom; shower and dressing
- Monitor client condition for safety
- Help with games and activities
- Take client to doctor's appointment
- A walk in the park and Assist with Grocery and Cooking
- Fill out medication
- Take vitals

Private Care Giver, Certified Nursing Assistant New York, Scadale February 2018-Present

- Assist patient with Bathroom
- Monitor client condition for safety
- Help with games and activities
- Companion

Right At Home Agency, Certified Nursing Assistant New York, NY January 2015-Present

- Assist patient with Bathroom; shower and dressing
- Monitor client condition for safety
- Help with games and activities
- Take client to doctor's appointment
- A walk in the park and Assist with Grocery and Cooking
- Fill out medication
- Take vitals

Montefiore Hospital/ Bells Nursing Agency Certified Nursing Assistant, Bronx, New York, November 2012-October 2015

- Monitored patient condition regularly to ensure Patient safety
- Assisted patient in and out of bed and kept patient space clean and tidy
- Provided patient with personal care such as eating, bathing, and dressing
- Collaborated with nurse to ensure the wellbeing of the patient by calling the nurse in case of any serious matters

Forever 21, Sales Clerk, New York, New York, August 2010-July 2012

- Attended to multiply customers by assisting them find their desired dresses

- Maintained an assigned area of the store by folding cloths to fit the store's visual
- Processed returns, exchanges, cash, checks and credit transactions of about 10K
- Teamed with co-workers to ensure an excellent customer experience by regularly seeing to customer's needs

Duane Reade Pharmacy, Cashier, New York, New York June 2008-July 2010

- Functioned as a Cashier in processing money transitions of cash, credit and returns
- Promoted sales by giving store flyers as well as used customer club card to accumulate store points

Congress of Racial Equality, Office Assistant Intern, New York, New York, January 2008-June 2008

- Organized and recorded Company files, transactions , bills, Employee checks and confidential files
- Handled incoming calls directed to other departments
- Transferred important documents to other companies as needed
- Met with and greeted clients daily prior to meeting with Manager

VOLUNTEER EXPERIENCE

Christ the King Church, Member, Bronx, New York January 2006-Present

- Church Lecturer; read to the congregation, Sunday readings and announcements
- Participate in the church choir most Sundays as needed

Lincoln Hospital, Office Assistant, Bronx, New York January 2007-January 2008

- Assisted Nurse Manager to organized Hospital documents and files
- Supervised and monitored children at the hospital to ensure safety
- Assisted and help doctor make decisions with incoming intern application

SKILLS AND LANGUAGES

Microsoft Word, Excel, PowerPoint, Certified Nursing Assistant Certificate, Fluent in Ewe, Conversational Sekpele (Dialect) and Basic French