



Patrícia Figueiredo

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🏠 Porto, Portugal

📞 933605531

TECHNICAL AND SOFT SKILLS

- HTML CSS JavaScript
- VS Code
- APIs (consumption and integration)
- Git & GitHub
- Web Hosting and Deployment
- Artificial Intelligence (beginner) -
Basic AI concepts and prompt engineering;
- Initial applications in simple projects
- Problem-solving
- Adaptability
- Teamwork & collaboration
- Time management
- Fast learner / continuous learning

LANGUAGES

- Inglês | Intermediate
- Espanhol | Elementary

SUMMARY

Motivated and detail-oriented professional transitioning into Technology, with a strong focus on Quality Assurance (QA). Currently completing the SheCodes Plus (160-hour program), gaining hands-on experience in testing fundamentals through JavaScript projects, responsive design (HTML/CSS), API integration, Git/GitHub, and project deployment, while also progressing through an Introductory AI module.

Actively using Jira for task management and project organization, developing practical familiarity with bug tracking, workflows and documentation.

Bringing strong organizational, communication, and problem-solving skills from previous administrative and customer-facing roles. Highly adaptable, fast learner, and eager to contribute to a QA team while continuing to expand technical and testing knowledge.

EDUCATION

- Present

SheCodes – Workshop de Front-End Development

- Introduction to Artificial Intelligence and Tools Applied to Development
- Responsive Web Development
- Front End Development
- Introduction to Coding

High School – Languages and Humanities |
Externato Santa Clara|Porto, Portugal

Jan 2015-Jan 2016

EXPERIENCE

FULL-TIME PARENTING & CAREER TRANSITION

May 2024-Present

|Porto, Portugal

- Managed demanding family organization, strengthening essential prioritization, autonomy, and problem-solving skills.

ADMINISTRATIVE PrettYellow ,
PortugueseFlannel|Aveleda

Feb 2022-May 2024

- Handled administrative tasks, document management, system updates (ERP Primavera), and product maintenance (Shopify), supporting daily team operations.

HOSTESS SUPERVISOR BallySally,
BoaBoa|Porto, Portugal

Jun 2018-Feb 2022

- Coordinated the hostess team, managed reservations, ensured efficient service flow, and resolved customer issues to maintain strong service standards.

FIELD CAMP MONITOR Professor
Sorrisos|Porto, Portugal

Sep 2015-Jun 2018

- Supervised children during educational and recreational activities, ensuring safety, engagement, and communication with families.

CASHIER ASSISTANT G-Star
Raw|Porto, Portugal

May 2017-Apr 2018

- Processed payments, assisted customers, restocked products, and maintained an organized workspace.

NANNY
Falmouth, CapeCod, USA

Dec 2014-Aug 2015

- Supported children’s daily routines, educational activities, and well-being while maintaining clear communication with parents.