**CONSENT FORM FOR EPs, TEACHERS, AND PARENTS WHO PARTICIPATE IN THE CONSULTATION AND COMPLETE THE QUESTIONNAIRE AND/OR ARE INTERVIEWED**

**Please complete this form after you have read the Information Sheet and/or listened to an explanation about the research.**

**Title of Study: What makes joint home-school consultations effective?**

**Department: Psychology and Human Development**

**Name and Contact Details of the Researcher(s): Patrick Langford** **[qtnvpjc@ucl.ac.uk](mailto:qtnvpjc@ucl.ac.uk)**

**Name and Contact Details of the Principal Researcher: Professor Andy Tolmie [andrew.tolmie@ucl.ac.uk](mailto:andrew.tolmie@ucl.ac.uk), Dr Tom Connor [t.connor.14@ucl.ac.uk](mailto:t.connor.14@ucl.ac.uk)**

**Name and Contact Details of the UCL Data Protection Officer:**

**This study has been approved by the UCL Research Ethics Committee**

Thank you for considering taking part in this research. The person organising the research must explain the project to you before you agree to take part. If you have any questions arising from the Information Sheet or explanation already given to you, please ask the researcher before you decide whether to join in. You will be given a copy of this Consent Form to keep and refer to at any time.

**I confirm that I understand that by ticking/initialling each box below I am consenting to this element of the study. I understand that it will be assumed that unticked/initialled boxes means that I DO NOT consent to that part of the study. I understand that by not giving consent for any one element that I may be deemed ineligible for the study.**

|  |  |  |
| --- | --- | --- |
|  |  | Yes/No |
|  | \*I confirm that I have read and understood the Information Sheet for the above study. I have had an opportunity to consider the information and what will be expected of me. I have also had the opportunity to ask questions which have been answered to my satisfaction |  |
|  | \*I consent to the processing of my personal information *(number of years working as a professional, views on consultation)* for the purposes explained to me. I understand that such information will be handled in accordance with all applicable data protection legislation. |  |
|  | All of the data will be stored on a password protected laptop, computer, and in a secure online repository on the Open Science Framework (OSF).  \*I understand that all personal information will remain confidential and that all efforts will be made to ensure I cannot be identified.  I understand that my data gathered in this study will be given a unique numerical identifier It will not be possible to identify me in any publications or databases my data appears in. |  |
|  | \*I understand that my information may be subject to review by responsible individuals from the University for monitoring and audit purposes. |  |
|  | \*I understand that my participation is voluntary and that I am free to withdraw at any time without giving a reason, without the care I receive, or my legal rights being affected.  I understand that if I decide to withdraw, any personal data I have provided up to that point will be deleted unless I agree otherwise. |  |
|  | I understand the potential risks of participating and the support that will be available to me should I become distressed during the course of the research. |  |
|  | I understand that the data will not be made available to any commercial organisations but is solely the responsibility of the researcher(s) undertaking this study. |  |
|  | I understand that I will not benefit financially from this study or from any possible outcome it may result in in the future. |  |
|  | I agree that my anonymised research data may be used by others for future research. No one will be able to identify you when this data is shared. |  |
|  | I understand that the information I have submitted will be published as a report and I wish to receive a copy of it. Yes/No |  |
|  | I am aware of who I should contact if I wish to lodge a complaint. |  |
|  | Use of information for this project and beyond  I understand the data I provide will be used to see what EPs and teachers views of consultation are and what happens during a consultation. The information will be stored for 10 years following the completion of the study in accordance with the Data Protection Act.  I would be happy for the data I provide to be archived on the OSF. The OSF is an open source software project that aids open collaboration in science research. Researchers can upload data and materials for other researchers to see and use, thereby increasing the replicability of psychology research.  I understand that other authenticated researchers will have access to my anonymised data. |  |

**If you would like your contact details to be retained so that you can be contacted in the future by UCL researchers who would like to invite you to participate in follow up studies to this project, or in future studies of a similar nature, please tick the appropriate box below.**

|  |  |  |
| --- | --- | --- |
|  | Yes, I would be happy to be contacted in this way |  |
|  | No, I would not like to be contacted |  |

**Once you have completed and signed the consent form, please send it via email to the researcher (Patrick Langford) at: patrick.langford.17@ucl.ac.uk**

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Name of participant Date Signature

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Email address