



College of Computing and Information Sciences

January 29, 2025

Prof. Jesus Perry L. Caudilla  
Department of Language  
College of Liberal Arts and Science  
University of Makati

Dear Prof. Caudilla,

We hope this message finds you well. We formally request your assistance as a Grammarian for our capstone project, ***A Development of Cloud-based Human Resources Management System***

**Project Overview**

The study focuses on the development of a cloud-based Human Resource Management System (HRMS) designed to improve organizational efficiency and employee satisfaction by automating and centralizing HR functions such as employee data management, payroll, recruitment, and performance evaluation. The transition to this digital platform aims to address the limitations of traditional manual HR processes, which often result in operational inefficiencies and employee frustration. By leveraging modern technology, the proposed HRMS seeks to streamline operations, minimize errors, and align HR practices with organizational objectives, ultimately enhancing both employee experience and corporate growth.

**Request for Your Expertise**

We would be honored to have you serve as our Grammarian, where your role would include:

1. Reviewing and refining the language in our project documents.
2. Ensuring grammatical accuracy and clarity in all written outputs.
3. Providing suggestions for effective communication and presentation of ideas.

We aim to begin this collaboration at the earliest possible date and would appreciate the opportunity to discuss this with you further at your convenience.

Thank you for considering our request. We look forward to the possibility of working together and benefiting from your expertise.

Sincerely,

Guinto, Isaiah C.

Colanta, John Patrick

Sagun, Fernan William Christopher

Researcher

Researcher

Researcher

Noted by :

Conforme:

Assoc. Prof. Erwin E. Guerra  
Course Adviser

Prof.  
Faculty

Date: \_\_\_\_\_