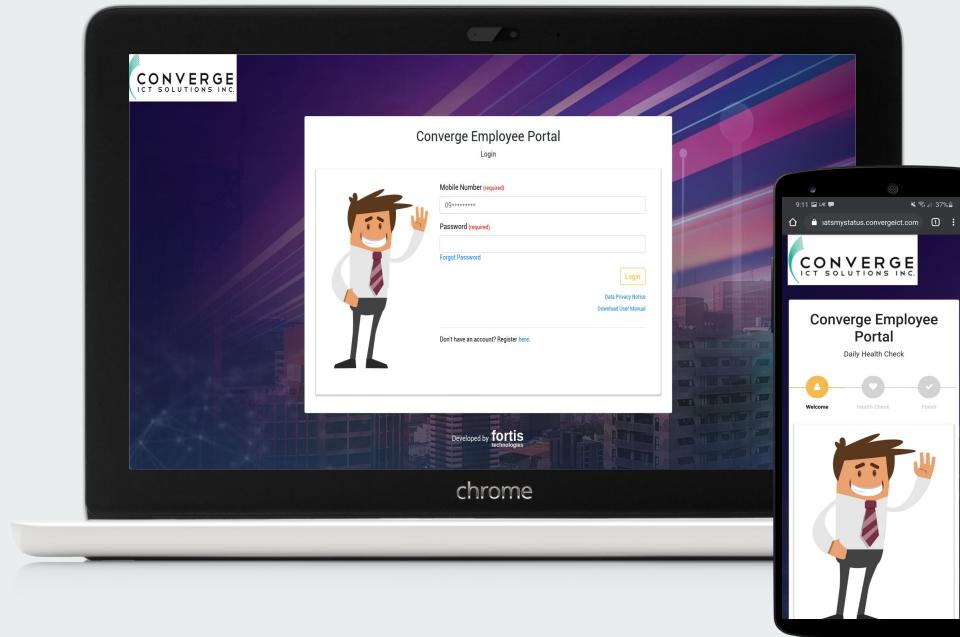

Converge

Health Check Portal

User Guide
(Gabay sa Pag-gamit)



Outline

(Balangkas)

System Overview
(Pangkahalatang Ideya)

First Time Access
(Unang Pag-gamit)

Forgot Password
(Nakalimutan na Password)

Can't Sign in to Your Account
(Hindi Makapasok sa Account)

Clear Browser Cache
(Burahin ang Cache ng Cellphone)

Converge Employee Portal

Login



Mobile Number (required)
09*****
Password (required)
[Forgot Password](#)

[Login](#)

[Data Privacy Notice](#)
[Download User Manual](#)

[Don't have an account? Register here.](#)

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technologies

Input your Mobile No. and
Password Y3swecan!
*(Ilagay ang iyong cellphone no. at
password Y3swecan!)*

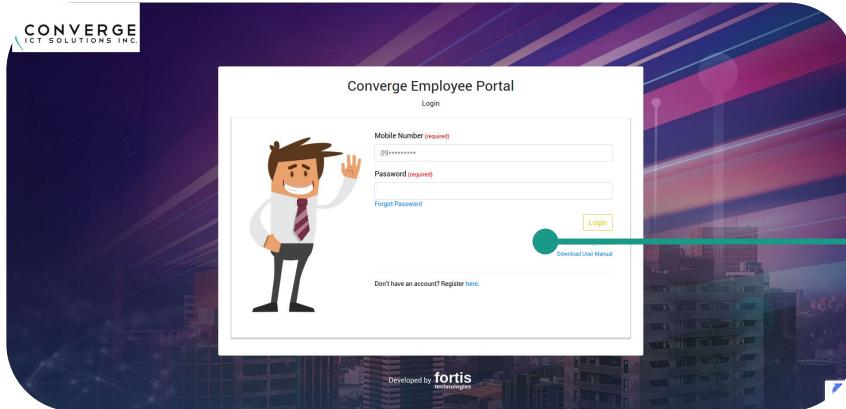
System Overview

(Pangkahalatang Ideya)

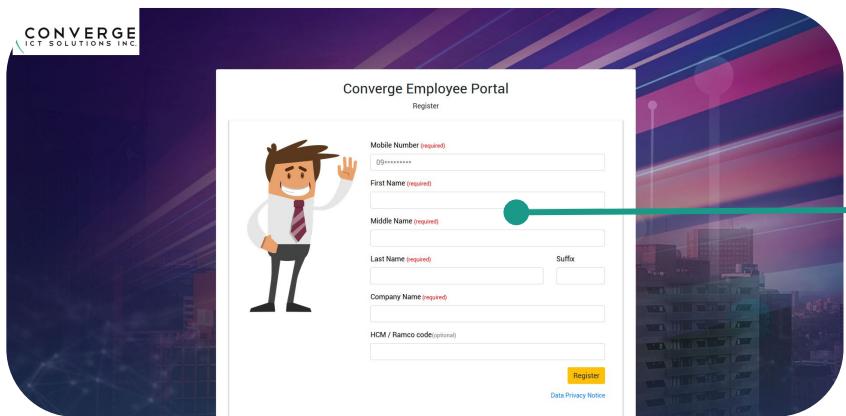
This tool checks your daily health condition. Let's all look out for each other by informing others of our status and reserving care for those who need medical attention.

(Ang sistemang ito ay para malaman ang kalusugan ng bawat isa at makatulong sa mga taong nangangailangan ng atensyong medikal.)

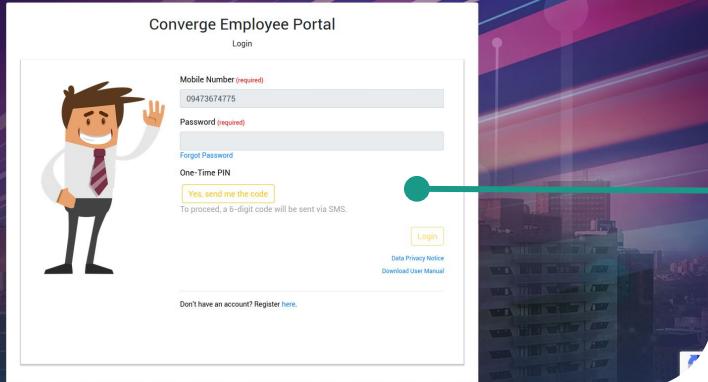
Health of One, Health of All.



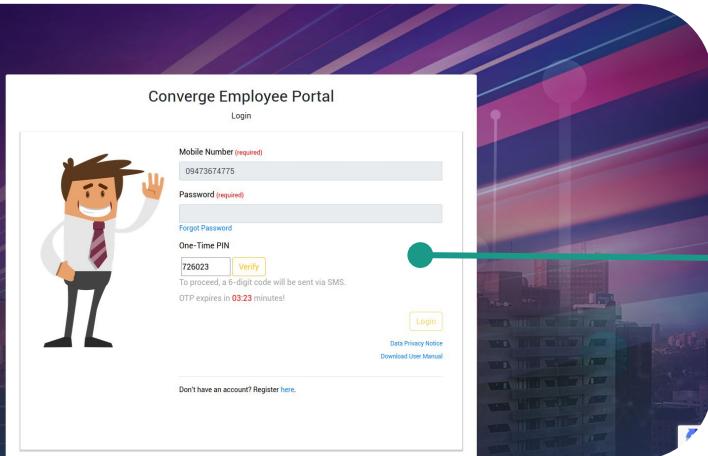
If you don't have an account yet,
click the word "here" to register.
*(Kung wala pang account maaari
kang mag rehistro sa pamamagitan
ng pag pindot ng "here")*



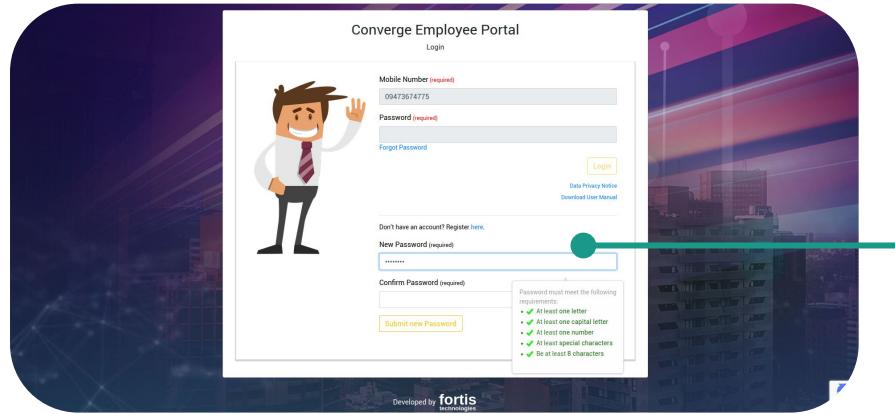
Go through the registration form and
don't forget to fill up the required fields
before submitting.
(Sundan and Captcha na proseso)



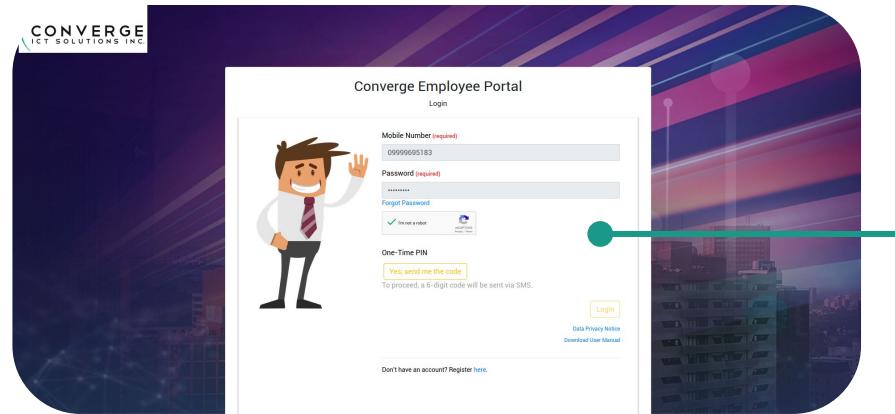
The system will ask to send an OTP to validate your mobile no.
(Ang sistema ay magtatanong ng OTP at magpapadala ng text sa iyong cellphone no.)



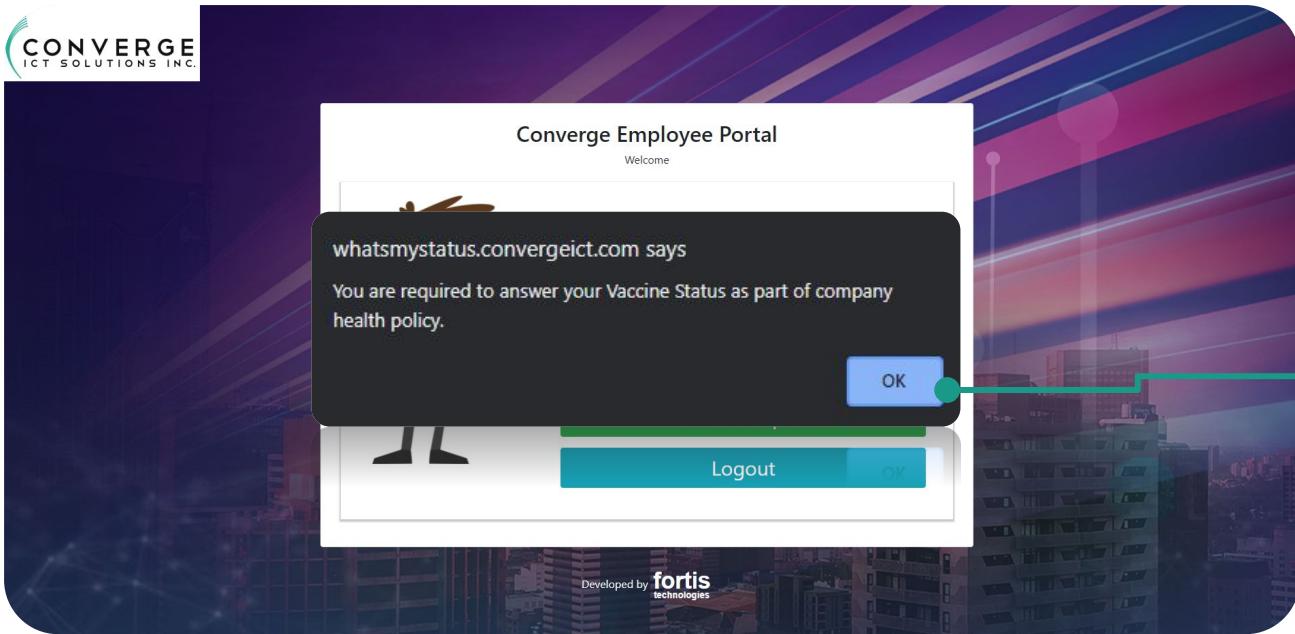
Input the OTP received and click Verify.
(Ilagay ang natanggap ng code sa text at pindutin ang "Next")



Input your new password and make sure it
meets the requirements
*(Maglagay ng panibagong password at
siguraduhing ito ay papasa sa mga kinakailangan)*



And you're in! Use the new password that
you've entered for the next time you log in.
*(Sa susunod na pag login gamitin ang bagong
password na inilagay)*



Upon logging in to your employee portal, a prompt message will appear asking you to update your initial vaccine status as part of company health policy.

Vaccine Record

Have you ever been recently vaccinated with Covid-19 vaccine?

Edit Record

Yes

1st dose Date of dose:

2nd dose Date of dose:

Vaccine Area (LGU)
Please select option

Vaccine Brand
-- Please Select Option --

Vaccine Card (Front)
 No file selected.

Vaccine Card (Back)
 No file selected.

No

Not interested

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Click “Edit Record” to enable checkbox.

Fill up the necessary details. Once done, click on “Submit”

Note: If Yes, make sure details such as date of vaccination, specific brand of vaccine, vaccine area, and number of doses are accurate.

The Vaccine Card can only be uploaded once the 2nd dose is done.

A prompt message will appear that tells you to double check your answers upon submission.

Are you sure you want to submit your answers?

Vaccine Record

Have you ever been recently vaccinated with Covid-19 vaccine?

Edit Record
 Yes
 No
 Not interested

1st dose Date of dose: 05/13/2021
 2nd dose Date of dose: 06/04/2021

Vaccine Area (LGU)
San Juan

Vaccine Brand
Pfizer

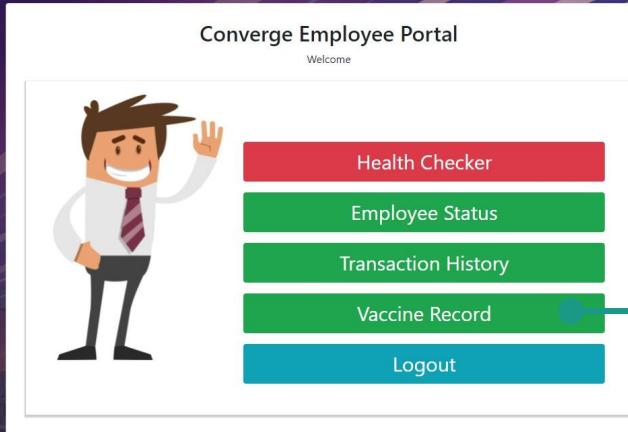
dev-wms.convergeict.com
Upload Successful!
Thank you!

OK

Submit

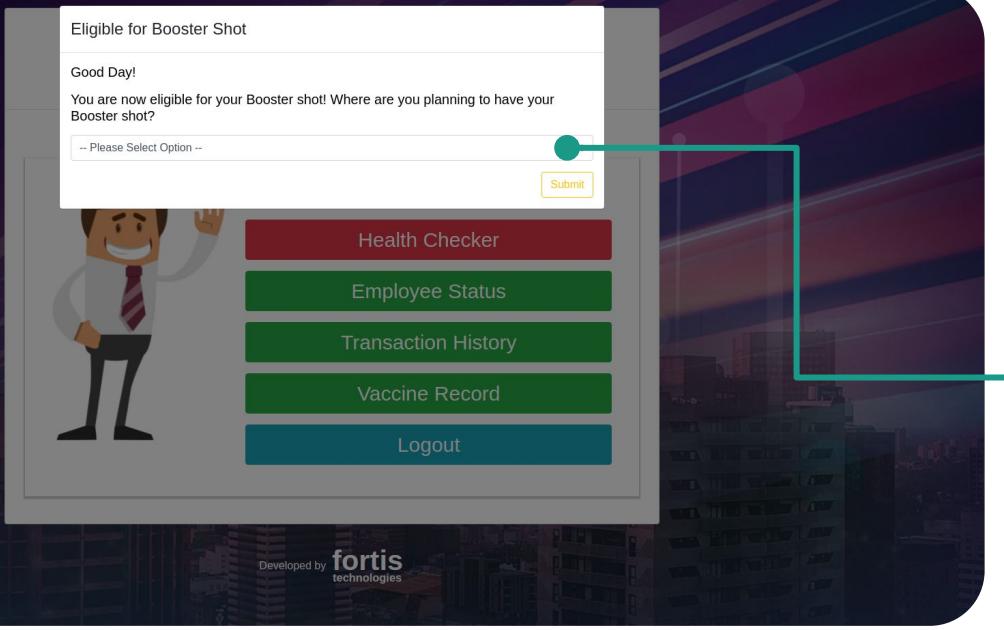
Again, a prompt message will appear saying that your vaccine report has been updated successfully.

Click “OK” to continue.

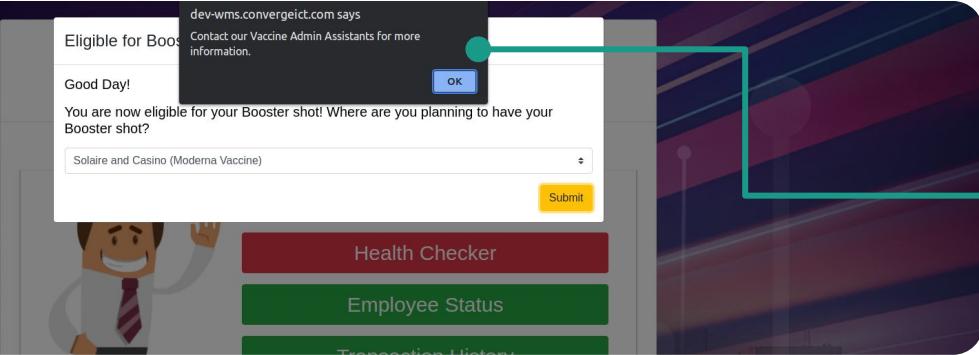


If you wish to change your
Vaccine status,

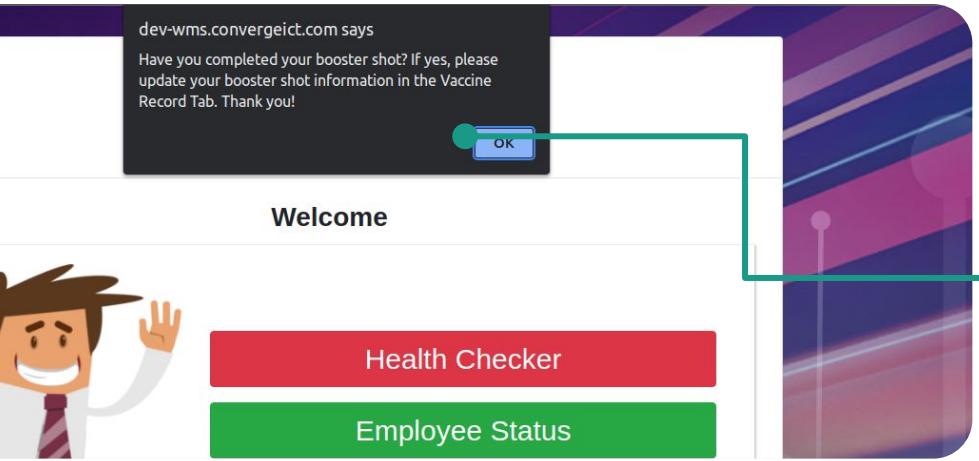
click on “Vaccine Record”
to update.



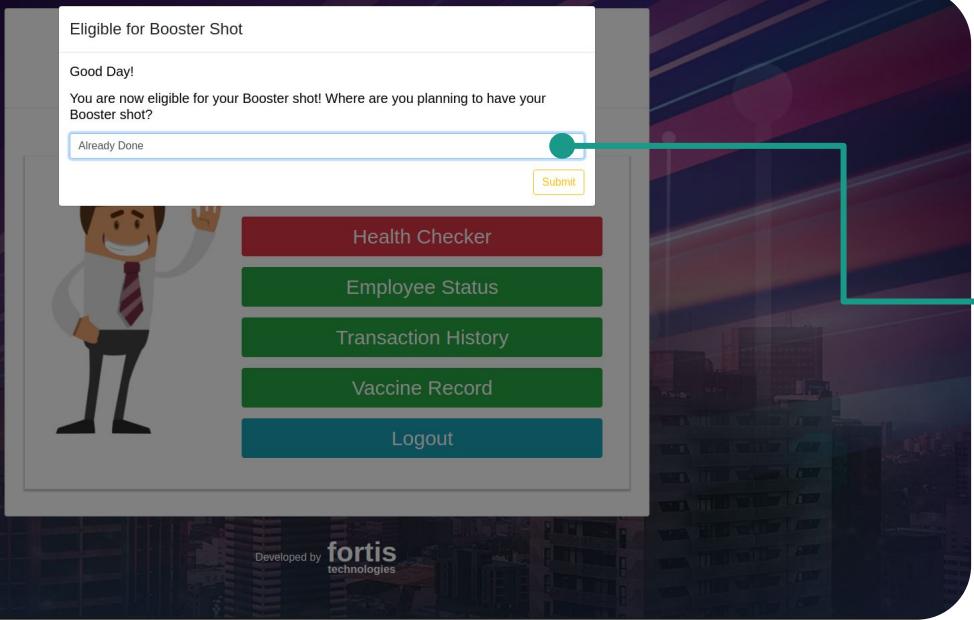
If you have completed your vaccine information and are deemed eligible for a booster shot, a Booster Shot Survey will prompt and ask where you plan on having your booster shot.



If you choose “Solaire and Casino” or “LGU” and submit Booster Shot survey, a prompt message will appear saying “Contact our Vaccine Admin Assistants for more information.” Click “OK” to continue.



Note: A prompt message will appear on the main menu asking if you have already completed your Booster Shot, please update your Booster Shot information in the Vaccine Record tab. Click “OK” to continue.



If you have chosen “Already Done” and have submitted the Booster Shot survey, it will redirect to the Vaccine Record tab which would allow you to edit your Booster Shot information.

Vaccine Record

Have you ever been recently vaccinated with Covid-19 vaccine?

Yes

1st dose Date of dose: 01/20/2020

2nd dose Date of dose: 01/20/2020

Vaccine Area (LGU)
Manila

Vaccine Brand
Janssen

Vaccine Card (Front) Choose File No file chosen

Vaccine Card (Back) Choose File No file chosen

No

Not interested

Booster Shot Record

Edit Record

Date of Booster Shot: mm/dd/yyyy

Booster Shot Area -- Please select option --

Booster Shot Brand -- Please Select Option --

Photo/Proof of Booster Shot Choose File No file chosen

Note: You cannot edit your vaccine record once you are already eligible to answer your Booster Shot records.

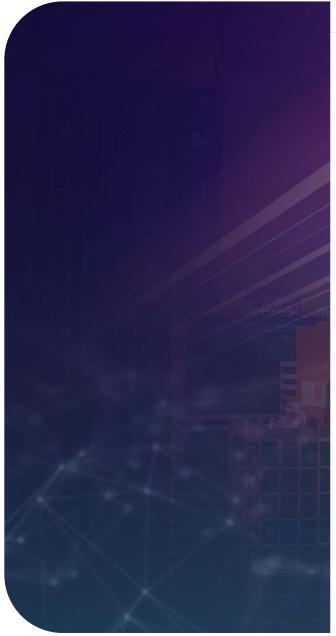


Click “Edit Record” to enable checkbox.

Fill up the necessary details. Once done, click on “Submit”

Note: Please make sure that details such as date of booster shot, specific brand for booster shot vaccine, booster shot area and photo/proof of booster shot are accurate.

A prompt message will appear that tells you to double check your answers upon submission.



dev-wms.convergeict.com says
Upload Successful!
Thank you.

OK

Have you ever received a booster shot vaccine?

Last Updated: 01-11-2022 14:47:55

Yes

1st dose Date of dose: 01/20/2020

2nd dose Date of dose: 01/20/2020

Vaccine Area (LGU)
Manila

Vaccine Brand
Janssen

Vaccine Card (Front) Choose File No file chosen

Vaccine Card (Back) Choose File No file chosen

No

Not interested

Booster Shot Record

Edit Record

Date of Booster Shot: 01/04/2022

Booster Shot Area
Pasig

Booster Shot Brand
Pfizer

Photo/Proof of Booster Shot
Choose File vacback.png



A prompt message will appear saying that your booster shot record has been updated successfully.

Click "OK" to continue.

The screenshot shows a survey form titled "Eligible for Booster Shot". It begins with a greeting "Good Day!" followed by the message "You are now eligible for your Booster shot! Where are you planning to have your Booster shot?". Below this is a dropdown menu with the option "Not Interested" selected. A teal line points from the text above to this dropdown. The next section asks "May we know the reason why? (required)" with a text input field containing "Medical Reasons". A teal line points from the text above to this input field. At the bottom right is a yellow "Submit" button.

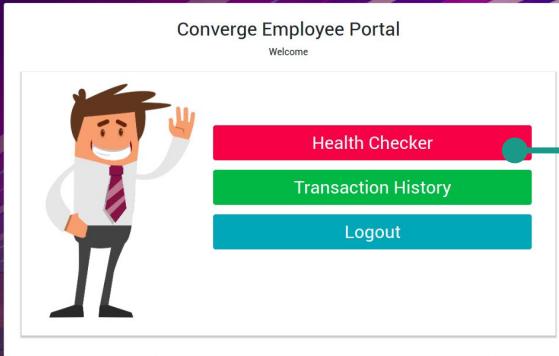
If you have chosen “Not interested” and have submitted the Booster Shot survey, the system will ask for the reason of your choice.

Fill up the reason field then click on “Submit”.
Note: Reason field is required.

The screenshot shows the same survey interface as the first one, but with a black overlay message box. The message reads "dev-wms.convergeict.com says You have successfully submitted your reason." with an "OK" button. A teal line points from the text above to this message box. The underlying survey form is visible below it.

After submitting, a prompt message will appear saying “You have successfully submitted your reason”.

Click “OK” to continue.



Click the “Health Checker” to answer your daily health check.

Click the “Transaction History” to view your previous transactions.

Click “Logout” to exit the system.

(Pindutin ang “Health Checker” para makapag sagot ng iyong pang-araw-araw na pagsusuri sa kalusugan.

Pindutin and “Transaction History” para makita ang mga lumang transaksyon.

Pindutin ang “Logout” para lumabas sa sistema.)

Converge Employee Portal
Daily Health Check

How are you feeling today?

Symptoms	Yes	No
Fever or chills (Lagnat o Inis)	<input type="checkbox"/>	<input type="checkbox"/>
Cough (Dibol)	<input type="checkbox"/>	<input type="checkbox"/>
Fatigue (Pagsipag)	<input type="checkbox"/>	<input type="checkbox"/>
Shortness of breath (Dapat o Pagtagis)	<input type="checkbox"/>	<input type="checkbox"/>
Muscle or body aches (Lagnat ng Musika)	<input type="checkbox"/>	<input type="checkbox"/>
Headache (Dihinga ng Ulit)	<input type="checkbox"/>	<input type="checkbox"/>
Loss of taste or smell (Pagsusabing ng Larin o pagkawal)	<input type="checkbox"/>	<input type="checkbox"/>
Runny nose (Parangal na sinit sa labiwan)	<input type="checkbox"/>	<input type="checkbox"/>
Painful nose or Congestion (Dapat o hantungan ng ulit)	<input type="checkbox"/>	<input type="checkbox"/>
Nausea or vomiting (Pagsipag)	<input type="checkbox"/>	<input type="checkbox"/>
Diarrhea (Pagsipag)	<input type="checkbox"/>	<input type="checkbox"/>

1. Have you been tested recently in any COVID-19 test (Project Test+ Rapid Antigen Test/Health Test) in the last 14 days?
 Yes
 No
Required by the Chevy Subsidiary
Recommended by the Physician
Testing Program of the Company
Testing Program of the Department
Positive result
Negative result

2. Were you worked together or stayed in the same close environment of a confirmed COVID-19 case in the last 14 days?
 Yes
 No

[Next](#)

Answer the form accordingly, the “Next” button will not be activated until all items in the list are answered.

(Sagutin ang listahan ng katanungan, dapat lahat ay masagot upang ma click ang “Next”)

Converge Employee Portal
Daily Health Check

Health Check

Finish

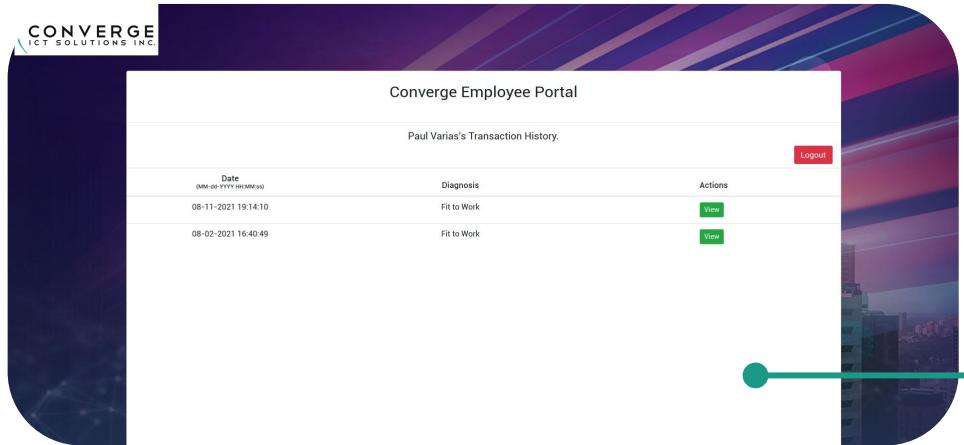
Thank you for your time.
You are Fit to Work

If you have any of the symptoms and you are not feeling well yet the system advised that you are fit to work. Please do not report and consult a doctor.
Take care and be safe!

[Finish](#)

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And DONE! Take care and be safe.
(Naisubmit mo na ang iyong datos)

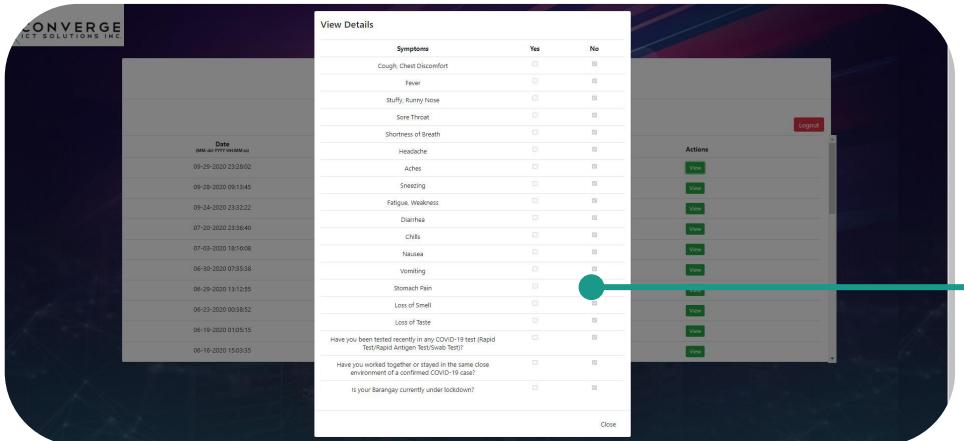


This is the Transaction History, where you can view all your transactions with the system.

Click “View” to see the full details of your transaction.

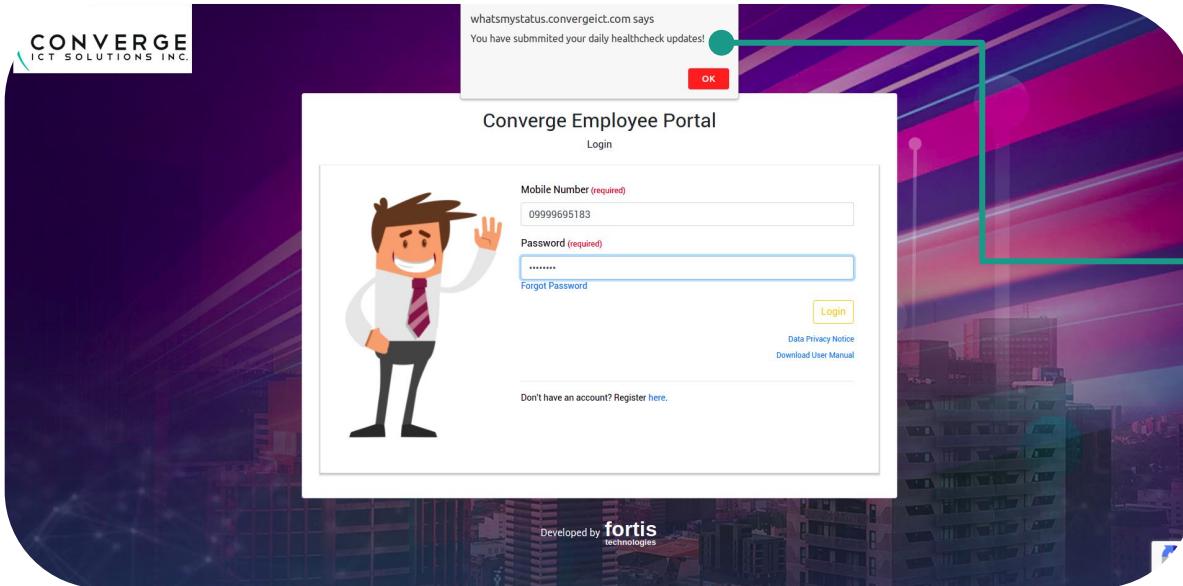
(Ito ang Transaction History, dito makikita ang lahat ng iyong transaksyon sa sistem.

Pindutin ang "View" para makita ang buong detalye ng iyong transaksyon.)

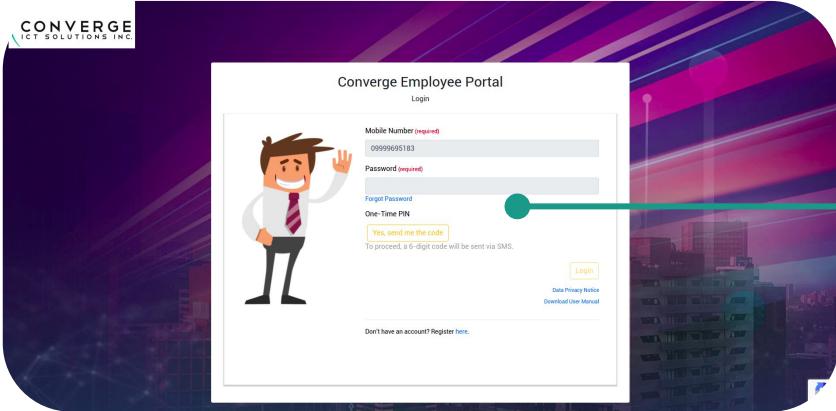


The full details of your transaction can now be viewed.

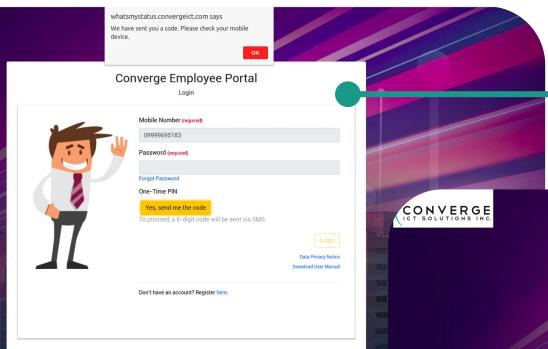
(Makikita dito ang buong detalye ng iyong transaksyon.)



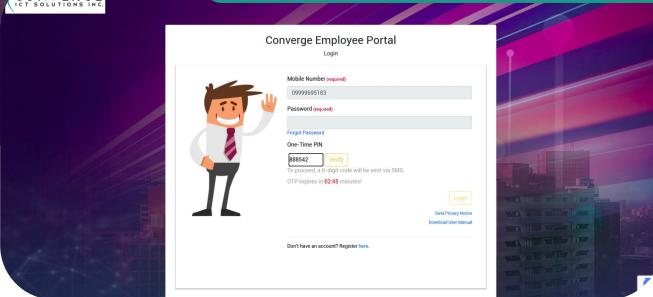
The system will notify you if you have answered twice already.
(Makakasagot ka lang ng dalawang beses sa isang araw)

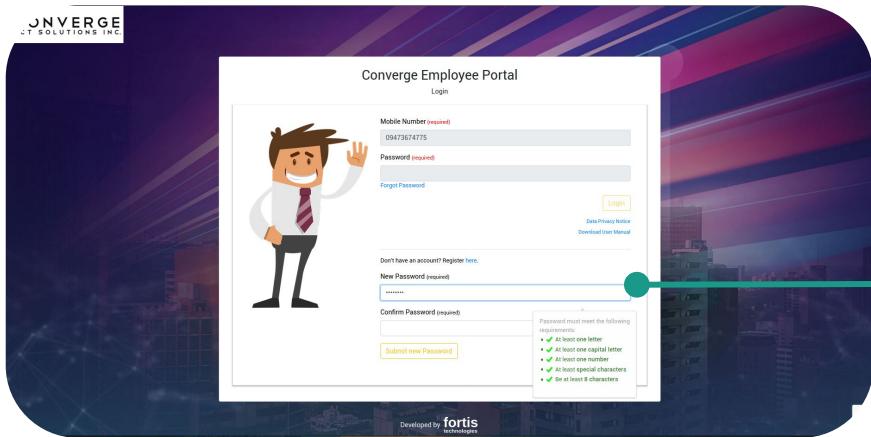
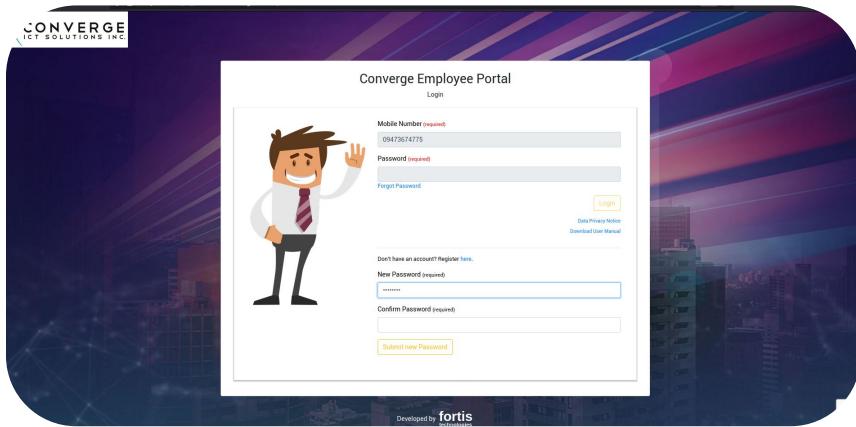


Input your Mobile No. and click
Forgot Password
(*Ilagay ang iyong cellphone no. at i-click ang "Forgot Password"*)



The system will ask to send an OTP to validate your mobile no.
(*Ang sistema ay magtatanong ng OTP at magpapadala ng text sa iyong cellphone no.*)





Input your new password and make sure it meets the requirements
Maglagay ng panibagong password at siguraduhing ito ay papasa sa mga kinakailangan)

- Please email ithelpdesk@convergeict.com with the following details:
*(Magpadala ng email sa ithelpdesk@convergeict.com
kaloob ang mga detalye na nakalista sa ibaba)*

Subject: Health Check Account Access

Kindly activate my Health Check account access listed below are my updated information:

HCM ID No.:

Firstname:

Middle Name:

Last Name (with extension ex. Jr., III, etc.):

Birthdate:

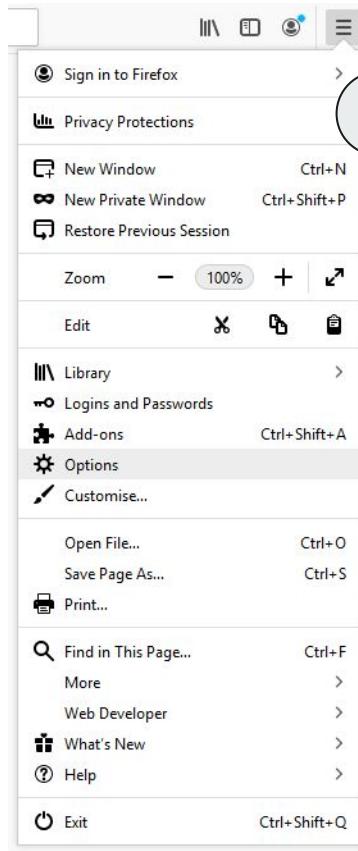
Mobile No.:

whatsmystatus.convergeict.com says

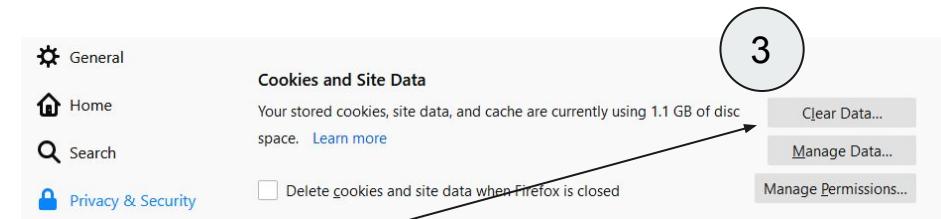
Sorry we can't identify your number, please contact your supervisor to be added in the Converge Employee Portal

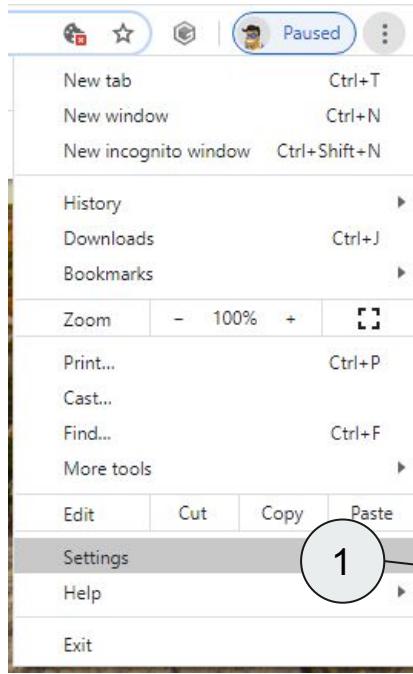
OK

OK

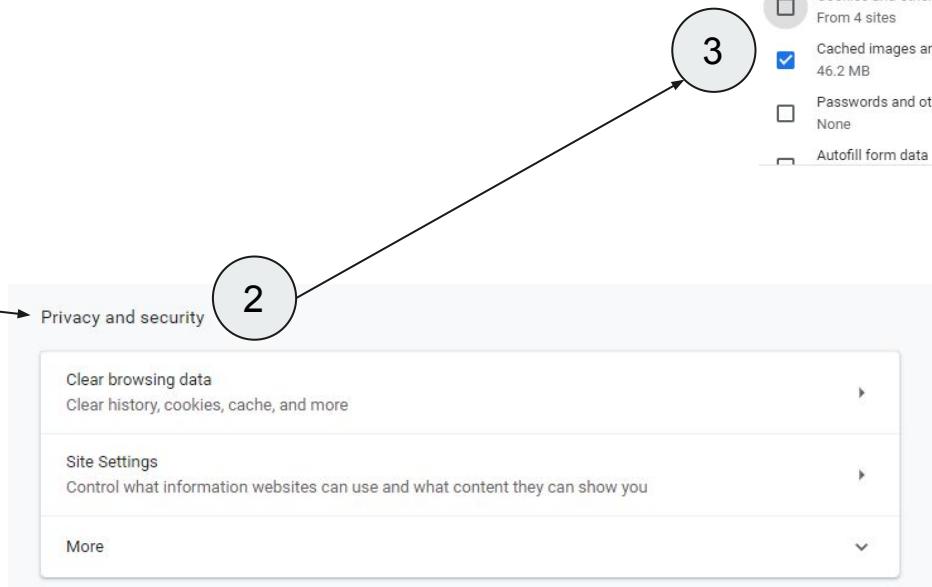


1. Go to Browser option
2. Click on Privacy & Security
3. Click on Clear Data





1. Go to Settings
2. Click on Privacy & Security
3. Click on Cached images and files and clear data



Clear browsing data

Basic

Advanced

Time range All time

- Browsing history
25 items
- Download history
None
- Cookies and other site data
From 4 sites
- Cached images and files
46.2 MB
- Passwords and other sign-in data
None
- Autofill form data

Cancel

Clear data

5:11 PM | 0.0KB/s



Settings

Passwords

Payment methods

Addresses and more

Notifications

Home page

On

Themes

Advanced

Privacy

Accessibility

Site settings

Languages

Lite mode
1% data savings

Downloads

About Chrome

5:11 PM | 0.0KB/s



Privacy

Access payment methods

Allow sites to check if you have payment methods saved



Preload pages for faster browsing and searching

Uses cookies to remember your preferences, even if you don't visit those pages



"Do Not Track"

Off

1

Clear browsing data

Clear history, cookies, site data, cache...

2

For more settings that relate to privacy, security, and data collection, see [Sync and Google services](#)

5:11 PM | 1.4KB/s



Clear browsing data

BASIC

ADVANCED

Time range

All time

3



Browsing history

Clears history and autocompletions in the address bar. Your Google Account may have other forms of browsing history at [myactivity.google.com](#).

4

Cookies and site data

Signs you out of most sites. You won't be signed out of your Google Account.



5

Cached images and files

Frees up 383 MB. Some sites may load more slowly on your next visit.



1. Go to Settings
2. Click on Clear browsing data
3. Click on Browsing history, Cookies and site data and Cached images and files