

MINUTES OF THE 23RD P.T.A. MEETING OF ALVEN INTERNATIONAL SCHOOL, HELD ON THE 20TH OF JULY, 2024 AT THE SCHOOL PREMISES.

Opening Prayer:

The meeting commenced at 9:19 am with an opening prayer led by Miss Blessing Peters.

Chairman's Opening Remark

The Vice Chairman stood in for the chairman, who sent in apologies for being late. For lack of time, she welcomed the parents and declared the meeting open.

Administrator's Opening Remark

The School Administrator welcomed the parents to the meeting. She thanked God for seeing the school to the end of the 2023/2024 academic session despite all the various hurdles. She urged the parents to open up and air out their opinions and suggestions during the meeting in order to achieve success in the preceding term.

Apologies:

The Chairman sent in apologies but came in during the reading of the minutes.

Reading of Minutes/Correction

Soft copies of the minutes were sent through the WhatsApp Group Chat and hard copies were also made available to members in the meeting. Time (5 minutes) was given for all parents to go through both the soft and hard copies of the minutes for them to digest its contents.

Engr. Awua made a correction under A.O.B on breaking of school rules as '**stressed**' and not '**stretched**'.

Adoption of Minutes:

The minute was adopted after a motion by Mr. Anebi Elisha which was seconded by Engr. Awua Justin.

Matters Arising

1. Re-use of Learners' Textbooks:

- The School Administrator stated that the KG3 learners whom are to move to Basic 1 class have textbooks for use but have none left to be re-used by KG2 learners. Also, some parents who left the school for one reason or another with those in the exit class wished to go with their wards textbooks, she asked if the KG3 be charged an amount in order to get books for other classes for re-use most especially Basic 6 class. Most parents commented that, the re-use of textbooks was an agreement made by the house which is binding to all parents regardless if they leave the school or stay. All parents should henceforth note that, the re-use of textbook is compulsory to all and not optional hence, the school has the sole right to retain those textbooks at the end of each academic session and be kept under their custody for learners to re-use.
- The school administrator responded by saying that the decision of textbook re-use was made after the Basic 6 class for that academic year had already graduated which made it difficult to retract all textbooks used. She further explained that, some parents were called upon to donate their wards textbooks which some did and others did not. The school had to purchase textbooks for the shortage

incurred. She further enlightened the new parents that came on board about the textbook re-use policy, stating that their wards were given new textbooks at the start of the new academic session but will have them withdrawn at the end of the session for reuse.

2. Declining Interest in Learning:

- The school administrator spoke about the methodologies used during the session to increase learners interest in learning which did work to a large extent. She stated that there was a huge disconnect between some parents and their wards. She urged the parents, most especially the upper primary parents to pay keen attention to their wards and monitor their academic progress.
- The Vice Chairman asked the average required for a child to get promoted. She got a response of above 45%, which was not the case of any learner. She said they need to ensure the learner has met the required minimum and doesn't see it as an issue.
- In response to that reaction, the Chairman urged parents to put their kids within a circle that will motivate them. Some parents agreed with the chairman and urged parents to pay attention to their ward's performance in order not to have their efforts and investments become a waste.
- The Vice-Chairman suggested that if the average is not good enough, the school should move the average upwards, and if the child does not meet the cut-off mark, such a child should be made to repeat. The Chairman suggested that the school enact a policy in the area of declining interest in learning to discipline learners who fail to do what is expected of them at a particular time.

3. Cultural Day Celebration:

- The School Administrator announced that the sum of 120,000 was taken from P.T.A. purse with the permission of the PTA EXCO to augment for parents entertainment as the money raised from the parents during the last School Cultural Day celebration was not enough for their refreshment.
- A parent reacted that he really enjoyed the cultural day celebration, while another parent urged that the parents should prepare very well for the next cultural day celebration.

4. Students' Toiletries:

- The School Administrator suggested that parents should make conscious efforts by writing their ward's name on their toiletries during submission for easy identification.
- The Vice-Chairman suggested that the school should be strict with their policy and that, any parents who fails to provide the complete items on resumption should be given a notice to that effect and be followed up strictly. The Chairman suggested that the point of collection should be one to make the work easier. To that effect, the School Administrator mandated Miss Rose Ver for the primary section and Mrs Patience Mlan for the nursery section respectively.

A.O.B:

- The School Administrator brought up the issue of teachers appreciation to the house as a normal practice since its end of session.
- She also announced that, the idea of parents wanting her to answer and address issues on phone at odd hours will be stopped. She urged parents to go through the proper channel to tender their appeal

or pleas and that the head teacher's and the school phone lines will be opened from 8:00am to 3:00pm.

- Some parents pleaded that the calls should not be completely neglected but, should be given some considerations.
- The school administrator announced that a new circular was sent from the State Area Education Office that an indigenous language must be taught in all schools.
- Majority of the parents argued that there was no need for an indigenous language to be taught since their children were still struggling with the other subjects.
- A parent pleaded that in case of any school extra curriculum or social activities, some secular music that contains vulgar words should be contained or censored
- A parent asked if there would be an increment of school fees and if so, it should be announced to the house for them to prepare and plan ahead. In response, the School Administrator said, no increment on tuition yet, only in the area of textbooks and notebooks.
- A parent suggested that, complicated school hairstyles should be avoided. The school should simply maintain simple hairstyles.
- The Vice Chairman pleaded that for graduation, the parents should be allowed to make styles that suits their ward's physique and the financial involvement be announced in good time.
- The School Administrator reacted based on the financial involvement that the information came from the State Area Education Ministry late stating that the sale of First School Leaving Certificate might be the last for the session as the 4-6-6-4 system of education is to take full effect from 2024/2025 Session
- It was also announced that, the school will stand firm to curb the issues of wearing wrong uniforms and foot wears. Parents were made to understand that only coloured canvass would be accepted on sports day and white canvas only on Fridays.

Adjournment :

Having exhausted outlined agenda and in the absence of any other discussion, Engr. Gondo moved a motion for adjournment and was seconded by Mrs. Becky James

Closing :

The meeting came to a close at about 12:05 hrs. Prayer was said by Engr. Paul Ben Ajene.

Engr. Paul-Ben Ajene
P.T.A Chairman

Mrs. Ojabo V.E
Gen. Secretary