



1099-MISC Supplier Tax Report for The US – User Guide

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1 Version log

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2001-10-22	IHEEL0	<i>Version 1.00</i>
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2 Introduction

This document describes the electronic Supplier Tax Report created according to form 1099-MISC, Miscellaneous Income.

In the United States, at the end of the year companies report to the Internal Revenue Service certain types of payments (1099 reportable payments) they make to suppliers, such as sole proprietorships, using a 1099 form. A report is created indicating the reported amount and withheld tax amount in local currency per payer and invoice.

The electronic form 1099-MISC is valid in the United States.

The upload of the report to IRS Filing Information Returns Electronically (FIRE) System is not part of the design and has to be done by the customer himself.

The process for this message is 'Managing Accounts Payable' and the program used to initiate the message is 'Supplier Tax Report. Create Proposal' (APS430).

3 Setup in Movex

3.1 Basic M3 Setup

- Select the method for reporting supplier tax for the applicable suppliers in the 'Tax withholding method' field in 'Supplier. Open for Purchase & Financial' (CRS624/F).
- Setting 260 (Withholding tax on the invoiced gross amount) should **NOT** be selected in 'Settings – Accounts Payable' (APS905). This setting must only be selected when using flexible service codes.
- Service codes must be defined in 'Supplier Service Code. Open' (CRS063). The service code determines how much of the payment amount is to be withheld, expressed as a percentage.
- A service code must be selected for the supplier in (CRS624/F) or, for local exceptions, in 'Supplier. Open/Division' (MFS620/E).
- Basic company data for supplier tax reporting must be entered in 'Company. Enter Info for Tax Reporting' (APS035).
- The expense accounts used in the accounting lines on which supplier tax will be calculated must belong to VAT account type 0 (No VAT account) or 4 (Purchase account) in 'Accounting Identity. Open' (CRS630/E).
- The following accounting rules must be defined in 'Accounting Rule. Open' (CRS395) for posting withheld tax using withholding methods 2 and 3: AP20–396, AP30–396, AP31–396, AP32–396, AP33–396 and AP34–396. To post the amount to report using tax withholding method 3, you must first define accounting rule AP10–396.

- An activity code must be selected for the applicable suppliers in (CRS624/F). Activity codes can then be used as selection criteria when creating a tax report in 'Supplier Tax Report. Create Proposal' (APS430).

3.2 'Taxation Reporting. Open Report Fields' (TXS035)

In order to provide details about the software used for reporting of the supplier tax please add following information in 'Taxation Reporting. Open Report Fields' (TXS035) for Transaction type 05 = Supplier Tax Report (APS430)

Position	Additional Field	Field Title	Length	Description and Remarks
519-558	001	Vendor Name	40	Required. Enter the name of the company from whom you purchased your software.
559-598	002	Vendor Mailing Address	40	Required. Enter the mailing address.
599-638	003	Vendor City	40	Required. Enter the city, town, or post office.
639-640	004	Vendor State	2	Required. Enter the valid U.S. Postal Service state abbreviation.
641-649	005	Vendor ZIP Code	9	Required. Enter the valid nine-digit ZIP Code assigned by the U.S. Postal Service. If only the first five-digits are known, left-justify information and fill unused positions with blanks.
650-689	006	Vendor Contact Name	40	Required. Enter the name of the person who can be contacted concerning any software questions.
690-704	007	Vendor Contact Telephone Number & Extension	15	Required. Enter the telephone number of the person to contact concerning software questions. Omit hyphens. If no extension is available, leftjustify information and fill unused positions with blanks.

Ttp	Add	Bas	Description	Lng	Num	Field val
6	<input checked="" type="checkbox"/>	US	Vendor Name	40		Lawson Software
6	<input checked="" type="checkbox"/>	US	Vendor Mailing Address	40		380 St. Peter Street
6	<input checked="" type="checkbox"/>	US	Vendor City	40		St. Paul
6	<input checked="" type="checkbox"/>	US	Vendor State	02		MN
6	<input checked="" type="checkbox"/>	US	Vendor ZIP Code	09	1	55102
6	<input checked="" type="checkbox"/>	US	Vendor Contact Name	40		John Black
6	<input checked="" type="checkbox"/>	US	Vendor Contact Telephone Number & Ext	15	1	18004771357

3.3 'Media Settings' (CRS945)

Document number 507 is used for Supplier Tax Report. Only one Media Control Object is used for this message. Media control obj 1 is country code (CSCD). When Country is left blank the electronic 1099-MISC file will be initialized for all country codes.

M3 Std Document: Connect Media Ctrl Object - CRS945/B1 - Lawson master Company M3 BE - 330AAA...

Åtgärder ▾ Alternativ ▾ Relaterat ▾ Verktyg ▾

Doc no: 507 Supplier tax reporting

Doc var:

Apply

Mpr	Country	Description
		standard

Stäng Bilddata Nösta

M3 Doc Media Control Object: Connect Media - CRS949/J - Lawson master Company M3 BE - 330AAA-EUR

Åtgärder ▾ Alternativ ▾ Relaterat ▾ Verktyg ▾

Panel Header

Document number: 507

Doc variant:

Country:

Media: MBM Service ID: MEC_Selnw130

MBM Initiator

Sndr ref data 1: 330

Sndr ref data 2: AAA

Rcvr ref data 1:

Rcvr ref data 2:

Rcvr ref data 3:

Test flag: ☐

Copy: 2-Print both original and copies

Stäng Bilddata MBM initiator Nösta

10-04-14 10-04-14 11:09:08

3.1 Create Supplier Tax Report

3.1.1 Supplier Invoice Entry

Register some supplier invoices. A default service code for the supplier is used when you enter a supplier invoice and post it to an expense account in one of the following programs:

‘Supplier Invoice. Record’ (APS100)

‘Supplier Invoice. Process Automatic’ (APS050).

3.1.2 Payments of Supplier Invoices

You pay the invoices as usual in ‘Supplier Payment Proposal. Open’ (APS130) or ‘Supplier Payment. Enter Manual’ (APS120). The amount you pay is the invoice amount minus the deducted tax.

3.1.3 ‘Supplier Tax Report. Create Proposal’ (APS430)

You create a supplier tax report in ‘Supplier Tax Report. Create Proposal’ (APS430).

Once the report is created, you can select option 11=‘Tax report’ for a specific supplier tax transaction in ‘Supplier Tax Report. Display Invoices’ (APS425). This lists the report in which the transaction was included in ‘Supplier Tax Report. Create Proposal’ (APS430).