

# Paul Marqui Stevens

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## PERSONAL STATEMENT

I am a current student working toward a Bachelor's in Computer Information Systems and seeking an opportunity to begin my career. Identifies and quickly closes any knowledge gaps to offer value to the employer and team. Willing to take on any task to support the team and help the business succeed.

## EDUCATION

Bachelor of Science (B.S.): Computer Information Systems  
University of South Carolina, Columbia, SC, May 2027

## EXPERTISE

- Linux Systems
- Python programming
- Software troubleshooting
- Java programming
- HTML and CSS Knowledge
- Deadline management
- Organizational skills
- Microsoft Applications (Word, Excel, Presentation)
- Video Editing Software (Sony Vegas Pro, Capcut, Abode Premier, After Effects)

## WORK EXPERIENCE

Team Member  
Chick-fil-A, 2023 - Current

- Stocked shelves and ensured inventory levels were adequate.
- Completed assigned tasks under minimal supervision and to desired standard.
- Processed customer transactions and maintained accurate cash drawer throughout shift.

Delivery Driver  
Zack's Pizza, 2023 - 2023

- Avoided safety issues with frequent vehicle inspections and preventive maintenance.
- Loaded packages safely to minimize damage or reduce injury.
- Kept clean and organized vehicle interior to maintain professional appearance during interactions with customers.

Apprentice Technician  
Kendrick Paint and Body, 2022 - 2022

- Demonstrated strong time management skills by completing assigned tasks within allotted timeframes.
- Followed instructions provided by supervisors for each specific project assignment.
- Performed diagnostic tests for operational tolerances and specified performance metrics.