

Project Request

Dear Data Analyst,

Your expertise is needed in organizing the data and developing a dashboard to help manage workforce efficiency, understand financial risks, and monitor project health.

Key Question:

Which projects and departments are at risk of being over budget or underperforming?

Note: Department budgets are set at 2-year intervals. We want to know if the annual budget can cover all expenses.

Objectives:

1. Identify Departments and Projects in the Red

Understand which departments or projects are over budget or underperforming, to enable corrective action.

2. Data Organization

Ensure the data from various sources (e.g., employee information, salary data, department budgets, and project details) is structured and accessible for reporting.

3. Power BI Dashboard Development

Collaborate to create a dashboard that visualizes employee performance, salary distribution, and departmental project management.

— Manager