

Purpose: Application for a passing grade in the unit, with justifications against the assessment criteria in preparation for portfolio submission.

Task: Complete the learning reflection report.

Learning Outcomes: 1, 2, 3

Time: This task is due to COMPLETE by 5pm Friday of week 13

Submission Details

Upload the following to the MyLO submission folder for this task:

1. A PDF document with your description

Assessment Criteria

A Completed submission will:

- Clearly demonstrate how you have met the unit's learning outcomes, with reference to the tasks you have completed during the semester
- Be your own work and expresses your ideas in your own words. Where ideas and descriptions are related to other people they are appropriately cited and referenced (you are not required to refer to any external sources though)

Note:

Depending on the quality of learning reflections and portfolio tasks, up to 9 will be added to your final mark for this report.

- A low-quality report that indicating some issues with the quality of the work in the portfolio or learning reflections are poorly communicated, will receive up to extra 3 marks;
- A medium-quality report that indicating portfolio work demonstrates the minimally acceptable standard, with reasonable reflections and communication of the learning achieved, will receive up to extra 6 marks.
- A high-quality report that indicating portfolio work demonstrates the acceptable standard, and the reflections and quality of tasks are well presented and communicated, will receive up to extra 9 marks.

So, for example, if you are aiming for a pass (50%), submitting a "perfect" report with "completed" compulsory portfolio tasks would be worth an extra 9 marks, to make the final mark 59%.

Instructions

The *Learning Reflection Report* is your opportunity to outline how the work you have completed demonstrates that you have met all of the unit's learning outcomes. In this document you will indicate the grade you are applying for, and provide reasons why you should be awarded this grade based on the unit's assessment criteria.

Download the [template](#) for the Learning Reflection Report, fill the template and answer the questions in it.

Tip: The Learning Reflection Report has a large impact on your final result. This is the document where you make a case that you should be awarded a certain grade. The more clearly you can demonstrate good quality work in this document the better grade you are likely to receive. Aim to be clear and concise, and refer to the work you have completed to demonstrate your understanding. Think of the Learning Reflection Report like an index referring the reader to other pieces of work—your portfolio tasks and tests results—that demonstrate your achievements.