

## Contact

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## Top Skills

Management

Stage Management

Creative Problem Solving

# Sarah Joseph

Experiential Production Coordinator  
New York, New York, United States

## Summary

Hello! I am a Production Coordinator based in New York City with a background in theater and a passion for events. I am always actively looking for new ways to continue growing. Personally, I manage through creativity, adaptability, and respect. Please feel free to contact me and form a personal connection.

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## Experience

### Giant Spoon

Production Coordinator

January 2023 - Present (2 years 2 months)

New York City Metropolitan Area

### Freelance

Special Effects Makeup Artist

January 2017 - Present (8 years 2 months)

SFX makeup is my side passion and creativity outlet :)

My skills include: Sculpting, Mold Making, Application, Blood Gags, Cuts/Wound creation, Painting, Drag Makeup and beauty. I have also lead a deep dive into SFX makeup at my full time position.

### Health & Education Services, Inc.

Covid Compliance Officer Certified

December 2020 - December 2023 (3 years 1 month)

### Lincoln Center for the Performing Arts

Production Coordinator

May 2022 - January 2023 (9 months)

New York City Metropolitan Area

### Freelance

Production Assistant

April 2019 - January 2023 (3 years 10 months)

New York City Metropolitan Area

Universal Network Television, LLC - LAW & ORDER  
Covid Production Assistant  
January 2022 - May 2022 (5 months)  
New York City Metropolitan Area

production glue  
Production Coordinator  
September 2021 - November 2021 (3 months)  
New York City Metropolitan Area

The Misanthrope  
Production Stage Manager  
October 2020 - April 2021 (7 months)  
SUNY Purchase

Working as the Production Stage Manager with 2 Assistant Stage Managers during the COVID pandemic. We rehearsal half over zoom and half in person. The play will take place in person in February with a limited audience following all guidelines. We are prepared to have to take our show completely remote at a moments notice.

Black Words Matter  
Production Stage Manager, Zoom Manager, and Editor  
September 2020 - October 2020 (2 months)  
New Federal Theatre

Black Words Matter is 2 part online poetry event. I worked as the PSM, scheduling and kept information flowing. I also coordinated zoom calls and recording, helping others understand the platform. Both 1 hour shows were edited on iMovie and streamed on Youtube

What To Send Up When It Goes Down  
Production Stage Manager  
November 2019 - March 2020 (5 months)  
SUNY Purchase

Worked as the Production Stage Manager during the beginning of the COVID Pandemic. Due to constant changes in the world, I needed to be extremely calm and adaptable every day. We ended up streaming our show online.

Purchase College Performing Arts Center  
Box Office Assistant  
September 2019 - March 2020 (7 months)

### Mandy Patinkins Diaries

Production Assistant

December 2019 - December 2019 (1 month)

Terrytown Music Hall

PA for the touring Mandy Patinkins Diaries when it was in its Terrytown Location. Talent facing position.

### Blood Wedding

Stage Manager

September 2019 - November 2019 (3 months)

SUNY Purchase

Worked as the Stage Manager, 1st assistant to the PSM. Led a team of 8 run crew to move six rolling 10ft walls. Tracked and organized all props for the show. The show involved fog, 8 LED moveable poles, a removable ground cloth and rose petals that fell from the grid.

### American Theatre Wing

Production Assistant

September 2018 - September 2018 (1 month)

Worked as the PA on the 50th Anniversary ATW Gala with Andrew Loyd Webber. Helped organize and distribute meals to workers as well as running various errands.

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## Education

Purchase College, SUNY

Bachelor of Fine Arts - BFA, Design Technology- Stage Management

Cheshire High School