

University of Glasgow Software Team Project

Team 12 Organisational Document

January 15, 2018

Team Members

Paul McHard

Nicholas Ferrera

Lewis Renfrew

Kayleigh Chisholm

Eoghan Malone

Roles and Responsibilities

Programming tasks:

1. Core functionality - Lewis and Paul
2. Extension to full functionality [Production Coding] - Eoghan and Nicholas
3. Database Development - Paul and Eoghan
4. Command Line Interface - Kayleigh and Nicholas
5. Web Interface - Lewis and Nicholas

Other Tasks:

1. Systems Analysis and Design - Kayleigh and Paul
2. Code Readability and Structuring - Lewis and Eoghan
3. Documentation - Paul, Kayleigh and Eoghan
4. Testing - all team

Scrum Manager will be Eoghan Malone, responsible for organising sprints.

Git Librarian will be Nicholas Ferrera, responsible for managing the github repository and encouraging regular commits by all team members.

Authority

Project Manager will be Paul McHard. Decisions will be largely be made on group consensus, the project manager will have organisational responsibility and make decisions where need be.

Communication

Team will meet twice a week on Tuesdays and Thursdays to discuss progress. Team met on Wednesday and Friday in week 1 to establish roles, responsibilities and workload distribution.

Team also makes use of an email chain and instant messaging group chat for rapid communication.

Information Management

Code will be organised and stored centrally using Git, with a Github repository hosted by the Git Librarian. All other documentation will be shared and stored using Google Drive.

Tools

The following tools will be implemented:

- Eclipse
- Github
- Google Drive
- DB workbench