

# Environment Officer – Climate Change

## Grade 10-11

### Job Focus

**To be read in conjunction with the Environment Officer Job Profile which provides the full range of responsibilities across the function.**

Kirklees Council declared a Climate Emergency in 2019 and has set a district-wide target of achieving net zero carbon emissions by 2038. In 2022, the Council adopted an ambitious Climate Change Action Plan to guide action to achieve this target, followed by the development and adoption of the Council's Environment Strategy in 2024.

The Environment Officer (Climate Change) is a key role in the Energy and Climate Change team and will support the Energy and Climate Change Group Leader in delivering this ambition. The Council is seeking a proactive and passionate individual, committed to addressing the climate emergency.

### Role Description

Your work will focus on tackling the climate crisis by working across the Council to help develop and deliver the Climate Emergency Programme. This will include supporting the Group Leader and Senior Climate Change Officer in the development and implementation of the programme and building and maintaining highly effective working relationships with key stakeholders across the team and other Council services and partners

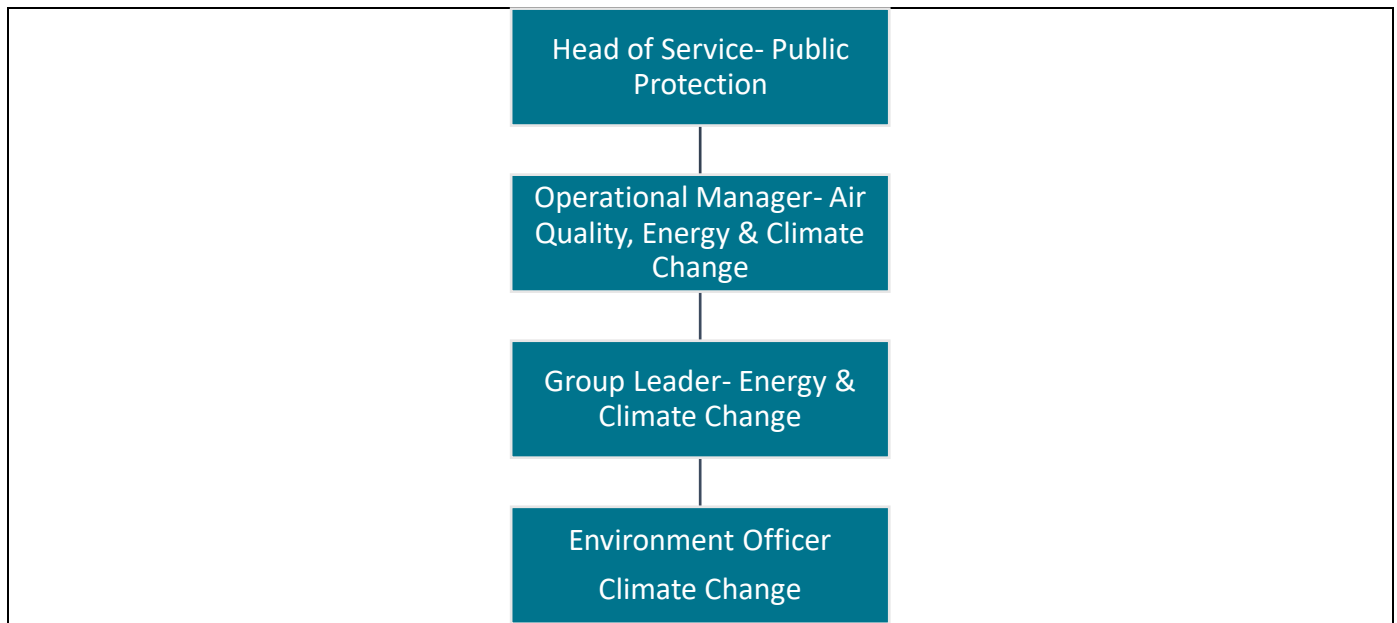
You will play a leading role in the development and delivery of climate emergency, energy and carbon reduction projects and have the technical knowledge, behaviours, and skills to facilitate successful outcomes. This includes helping to accelerate delivery by ensuring that programmes/projects are managed effectively and consistently, including their scope, objectives/outcomes, risks/issues, dependencies and ensure that benefits and outcomes are effectively tracked and delivered.

As an Environment Officer (Climate Change) you will need to demonstrate excellent analytical, organisational and communication skills including the data analysis, monitoring and reporting requirements associated with climate change and the carbon reduction agenda.

Coupled with this will be the need to provide intelligence and strategic guidance on climate change issues and projects to ensure other services and Directorates continue to work effectively and deliver shared outcomes.

The role involves working in a fast-paced environment and have experience of managing a high workload and meeting challenging deadlines.

## Position of job in organisational structure



## Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Experience of successfully leading complex projects and multi-agency partner programmes of work	Essential
Higher education diploma/degree or proven ability to work to such standards.	Essential
Graduate or Associate level membership in the Institute for Environmental Management and Assessment (IEMA) (or similar professional body) or demonstrable equivalent professional experience .	Essential
Current technical knowledge and/or professional understanding in environmental / sustainability and specifically in the Environmental field of Climate Change.	Essential
Ability to manage and robustly monitor large budgets.	Essential
Financial skills including experience of sourcing and preparing bids to secure third-party funding and managing schemes.	Essential
Ability to research, produce and prepare a range of reports in understandable ways to a variety of audiences.	Essential
Proven ability to use IT and Microsoft office packages to produce reports and analysis.	Essential
Ability to effectively manage staff and direct activity to support and monitor the achievement of objectives.	Essential

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Experience of awareness campaigns and undertaking promotional activity.	Essential

## For Office Use Only:

Job Category	Environment & Climate Change	Grading ID	13380 13381
Job ID	80100528	Last Updated	March 2025
Job Focus	Yes	Career Progression	Yes

## Contractual Variants

DBS Category	No	DBS Type	No
Health Check	No	Politically Restricted	No
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	
HR Checked	M Lunn		