# Paul Pham

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### **WORK EXPERIENCE**

## AppFolio, Inc. (Nasdaq: APPF)

Santa Barbara, CA

Appfolio is a SaaS company helping small and mid-size business grow and succeed with cloud-based solutions.

Sr. Customer Success Manager, MyCase

March 2017 – Present

- Prioritize user bug backlog from initial report to writing user stories, assignment to engineering teams, verifying acceptance criteria, and follow-up with affected customers.
- Organize daily standups and pair with engineers to set action items for bug fixes and feature gaps within weekly sprints and address outstanding tier two customer support issues.
- Continuously improve two escalation process focusing on internal customer and engineering support communication and timely investigation and response to technical user inquiries.

### Customer Success Manager, MyCase

March 2015 – March 2017

- Resolve 125 U.S.-based customer cases weekly by phone, email, and online chat to answer billing questions, log product feedback, and provide the customer experience with empathy.
- Collaborate with product and UX teams as the end user to test third party integrations and new features to document user needs, evaluate designs, and test functionality.
- Analyze 135 cases of product feedback for billing with Product and UX to identify actionable data trends and prototype better solutions for customers to take online payments.

### The Judge Law Firm

Irvine, CA, July 2014 – March 2015

The Judge Law Firm provides clients with legal services in real estate and HOA law throughout California.

Legal Assistant, Wells Law Group

- Managed and updated 200 cases from open to close from southern California property management clients for attorney and legal department review.
- Helped define guidelines with paralegals to review daily data reports, organize case information, and file necessary court paperwork to evaluate potential case value.

#### **SKILLS & TOOLS**

**Product Relevant**: customer experience, bug prioritization, user stories, pair programming, kanban, agile SDLC, user assurance testing, user research, workflow improvement

Project Management Tools: Pivotal Tracker, Trello, In Vision, Lucid Chart, Github

**Technologies Used:** Salesforce, VirtualBox, Zapier, SendGrid, Microsoft Office, GoToMeeting **Web Development:** HTML & CSS, Jekyll, Ruby, Ruby on Rails, Rails console, Heroku, Siteleaf CMS **Language:** Vietnamese (Fluent)

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# **SIDE PROJECTS**

Personal Website: iampaulpham.com | Github: github.com/PaulVPham/PaulVPham.github.io

• Built a website using Jekyll to host my projects taking on product, design, and developer roles.

**ABC News App Product Review**: https://projects.invisionapp.com/boards/AW3611OB93GFR/

• A mobile app review to explore features by following the user experience and product mindset.

#### **EDUCATION**

#### University of California, Santa Barbara

June 2014

B.A. in History with Distinction in the Major and Honors

- Senior Honors Thesis Award 2013-2014: "Assured Commitment: Ngo Dinh Diem's Official State Visit, 1957"
- Member of Phi Beta Kappa, (top 4% from a graduating class 3,200)
- 3rd Place Winner at 2014 UCSB Research Colloquium in Humanities & Fine Arts (1 of 3 categories)