

## Get in touch!

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#### Github:

https://paulina-piatek.github.io/portfolio-web/

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## Certifications

## **Medical Secretary**

ISKK School Sp. z o.o. in Warsaw Mar 2021

LCN Basic Training Completion Certificate | Principles of operation, selection of components and conducting intelligent electrical installations in accordance with the LCN standard

**PWSZ in Gniezno** 

Jan 2019

## ACERT Academic Certificate in English for technical purposes Level B2

**PWSZ in Gniezno** 

Feb 2017

## Skills

Critical thinking | Problem solving Leadership skills | Communication skills

HTML5 | CSS | PHP | JavaScript Python | Bootstrap | MySQL

GIMP | Local Area Network (LAN) WordPress | Microsoft Office

# Paulina Piątek

## Work Experience

## **IT Manager**

Hospital SPZOZ in Mogilno | Jun 2020 - Present Mogilno, Kujawsko-pomorskie, Poland

- Head of an IT department (in 2 hospitals and 6 clinics),
- create and edit a web pages (PHP, HTML5, CSS, JavaScript, Bootstrap, WordPress, RWD),
- creating graphic designs (GIMP),
- training on the operation of computer systems and equipment (about 100 people),
- administration of server (Windows Server 2012 R2).
- administration and configuration of network and network devices,
- helpdesk for employees,
- repair and maintenance of computer hardware

#### **IT Specialist**

Hospital SPZOZ in Mogilno | Sep 2019 - Jun 2020

Mogilno, Kujawsko-pomorskie, Poland

#### **IT Specialist - Internship**

Hospital SPZOZ in Mogilno | Jul 2019 - Aug 2019

Mogilno, Kujawsko-pomorskie, Poland

#### Sales and customer service

OTCF Sp. S.A. (Shop 4F) | Oct 2016 - Jan 2019

Gniezno, Wielkopolskie, Poland

#### **IT Specialist - Student internship**

Infobemar Marcin Ganczarek Sp. z o.o. | May 2018 - Jun 2018

Gniezno, Wielkopolskie, Poland

## **IT Specialist - Student internship**

District Authority Office in Mogilno | May 2017 - Jun 2017

Mogilno, Kujawsko-pomorskie, Poland

#### **IT Specialist - Apprenticeship**

City Hall in Mogilno | Jan 2013 - Feb 2013

Mogilno, Kujawsko-pomorskie, Poland

## Education

## Bachelor of Science (B.Sc.) | IT engineer | Computer Science

Państwowa Wyższa Szkoła Zawodowa im. Hipolita Cegielskiego (College) in Gniezno

2015 - 2019

Member of the student government, Member of the Appeal Scholarship Committee, The class president

## Technician | IT technician

Zespół Szkół (Technical school) in Mogilno 2011 – 2015

## Languages

#### **Polish**

Native or bilingual proficiency

#### **English**

Limited working proficiency

I agree to the processing of personal data provided in this document for realising the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).