

PANDUGA JHANSI RANI

B.Com Graduate | Tally with GST Certified

Hyderabad

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CAREER OBJECTIVE

A dedicated B.Com student from Palamuru University, seeking a fresher position to leverage my academic knowledge in accounting, finance, and banking systems. I am open to both technical and non-technical roles where I can apply my skills in financial analysis, Tally with GST, and strong communication abilities. Eager to contribute to organizational success in fields like customer service, administration, or financial management, while continuously developing my professional skill set.

EDUCATION

2023- 2024

Naresh Technologies

Java FullStack Developer

2020-2023

Palamuru University

B-Com(Computer Applications)

83%

PROJECT

Project: A Study on Banking Recovery System

Institution: M.V.S. Govt. Arts & Science College

This project focused on analyzing the efficiency and effectiveness of banking recovery systems in handling non-performing assets (NPAs). It explored the various strategies banks implement to recover loans, reduce financial losses, and maintain liquidity. The study provided insights into recovery processes, regulatory frameworks, and suggested improvements for optimizing recovery operations in the banking sector.

CERTIFICATIONS

1. Tally with GST Certification

Multisoft Computer Institute of Technologies

2. PG Diploma in Computer Applications

Multisoft Computer Institute of Technologies

TECH SKILLS

- MS OFFICE
- MS EXCEL
- COMPUTER OPERATIONS
- TALLY
- DATA ENTRY
- JAVA
- HTML AND CSS

SOFT SKILLS

- Project Management
- Adaptability
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

STRENGTH

- Dedicated
- StrongWork Ethic
- Creativity

LANGUAGES

- English
- Telugu
- Hindi