MALAVOIAN CTUDENTO ADDITO	Student number (For office use)												
MALAYSIAN STUDENTS APPLICA													
HELP University university of achievers  □ HELP University (Damansara campus)  Please tick (√) the appropriate box to indicate the institution you wish to appropriate the institution you wish to appropriat	Photo (1 copy)												
Please tick ( ✓ ) course(s) applying for :													
HELP ACAI	DEMY (HA)												
Department of A-Levels	BA (Hons) Business Management (International Business)												
☐ Edexcel International A-Levels	Britions) Business Management (International Business)												
Cambridge A-Levels	University of London Programmes												
_ Gambridge // Edvold	☐ Bachelor of Science (Hons) Accounting & Finance												
University of Derby 3+0 Programmes	Bachelor of Science (Hons) Economics & Management												
HELP Certificate in Business Management	Bachelor of Science (Hons) Banking & Finance												
HELP Diploma in Business Management	<u> </u>												
HELP Diploma in Accounting HELP Diploma in Marketing Others:													
Bachelor of Arts (Hons) Accounting & Finance													
Bachelor of Arts (Hons) Business Management													
Bacholor of Arts (Hons) Basiness Management	(a) (b) (c) (c) (c) (c) (c) (c) (c) (c) (c) (c												
HELP UNIVE	RSITY (HU)												
HELP Matriculation Centre													
_	☐ UELD Backglor of Business Analytics (Hons)												
HELP Foundation in Arts	HELP Bachelor of Business Analytics (Hons)												
HELP Foundation in Science	HELP Bachelor of Management (Hons)												
Department of American and Canadian Education	HELP Bachelor of Economics (Hons)												
Department of American and Canadian Education	Demonstrated and annual												
American Degree Transfer Program	Department of Law												
	HELP Bachelor of Laws (Hons)												
Department of Communication	☐ UK Degree Transfer Programme (Law)												
HELP Diploma in Communication													
☐ HELP Bachelor of Communication (Media Studies) (Hons)	School of Information and Communication Technology												
☐ HELP Bachelor of Communication (Marketing Communication)	☐ HELP Diploma in Information Technology												
(Hons)	☐ HELP Bachelor of Information Technology (Hons)												
☐ HELP Bachelor of Communication (Public Relations) (Hons)	☐ HELP Bachelor of Information Technology (Hons) Data Analytics												
School of Hospitality & Tourism	Department of Psychology												
☐ HELP Bachelor of Business (Hospitality Management) (Hons)	☐ HELP Bachelor of Psychology (Hons)												
☐ HELP Bachelor of Tourism Management (Hons)	☐ HELP-Flinders Bachelor of Psychological Science (Hons)												
Department of Business Studies	Department of Education												
☐ HELP Diploma in Business	☐ HELP Diploma in Early Childhood Education												
☐ HELP Bachelor of Business (Accounting) (Hons)	☐ HELP Bachelor of Early Childhood Education (Hons)												
☐ HELP Bachelor of Business (Finance) (Hons)	☐ HELP Diploma in Education												
☐ HELP Bachelor of Business (Marketing) (Hons)													
☐ HELP Bachelor of Business Psychology (Hons)	Department of English												
☐ HELP Bachelor of Business (Entrepreneurship) (Hons)	☐ HELP Bachelor of Education TESL (Hons)												
☐ HELP Bachelor of Business (International Business) (Hons)	☐ HELP Intensive English Programme												
☐ HELP Bachelor of Business (Human Resource Management)													
(Hons)	Others:												
Microcredentials													
Code, title, credit hours	Department												
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	Dopulinon.												
Have you made any previous applications to the HELP Group?	NO YES Please specify:												
How did you know about HELP and its programmes? Please specify:													
Were you previously a registered student at any other educational instit	ution in Malaysia?												
	If yes, specify year(s)												
(Name of institution)	)  -												

## Note:

- 1. All sections must be completed including the necessary signature(s) in the relevant sections.
- 2. Attach a set of certified copies of all academic qualifications, a passport-size photograph and a copy of your IC.
- Copies of documents and photographs submitted will be filed for our record purposes and will not be returned, even if the applicant decides not to
  continue with his/her application after submission. All information and documents given will be kept in confidence and in accordance with the Personal
  Data Protection Act 2010.
- 4. Enclose the non-refundable application fee made payable to either HELP University Sdn Bhd, or HELP Academy Sdn Bhd as the case may be.
- 5. Failure to comply with these procedures may result in a delay in processing this application.

A: DETAILS OF APPLICANT															
(Please use BLOCK LETTERS and underline surname)															
Full Name (as in IC / Passport)															
Race (Required by Ministry of Education)	Marital Status (Required by Ministry of Education)														
Malay Chinese	Married														
Indian Others, please specify	Single														
National Identity Card No.															
National Identity Card No.	Gender:  Male  Female														
Correspondence Address	Tel. No. (House)														
	Tel. No. (Office)														
Postcode / Zip code	Tel. No. (Mobile)														
Permanent Address (if different from correspondence address above)															
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	Tel. No. (House)														
Postcode / Zip code	Tel. No. (Mobile)														
E-Mail Address															
Do you have any medical condition(s) or disability/disabilities that re	quire(s) special assistance?														
NO YES If YES, please specify															
B: DETAILS OF PARENTS, GUARDIAN OR NEXT O	F KIN														
(Please fill in the following information for emergency contact)															
1) Name of Father	Tel. No. (House)														
	T-1 N- (0#)														
Correspondence Address	Tel. No. (Office)														
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Postcode / Zip code E-Mail Address															
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## G: DECLARATION

- I certify that the information given herein is true and correct, and I acknowledge that any false and/or incorrect information or documentary evidence may result in the cancellation of my enrolment in the program of study.
- 2. I understand that the offer letter issued to me will become void if I fail to submit all the relevant documents and pay the required course fees by the due date
- I agree to inform the Registrar in writing of any change in the information given herein, and I understand that HELP will not be held liable as a result of my failure to do so.
- 4. I understand and agree that HELP shall forfeit the security deposit paid by me if I remain inactive for one year without notifying the Registrar in writing.
- I understand and agree that HELP shall cancel my student visa and notify the relevant government agencies/bodies if I remain inactive for one year without notifying the Registrar in writing. (This is applicable to foreign students only.)
- I understand and agree that any fees, deposits and/or monies due to me that remain unclaimed for a period of one year or more from the date of my becoming inactive in my program of study, will be transferred to any nominated education or charitable fund without further reference to me.
- I understand and agree to use the technology resources and facilities at HELP for educational, academic research and study purposes only, and HELP shall not be held liable for any violation of rules and regulations relating to those resources perpetuated by me.
- I hereby agree and authorise HELP to release my personal information given herein to any authorised agencies and/or bodies of HELP or its business
  partners for the purpose of enrolment, educational evaluation, transfer of courses and any other administrative process; and to any relevant government
  bodies/agencies for enforcement of the law.
- 9. I authorise and grant HELP the right to use my personal information such as name, credentials, academic record, image, and spoken and written records of my activities at HELP, in posters, leaflets, brochures, advertisements, websites, films, electronic recordings and the like for the marketing and promotion of HELP's corporate image and programs of study, and/or any purposes incidental to it.
- 10. I understand and agree that HELP shall release my examination results and my academic record to my parents and/or sponsor(s) as and when it is deemed necessary.
- 11. I understand and agree to comply with all policies, rules and regulations of HELP, including the rules and regulations of the respective departments, during my program of study at HELP.
- 12. I hereby declare that I have read and understood all the terms herein and agree to abide by them, if I am issued an offer letter to pursue the course I have applied for and I accept the same.

Applicant's Signature	_ Applicant's Name		Date								
18 YEARS OF AGE	hereby	/ undertake to gua	THE APPLICANT IS BELOW  Trantee the good conduct of the applicant (student's name ) while he / she is studying at HELP University / HELP  accordance with the regulations of HELP University / HELP								
Academy.											
Signature of Parent / Guardian / Sponsor	Relatio	onship	Date								
I: CHECKLIST FOR APPL	CANTS										
Sections marked with an asterisk (*) M     Documents marked with a double astern of the section H, if the required signator to you (the applicant) to take home for	risk (**) MUST be submitted. ry is not available at the time of su	bmission of applica	ation, please ask for a photocopy of this checklist to be given ossible.								
Please tick ( √ ) sections that are relevant  ☐ Section A* - Personal particulars ☐ Section B* - Details of parents, guardia sponsor ☐ Section C* - Financial Resources ☐ Section D - Academic Qualifications** ☐ Section E - Non-Academic Qualificatio ☐ Section F - Accommodation	n or next of kin and financial	<ul> <li>Section G<sup>x</sup> - Declaration</li> <li>Section H<sup>x</sup> - Declaration by parent(s)/sponsor(s) if applicant is beld 18 years of age</li> <li>Photocopy of IC<sup>xx</sup></li> <li>Copies of academic certificates and transcripts / results<sup>xx</sup></li> <li>Certified True Copies</li> <li>Not Certified True Copies</li> <li>Payment of Application Fee upon submission of form<sup>x</sup></li> </ul>									
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Recruitment agent, if applicable :		(Ples	ase print name in BLOCK LETTERS) Date:								
Education advisor :			ase print name in BLOCK LETTERS) Date:								
Application received by :		(Please print name in BLOCK LETTERS) Date:									
Application approved by: HOD / AuthorIsed Staff  Name: Signature: Date in:	Date out:		Firm Offer Conditional Offer - Forecast Results Conditional Offer - see comments Reject								
English requirement: Yes	No Comments:										

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