**5. Work individually.**

**Write six questions of different types to your partner (some with the verb “to be”, some with other verbs) about his/her daily routine.**

1. What time do usually wake up?
2. How often do you watch TV every day?
3. Do you do street workout exercises today?
4. What time do you get home from work?
5. Where do you usually have dinner?
6. What do you like to eat for dinner?

**11. Work individually**

**Write six questions of different types to your partner about what he/she or his/her family/friends are doing now.**

1. What are doing now?
2. Are you playing the piano now, aren’t you?
3. Why are your friends joking to your dress at the moment?
4. Are you watching anything good these days?
5. What are you studying these days?
6. Outside the street, what are your father’s friends doing?

**19. Watch the video about outsourcing companies. What are four reasons to outsource?**

1. Time. The first reason is time. A few ethically nobody have time for all of this.

2. The second reason is the money. It’s a lot of time to find additional resources. Many big company is used cost-efficiency is the reason to outsource businesses.

3. The third factor is the importance. Sometimes it needs to focus on more important things.

4. The final factor is skills. Outsourcing guide organization tried to find some skills required outside outsourcing organization.

**20. Watch the video again. Mark the sentences True or False. Correct the false sentences.**

1. Outsourcing companies choose location where labor is very cheap but the skill of human capital is relevantly acceptable. **False**

2. Outsourcing gives organizations the chance to find someone outside the organization to bring in the skills required. **True**

3. The most important discussion in the video is skills. **False - Employees**

4. Management provides good benefits to the employees keeping them happy and satisfied with the tasks given to them. **False – doesn’t provide**

5. There are three recommendations presented in the video. **True**

6. According to the recommendations clients shouldn’t be involved in the progress of the project. **False. Clients should be involved more.**

**1. Open the brackets using the right form of the verb**

1. I (use) \_\_\_\_\_\_\_\_\_\_\_\_\_use\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Python language every day, but I (not / use) \_\_\_\_\_\_\_\_\_\_\_don’t use\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Java.

2. I (create) \_\_\_\_\_I’m creating\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ test plans, test cases and new features now.

3. Jack (be) \_\_\_\_\_\_is\_\_\_\_\_\_\_\_\_\_\_\_\_\_ a web designer. He (optimize) \_\_\_\_optimizes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ web site activities and (create) \_\_\_\_\_\_creates\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ new pages.

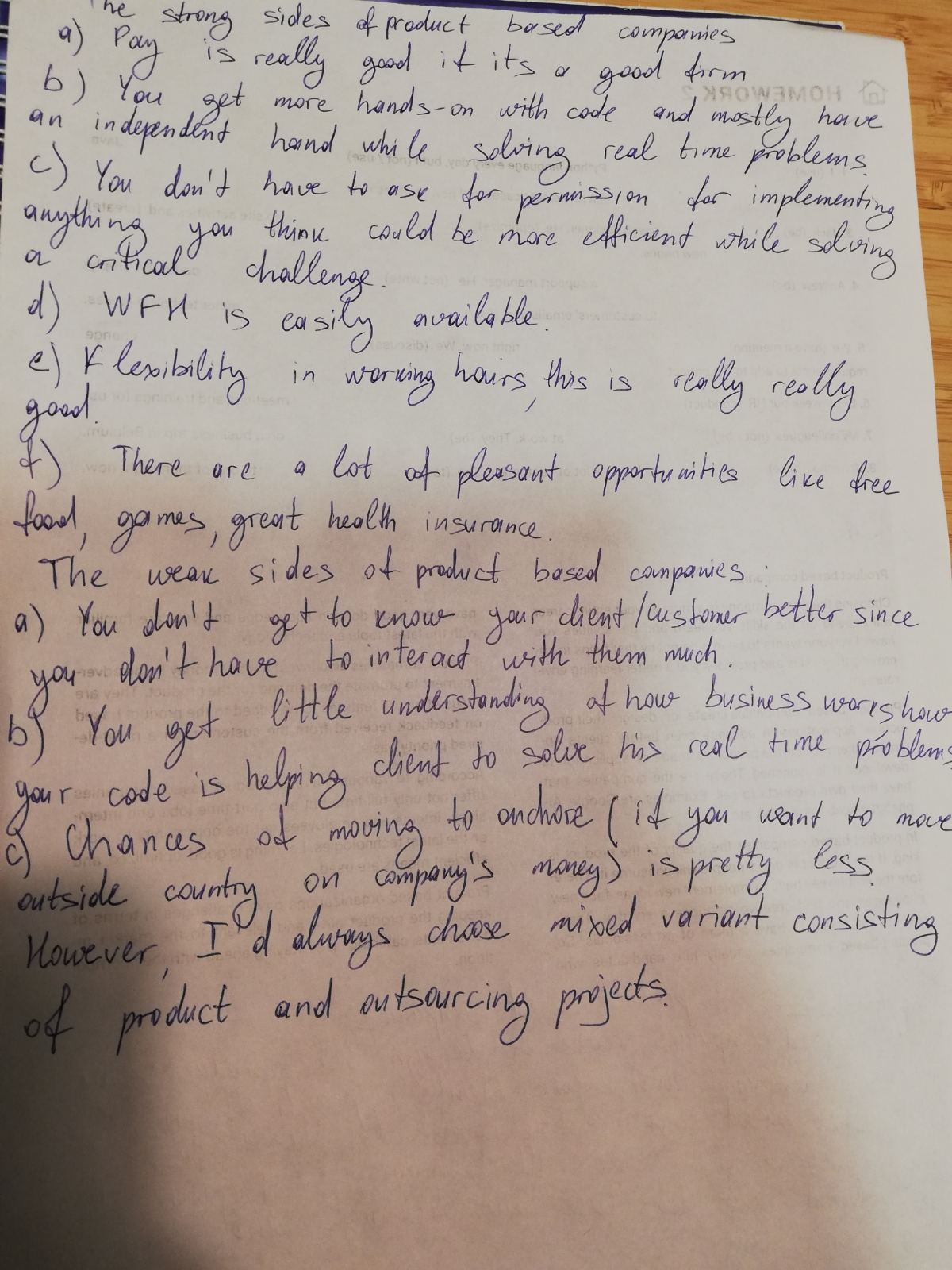
4. Andrew (be) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_is\_\_\_\_\_\_\_\_\_\_\_\_ a support manager. He (not write) \_\_\_\_\_doesn’t write\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ codes, he (reply) \_\_\_he replies\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to customers’ emails and (fix) \_\_\_\_fixes\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ minor technical issues.

5. We (have a meeting) \_\_\_\_We are having meeting\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ right now. We (discuss) \_\_\_\_\_\_\_\_\_We are going to discuss to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ change requirements to add to the project.

6. Every week our HR (conduct) \_\_\_\_\_conducts\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ meetings and trainings for us.

7. My colleagues (not / be) \_\_\_\_\_\_\_\_\_isn’t\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at work. They (be) \_\_\_\_\_\_are\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on a business trip in Belgium.

8. Johanna (have) \_\_\_\_\_\_has\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ a lot of customers. She (talk) \_\_\_is talking\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to one of them right now.

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