💡 START

What went well...

- In what ways was this successful?
- What benefits did this bring?
- Were there pleasant surprises throughout?
- Did you learn anything?
- Did you try anything that was really helpful?
- Was this successful in any other ways?

Project plan creation
- Visual presentation, information gathered and used
- Gave the team clear view ont the task and what should be done
- There were not any surprises connected to the project plan
- We improved our previous knowledge on creating and using project plan as our main source of information
- We tried to use more tables in order to present the information which turned out to be very successful idea

Bozhidara Zlatkova

Distribution of tasks
- This gave us a clear view of the tasks that each of us should do
- It had a positing effect on the work in the team, because everything became more organized
- Clash of We had a stand-up meeting in which we cleared the vision around the project and the tasks

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Listening and communicating
- For now we are not talking over one another and we are listening carefully to what each of us is saying
- This help us stay productive and not have any misunderstandings
- This is important part of the team work

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🚧 STOP

What didn't go well...

- What were we unprepared for?
- What didn't we expect?
- Were there moments that were tough for you particularly?
- What was hard for you and the team?
- Are there parts of the team/processes that made it hard?
- Did you try something that didn't land well?
- Were we planned and coordinated enough?

Clash of opinions
- Even though we hear each other out there are moments where our opinions on certain topic are not aligning
- This leads to disputes and takes some of the time we can use to work on certain tasks
- For now we have been able to find a solution that works for all sides but it can probably cause some problems in the process

Bozhidara Zlatkova

📌 KEEP

What we should do next time...

- Are there things we should start/stop/continue?
- How could we better support each other?
- What would we do if we could restart this project?
- What did we learn from this project?
- Are there things that could have made us more efficient?
- What processes should we introduce?

Taken the things needed earlier
- If we could restart the project now we would have taken the devices and hardware earlier, because we were late and the better routers for example were taken

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🎬 ACT

This is what we will focus on...

- Drag the winning cards over here

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