

SALESFORCE DEVELOPER

PROJECT TITLE : WORKFORCE ADMINISTRATION SOLUTION

TEAM ID : NM2023TMID0250

TEAM MEMBERS

PAVITHRA M (611420104054)

DHIVYABHARATHI A (611420104018)

JAYASHREE T (611420104026)

NANDHINEESWARI D (611420104047)

COLLEGE SPOC

MANIMEGALAI M , M.E

FACULTY MENTOR

KOWSALYA N , M.E

PAGE LAYOUTS

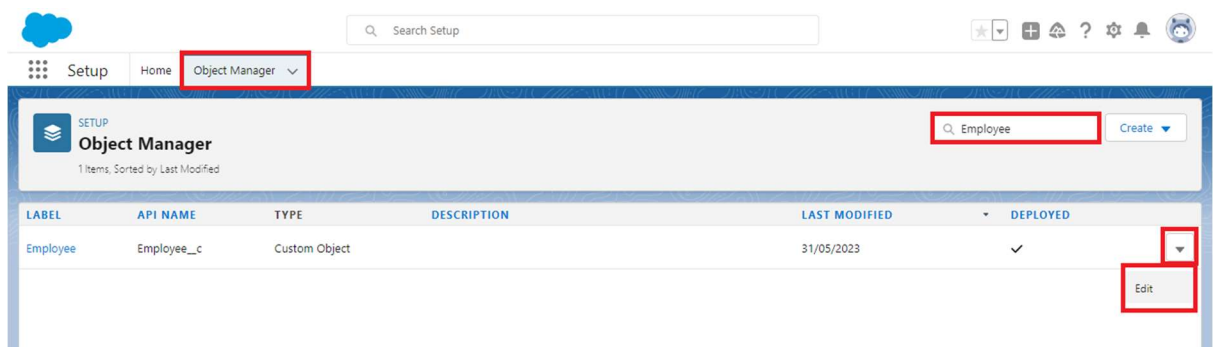
Page Layout in Salesforce allows us to customize the design and organize detail and edit pages of records in Salesforce. Page layouts can be used to control the appearance of fields, related lists, and custom links on standard and custom objects' detail and edit pages.

Use Case:

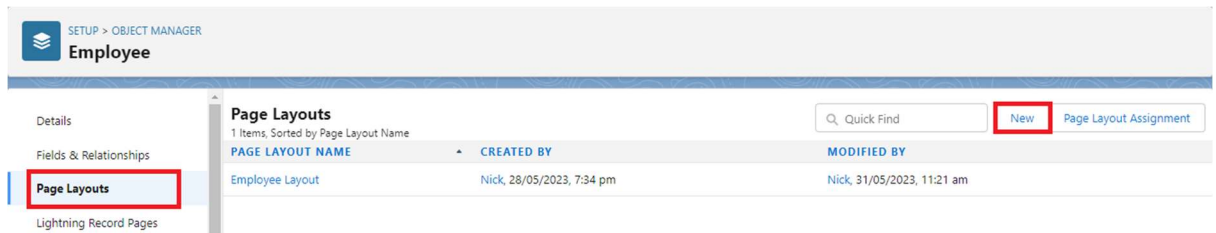
Hurray!! you have completed the data model structure for your organization but while looking at the detailed and edit pages it seems to be so clumsy, so decide to organize the page in a pleasant way for the sake of good and pleasant appearance and assembling all different kinds of information in different sections.

To Create A Page Layout

1. Go to Setup >>> Click on Object Manager >>> Search for the object (Employee) >>> From drop down click on Edit.



2. Click on Page layout >>> Click on New.



3. Give Page layout Name as “On Site Employee Layout” and click on Save.

Create New Page Layout

As an option, you may select an existing layout to clone. If you create a page layout without cloning, your page layout will not include the sta

Existing Page Layout

Page Layout Name

Save Cancel

4. Drag and drop the Section from the highlight panel below the Information and name it as “Personal Information” and click Ok.
5. Drag Date of Birth, Address and Age fields from Employee Information to Personal Information section.
6. Similarly perform the above step to create “Allowances” and add allowances fields in it as shown below.

Save **Quick Save** **Preview As...** **Cancel** **Undo** **Redo** **Layout Properties**

Fields

- Buttons
- Quick Actions
- Mobile & Lightning Actions
- Expanded Lookups
- Related Lists
- Report Charts

Quick Find Field Name

Section	Cab Allowance	Email	Food Allowance Am...	Last Modified By	Mode of Work	Reports to
Blank Space	Cab Allowance Amount	Employee ID	Food Allowances	LinkedIn Profile	Owner	Wifi Allowance Am...
	Created By	Employee Name	Gender	Login Time	Phone no	Wifi Allowances
	Age	Date of Birth	Experience	Joining date	Logout Time	Qualification

Information (Header visible on edit only)

Employee ID	GEN-2004-001234	Owner	Sample Text
Employee Name	Sample Text	Reports to	Sample Text
Gender	Sample Text	Qualification	Sample Text
Experience	Sample Text	Phone no	1-415-555-1212
Email	sarah.sample@company.com	Mode of Work	Sample Text
Joining date	21/06/2023	Login Time	Sample Text
LinkedIn Profile	www.salesforce.com	Logout Time	Sample Text

Personal Information

Date of Birth	21/06/2023	Age	50.12
Address	Sample Text		

Allowances

Cab Allowance	✓	Cab Allowance Amount	₹123.45
Food Allowances	✓	Food Allowance Amount	₹123.45

System Information (Header visible on edit only)

7. Click Save.
8. Make sure your page layout looks like the picture above.

Create Another Page Layout

Create another page layout and name it as “Remote Employee Layout”, and in the allowances section use only Wifi Allowance and Wifi Allowances Amount fields.