

A
“Project Documentation”
on

EVENT ORGANIZATION

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1. Overview

Event organization system is aimed at web developing an online application for the organization to help users manage various event throughout the year.

Event organization system is software system for organizing seminar and meeting rooms within the departments. It is also used as a central calendaring system for event sponsored by the department and its employee groups.

Employees can use this system to reserve meeting space and specify technical services for their events.

The system is an online application that can be accessed throughout the organization and outside as well with proper login provided.

2. Objective

- The main objective of this project is to develop general purpose software for Event Management mainly to computerize the managing process.
- The proposed software will reduce the paper work as well as employee of the Company.

3. System Users

1. Administrator
2. Employee

3.1 Administrator Features:

Administrator can manage whole website:

- This module handles system such as uploading events, verifying events registration and deleting events.
- Administrator is provided with forms/pages to login or logout of the system.

3.2 Employee Features:

After registration Employee can perform following action

- Employee can register new Events
- Checking Event Status
- Viewing posted Events

4. Software Requirements

- Front end: HTML5, CSS3.
- Text Editor: Visual Studio Code, Git Bash CLI.
- Browser: Google Chrome or Mozilla Firefox.