Pawan B Poojary

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2-20 Shree Nithya Nandha Nilaya,

Tilak Nagar, Sacheripete,

Mundkuru Village, Karkala Taluk,

Udupi District -576121.

Objectives:

Looking for a challenging role in a reputed company to utilize my engineering skills that can contribute to the company's growth as well as enhance my knowledge by exploring new things.

Company Name	Duration	Designation
Computer World, Mangalore	Aug 2024 to Working	System Admin
New Mangalore Port Authority, Mangalore	July 2023 to July 2024	Apprentice Trainee

ADDITIONAL QUALIFICATION:
- OPERATING SYSTEM: Windows 7,10,11.
- Basics of Networking.
- Hands-on experience with laptop hardware repairs (keyboard replacement, RAM upgrades, CMOS Battery replacement), PC building, and basic CCTV system installation and troubleshooting.

AREAS OF EXPERTISE:
- Installation and Maintenance of PCs, Laptops and other peripherals.
- Installation and configuration & uninstallation of application software's.
- Troubleshooting of Computer hardware and software related problems.
- Local Printer Installation and Configuration.
- Installation of K7 Antivirus.
- Managing and maintaining all desktop, laptops.
- Install, upgrade, support and troubleshoot windows 11, Windows 10, Windows 7 and Microsoft Office and any other authorized desktop applications.
- Install, upgrade, support and troubleshoot for Computer hardware, Laptops and any other authorized peripheral equipment's.
- Performs general maintenance tasks on computers, laptops, printers.
- Performed Windows OS installation, configuration, and system optimization across desktops and laptops

Experience Details: -

Computer World, Mangalore from August 2024 to Working
JOB PROFILE: - System Admin

- Installation, configuration and troubleshooting of All Desktop & Laptop issue.
- Printer Management, Disk space Management.
- Installation and configuration office 2016,2019,2021.
- Installation of software's through Anydesk.
- Trouble Shooting on Desktop / Laptop PC's.
- Installation, configuration troubleshooting of Printers.
- Collaborated with vendors for hardware procurement, repair and installation tasks.
- Field work in colleges as desktop support like maintaining Systems, and basic Network Management.
- Operating System: - Windows 7, Windows 8, Windows 10.
- Hands-on experience with Windows OS installation, basic configuration, and system.

New Mangalore Port Authority, Mangalore from July 2023 to July 2024
JOB PROFILE: Apprentice Trainee.

- Assist in troubleshooting and maintaining computers, printers, and other IT equipment to ensure seamless operation.
- Troubleshooting on Desktop / Laptop PC's/ Printers / Scanners
- Resolve hardware and software issues for users, including installation and configuration of updates.
- Performed routine software and hardware troubleshooting, including system diagnostics and repairs.
- Operating System: - Windows 7, Windows 8, Windows 10.
- Experienced in installing, configuring, and troubleshooting Windows operating systems to ensure optimal system performance.

EDUCATIONAL QUALIFICATION:

Qualification	Institution	Year	Percentage
S.S.C.	Lions English Medium School	2017	70.88%
H.S.C.	Pompei PU College	2019	50.16%
DIPLOMA IN COMPUTER SCIENCE & ENGINEERING	Nitte Rukmini Adyanthaya Memorial Polytechnic	2022	59.49%

PERSONAL DETAILS: -

- Language known   : English, Hindi, Kannada.

DATE: -   **Pawan B Poojary**