

Pentapati Pawan Sai

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EDUCATION

AQJ College for PG Sturdies
MCA IN COMPUTER
SCIENCE
Dec 2020 | Visakhapatnam, AP

Maharajah's Degree College
BSC IN COMPUTER SCIENCE
Apr 2018 | Vizianagaram, AP

LINKS

Facebook // PS
GitHub // PawanSai
LinkedIn // PawanSaiPs
Twitter // @Pawan Sai

SKILLS

Proficiency in Excel
Microsoft Applications
Team Work
Problem Solving
Willingness to Learn
Critical Thinking
Creating Macros
Decision Making

PROJECTS

College parent interaction using mobile application

Description: Submitted a documentation of mobile application in SDLC format with PowerPoint Presentation.

Project on Autonomous Section - Staff Details

Description: Collected the staff details and converted to excel document and submitted with perfect Presentation.

EXPERIENCE

AMAZON | Business Operation Specialist [BOS]
Nov 2021 - Present | Bangalore, Karnataka

- Performed Quality Audits.
- Writing Syntax for Rule Writing.
- CER (Customer Engagement Ranking).
- Automation.
- Generated Insights and Implemented.

CONCENTRIX | Representative, Operations
July 2018 – Nov 2021 | Visakhapatnam, AP

- Pulling inventory from allocated service areas and distributing among team.
- Performed aged and FI claims in time frame with quality.
- Worked in automation team.
- Conducted Process training and Error sessions to improve quality.
- RCM, Cash Posting, Aetna Process.
- Handled client escalation calls and mails.
- Trained new people for high dollar.
- Support towards processing for Vizag and NCO Locations.

BS2 GLOBAL SOLUTIONS | Data Entry Operator
Apr 2018 – July 2018 | Visakhapatnam, AP

- Worked as Data Entry Associate.
- Suggested Website designs and implemented ideas.
- Increased the trend of Inventory.

AWARDS

District Sports Authority – Vizianagaram

- ✓ Annual Summer Chess Coaching Camp.

Certification of merit - Maharajah's College - Vizianagaram

- ✓ Awarded as Second for the presentation on Cloud Computing.

Two-day workshop -Maharajah's College - Vizianagaram

- ✓ Recent Trends in applied Science and computer applications at Gitam Institute of science.

Group Discussion - Maharajah's College

- ✓ Awarded with 2nd Prize on Internet of things.