

A project work schedule is:

- An activity-based schedule over a calendarized timeline telling the project team and other stakeholders what activity would happen at what time under whose responsibilities plus inter-activity dependence if any.
- Decomposed into levels of activities or tasks as driven by the planning & estimation granularity, making the work more actionable and trackable.
- Baseline to progress measurement and reporting.
- Subject to change or adjustment throughout the project life

Assignment

Write a project work schedule to reflect your best estimation of project activities to be performed in order to complete and deliver the project end product. Use the project spec provided by your project advisor as a base to expand. Feel free to choose a scheduling tool available to you, or simply use MS Excel.

- The work schedule should include the followings as a minimum:
- Name of the activities
- Start date of the activities
- End date of the activities
- Person assigned to the activities
- Inter-task dependence